

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

MONDAY, DECEMBER 1, 2014

8:30 A.M.

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
8:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: November 18, 2014, Regular Meeting November 18, 2014, Closed Session		1
8:35	3	RECESS MEETING FOR SWEARING IN OF NEW COMMISSIONERS		13
8:45	4	RECONVENE MEETING BOARD ORGANIZATIONAL MATTERS		
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8:55	6	MEDIC BASE 3 UPDATE	MR. LOU GERICS AND MR. ROBERT MARSH	29
9:05	7	MISCELLANEOUS ADMINISTRATIVE MATTERS	MR. DERON GEOUQUE	
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AGENDA ITEM 2:

APPROVAL OF MINUTES:

November 18, 2014, Regular Meeting

November 18, 2014, Closed Session

DRAFT**MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, NOVEMBER 18, 2014**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, November 18, 2014, at 5:30 P.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: Nathan Miller, Chairman
David Blust, Vice-Chairman
Billy Kennedy, Commissioner
John Welch, Commissioner
Perry Yates, Commissioner
Stacy C. Eggers, IV, County Attorney
Deron Geouque, County Manager
Anita J. Fogle, Clerk to the Board

Chairman Miller called the meeting to order at 5:31 P.M.

Vice-Chairman Blust opened the meeting with a prayer and Commissioner Yates led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Miller called for additions and/or corrections to the October 21, 2014, regular meeting minutes.

Commissioner Yates, seconded by Vice-Chairman Blust, moved to approve the October 21, 2014, regular meeting minutes as presented.

VOTE: Aye-5
Nay-0

APPROVAL OF AGENDA

Chairman Miller called for additions and/or corrections to the November 18, 2014, agenda.

County Manager Geouque requested to delete the Medics Base 3 Update as that report will be given at the December 3, 2014, meeting.

Chairman Miller requested to add discussion to the Closed Session regarding the Town of Boone vs. the North Carolina General Assembly lawsuit.

Commissioner Kennedy, seconded by Commissioner Welch, moved to approve the November 18, 2014, agenda as amended.

VOTE: Aye-5
Nay-0

APPALCART REQUEST TO INCREASE FARES

Mr. Chris Turner, AppalCart Director, presented a proposed fee increase which would double all rates per zones. The increase is due to cuts in the rural general public funding. Rates have not been adjusted since 1986. The rate increase would be effective the start of the first full month following Board approval. The AppalCart Board approved the rate increase at their October 27, 2014, meeting. The rate increase would not affect the current County contracted rates.

Discussion was held regarding the fiscal management of AppalCART and concerns of losing ridership if the rates were increased.

After lengthy discussion, Commissioner Yates, seconded by Commissioner Welch, moved to schedule a work session in January to further discuss the need for a rate increase.

VOTE: Aye-5
Nay-0

COOPERATIVE EXTENSION MATTERS

A. Staffing Position Request

Mr. Jim Hamilton, Director of Cooperative Extension requested their temporary horticulture agent be rehired for the remainder of the fiscal year beginning December 16, 2014. In addition to the twenty-nine (29) hours or 72.5% paid by the County and the eleven (11) hours or 27.5% paid by the State, the County is now being requested to pay 72.5% of health insurance benefits for the position. Funds were budgeted to cover both the salary and insurance in the existing Cooperative Extension budget.

County Manager Geouque stated that with new funding requirements set forth by the State, Cooperative Extension will need to request additional funding to cover State reductions in the upcoming Fiscal Year 2015-2016 budget. At this time it is unknown as to the total cost of the increase in county funding but preliminary estimates indicate a potential increase of 20-40%. The full-time position had remained frozen as it would be one area for consideration to help reduce county funding in the Fiscal Year 2015-2016 budget process.

For background information, on April 1, 2014, the Board approved and authorized Mr. Jim Hamilton, Cooperative Extension Director, to use funds budgeted for the frozen horticulture agent to increase the temporary horticulture agent from twenty (20) to forty (40) hours. At that time, the County was paying nine (9) of the twenty (20) hours with the State paying the remaining eleven (11) hours. The salary split was forty-five percent (45%) County funding and fifty-five percent (55%) State funding, per the existing Memorandum of Understanding (MOU).

Mr. Hamilton was authorized to increase the temporary employee's hours from twenty (20) to forty (40) hours. The county was to pay twenty-nine (29) of the hours with the State continuing to pay eleven (11) hours. The request required the County to pay seventy-two and half percent (72.5%) and the State twenty-seven and a half percent (27.5%) which was not in accordance with

the MOU. The additional funded hours were authorized through June 30, 2014 and required Board approval to continue into Fiscal Year 2014-2015.

Mr. Hamilton requested continued authorization of the twenty-nine (29) hours to be paid by the County through November. The horticulture agent position had been budgeted in the Fiscal Year 2014-2015 budget. Board approval authorized the continuation of the twenty-nine (29) hours per week through November 2014.

Commissioner Yates, seconded by Commissioner Welch, moved to approve the rehire of the temporary horticulture agent for the remainder of the current fiscal year beginning December 16, 2014, and ending June 30, 2015, pending adequate funds are available as verified by County staff.

VOTE: Aye-4(Blust, Kennedy, Welch, Yates)
Nay-1(Miller)

B. Equipment Purchase Request

Mr. Hamilton stated that at the December meeting, the Soil and Water and Cooperative Extension Offices requested and were granted authorization from the Board to apply for a \$36,300 grant from the North Carolina Agricultural Trust Fund. The grant required a fifteen percent (15%) match in cash or in-kind services. The request was to appropriate \$3,000 from the remaining multiflora rose program. This would have left approximately \$4,562 unspent in the multiflora rose program funds.

At the September 16, 2014, Board meeting, Mr. Brian Chatham, Watauga County Soil and Water Conservation Technician, stated that the Soil and Water Conservation Office recently received an award letter in the amount of \$25,000 which was \$11,300 less than requested in the application approved by the Board at the December 17, 2013, meeting.

Cooperative Extension Director, Mr. Jim Hamilton, then proposed that \$3,000 of the match be in cash and the remaining \$2,445 be in-kind services from Cooperative Extension and Soil and Water salaries. The new recommendation was to utilize the \$3,000 in cash from the multiflora rose program and reduce the in-kind match from \$2,445 to \$750 for a total grant match of \$3,750.

Mr. Hamilton requested the remaining \$4,562 in the multiflora rose program be allocated as an additional match for the grant to purchase a portable cattle chute and scale. A donation from the Cattlemen's Association and less than \$100 in Cooperative Extension discretionary funds would also be needed.

Commissioner Kennedy, seconded by Commissioner Yates, moved to authorize the allocation of the remaining \$4,562 in the multiflora rose program, to accept the Cattlemen's Association donation, and to allocate approximately \$38 from Cooperative Extension discretionary funds as an additional match for the grant to purchase a portable cattle chute and scale.

VOTE: Aye-5
Nay-0

SOIL AND WATER FUNDING ACCEPTANCE REQUEST

Mr. Brian Chatham, Watauga Soil and Water Conservation Tech, presented the 2014-2015 technical assistance grant received annually from the North Carolina Department of Agriculture and Consumer Services which funds a portion of the Soil and Water Conservation Tech position. The grant is in the amount of \$27,678 and is budgeted in the Fiscal Year 2014-2015 budget.

Commissioner Welch, seconded by Commissioner Yates, moved to accept the grant as presented.

VOTE: Aye-5
Nay-0

PROJECT ON AGING ANNUAL REPORT

Ms. Angie Boitnotte, Project on Aging Director, submitted the annual comprehensive evaluation of the agency's operations and policies as required by the NC Division of Health Service Regulation.

Vice-Chairman Blust, seconded by Commissioner Yates, moved to accept the annual report as presented.

VOTE: Aye-5
Nay-0

PLANNING BOARD RECOMMENDATIONS REGARDING EXTRATERRITORIAL JURISDICTION (ETJ)

Mr. Ric Mattar, Planning Board Chair, presented the following recommendations from the Planning Board regarding the Boone Extra Territorial Jurisdiction:

The first recommendation is to amend the County's official Watershed Map of Watauga County to include the portions of the Winkler's Creek and South Fork New River protected watersheds that are currently within the ETJ. The effective date would be January 1, 2015.

The second recommendation is to adopt a ninety (90) day moratorium on approvals of the land uses regulated by the County's High Impact Land Use Ordinance in most of the area currently within the ETJ only. The statute is the zoning enabling legislation; it is the only means provided by the statutes for local governments to adopt moratoria. Adopting a moratorium under this statute does not mean the County is adopting zoning. Because the zoning authority is used, it is possible for the moratorium to affect only part of the County, pursuant to NCGS 153A-342(d), in this case the current Boone ETJ. The statute requires that each area affected be at least 640 acres in size, with at least ten (10) separate land parcels under separate ownership. There are three (3) qualifying areas in the current ETJ, as shown on the attached map. There are four (4) smaller areas, not adjacent to the qualifying areas that would not be included.

The effective date for the proposed moratorium is January 1, 2015, with the expiration date of April 1, 2015. The Planning Board requests that public hearings on these recommendations be scheduled for December 16, 2014.

Commissioner Kennedy, seconded by Commissioner Welch, moved to schedule a public hearing on December 16, 2014, to allow for citizen comment regarding the proposed amendments to the County's official Watershed Map of Watauga County.

VOTE: Aye-5
Nay-0

Commissioner Yates, seconded by Commissioner Welch, moved to schedule a public hearing on December 16, 2014, to allow for citizen comment regarding the proposed ninety (90) day moratorium on approvals of the land uses regulated by the County's High Impact Land Use Ordinance.

VOTE: Aye-4(Blust, Kennedy, Welch, Yates)
Nay-1(Miller)

COMMUNICATIONS AND EMERGENCY SERVICES MATTERS

A. Proposed Emergency Management Performance Grant (EMPG)

Fire Marshal Steve Sudderth stated that the North Carolina Department of Public Safety provides grant monies each year for Counties completing certain emergency planning activities. These activities serve as the base amount and in the case of Watauga County amounts to \$20,625 with the option of earning additional funding by completing additional activities. This is a yearly program in which the County has participated for over thirty (30) years.

Vice-Chairman Blust, seconded by Commissioner Yates, moved to approve the submission of the grant application to the North Carolina Department of Public Safety to receive the funds and complete the activities.

VOTE: Aye-5
Nay-0

B. Request to Accept Hazardous Materials Emergency Planning Grant

Fire Marshal Sudderth stated that the Hazardous Materials Planning Grant application submitted in September was approved. If accepted, the grant would provide \$10,000 for the training event and would require no county match. The proposed exercise scenario would involve a gasoline tanker overturning at the curve at the Elk Motel and spilling the contents into the New River.

The proposed exercise will include Watauga County Fire Departments, North Carolina Highway Patrol, Watauga County Sheriff's Office, Boone Police Department, Watauga Medical Center, Watauga Medics, Watauga County EMS, public health, and water departments of Boone, Blowing Rock, and ASU.

Vice-Chairman Blust, seconded by Commissioner Welch, moved to accept the \$10,000 Hazardous Materials Planning Grant from the North Carolina Department of Public Safety.

VOTE: Aye-5
Nay-0

TAX MATTERS

A. Monthly Collections Report

Tax Administrator Larry Warren presented the Tax Collections Report for the month of October 2014. This report was presented for information only and, therefore, no action was required.

B. Refunds and Releases

Mr. Warren presented the Refunds and Releases Report for October 2014, as well as a report from the new motor vehicle billing system, North Carolina Vehicle Tax System (NCVTS), for Board approval:

TO BE TYPED IN MINUTE BOOK

Commissioner Kennedy, seconded by Commissioner Welch, moved to approve the Refunds and Releases Report and the North Carolina Vehicle Tax System Refunds and Releases Report for October 2014, as presented.

VOTE: Aye-5
Nay-0

FINANCE MATTERS

A. Smoky Mountain Center Quarterly Reports

Ms. Margaret Pierce, Finance Director, presented the Smoky Mountain Center Quarterly Financial Report as required by Statute.

This report was presented for information only and, therefore, no action was required.

B. Inmate Catastrophic Insurance Contract

Ms. Margaret Pierce, Finance Director, presented a proposed contract renewal with Insurance Management Consultants for catastrophic insurance for inmates housed in the County jail. The insurance shields the County from large medical claims that occur while inmates are being housed in the Watauga County Jail. Adequate funds are available to cover the proposed contracted amount.

Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to approve the contract with Insurance Management Consultants, Inc. for catastrophic insurance coverage in the amount of \$31,662.72 with a \$10,000 deductible.

VOTE: Aye-5
Nay-0

C. Budget Amendments

Ms. Margaret Pierce, Finance Director, reviewed the following budget amendments:

Account #	Description	Debit	Credit
103300-345000	NC Department of Transportation ROAP Grant		\$119,019
105550-431301	Project on Aging - Elderly & Disabled	\$24,000	
104500-469842	AppalCART - Elderly & Disabled	\$9,078	
104500-469843	AppalCART - Rural General Population	\$54,745	
104500-469844	Employment Transportation	\$10,196	
104500-469845	Department of Social Services - Elderly & Disabled	\$18,000	
104500-469846	Watauga Opportunities - Elderly & Disabled	\$3,000	

The amendment recognized the NC DOT Rural Operating Assistance Program grant funds. There is no County match on these funds. The Rural General Population portion requires a 10% match and AppalCART provides the match out of fares collected on these routes.

Account #	Description	Debit	Credit
103300-349910	NC Public Building ADM Funds		\$300,000
105911-470018	Technology upgrades-All Schools	\$300,000	

The amendment recognizes the approved ADM project application. There is no County match on these funds.

Account #	Description	Debit	Credit
103300-349909	NC Lottery Projects	\$16,281	
105911-470014	Mabel School T-8 Light Replacement		\$205
105911-470005	Cafeteria Upgrades		\$5,484
105911-470013	Valle Crucis Basement Renovations		\$10,592

The amendment closure of prior year lottery projects and funds reverted to the State. Funds will be available for future project allocation.

Account #	Description	Debit	Credit
103839-389000	Miscellaneous Revenues		\$33,850
104199-418300	Other Post-Employment Benefits	\$33,850	

The amendment allocated funds from the closeout of the NCACC Health Insurance Risk Pool to other post-employment benefits set aside trust funds.

Account #	Description	Debit	Credit
103300-352101	Community Transformation Grant		\$10,000
104199-469200	Professional Services – Recreation Center	\$10,000	

The amendment recognized a MOU grant award from the Appalachian District Health Department. Funds will be used for a site analysis and project renderings for a potential recreation center. There is no County match on these funds.

Account #	Description	Debit	Credit
103586-332004	Senior Center Grant		\$15,573
105550-449900	Senior Center Grant	\$15,573	

The amendment recognized acceptance of funding from the NC Division of Aging. Funds will be used to support programming at the LE Harrill Senior Center and the Western Watauga Community Center. The required match of \$5,191 is available in the existing Project on Aging budget.

Account #	Description	Debit	Credit
103300-343314	DOT Hazardous Materials Grant		\$10,000
104330-449902	Hazardous Materials Planning Grant	\$10,000	

The amendment recognized acceptance of funding from the NC Department of Transportation. Funds are allocated to conduct a training session on how to react to a hazardous material event in conjunction with other regional agencies.

Commissioner Yates, seconded by Commissioner Welch, moved to approve the budget amendments as presented by Ms. Pierce.

VOTE: Aye-5
Nay-0

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Sheriff's Office Vehicle Purchase Request

County Manager Geouque stated that the Sheriff's Office had requested to purchase a seized vehicle from the U.S. Marshals Service for use by the special operations division. The cost of the vehicle is \$3,242.75 with tax and tag being \$514 for a total amount of \$3,756.75. The funds will be allocated from the Office's drug fund that receives proceeds from forfeitures and fines in drug related cases.

Commissioner Yates, seconded by Commissioner Welch, moved to approve the vehicle purchase as presented.

VOTE: Aye-5
Nay-0

B. Property Donation

County Manager Geouque stated that the County Attorney was contacted by the attorney for Ms. Mary Ann Lazarides, who wishes to donate property which she owns to the County in lieu of a tax foreclosure action. She is the owner of Lots F-30 and F-32 in Section One of Mill Ridge. The tax value of Lot F-30 is \$5600, and the tax value of Lot F-32 is \$12,500. Taxes are

currently paid on these lots, with outstanding 2014 balances of \$20.33 and \$45.38, respectively. Per the County Attorney, there do not appear to be any liens on these properties. He has spoken with the Mill Ridge Property Owners Association, whose restrictions apply to these lots. There are currently no POA dues assessed against these lots; however, in the event someone wishes to build on these lots, the POA would require a \$12,500 initiation fee upon those properties and the property would become subject to their POA dues.

Commissioner Yates, seconded by Commissioner Kennedy, moved to accept the donation of Lots F-30 and F-32 in Section One of Mill Ridge from Ms. Mary Ann Lazarides as presented.

VOTE: Aye-5
Nay-0

C. Boards and Commissions

Watauga County Board of Adjustment

County Manager Geouque stated that at the October 7, 2014, Board meeting Mr. Bill Ragan and Mr. Baxter Palmer were reappointed to the Watauga County Board of Adjustment. Ms. Diana Mast White's term expires in November and she is not available to serve in the coming year. A notice requesting volunteers was placed on the County's website. Mr. Todd Rice submitted a volunteer application. The Board of Adjustment recommended that Mr. Baxter Palmer be moved from Alternate to member; therefore, leaving the Alternate position to fill.

Commissioner Kennedy, seconded by Commissioner Yates, moved to appoint Mr. Todd Rice as a member of the Watauga County Board of Adjustment.

VOTE: Aye-5
Nay-0

Appalachian Regional Library Board

County Manager Geouque stated that the Watauga County Library Board recommends that Dr. Mary Reichel be appointed to the Watauga County Library Board to replace Ms. Diane Sides, who resigned effective August, 2014. If appointed, her term would end in August 2018 and she would be eligible for a second term at that time.

Commissioner Kennedy, seconded by Commissioner Yates, moved to appoint Dr. Mary Reichel to fill an un-expired term on the Watauga County Library Board which will expire August 2018.

VOTE: Aye-5
Nay-0

Economic Development Commission

Mr. Robb Olsen has resigned from his position as a member of the Economic Development Commission (EDC). No recommendations have been received; however, an unsolicited volunteer application was received in August from Mr. Scott McKinney who listed the EDC as a Board of interest. This was a first reading and, therefore, no action was required.

D. Announcements

County Manager Geouque announced the following:

- The first meeting in December will be held on Monday, December 1, 2014, at 8:30 A.M. in the Commissioners Board Room.
- The Annual County Christmas Luncheon, scheduled on Tuesday, December 9, 2014, will be held at Dan'l Boone Inn from 11:45 A.M. to 2:00 P.M.
- The NCACC Legislative Goals Conference will be held January 14-16, 2015, in Moore County. If you wish to attend, please notify Anita who will assist with your registration.

PUBLIC COMMENT

Ms. Mary Ballard and Mr. Lee Stroupe shared comments related to the proposed moratorium and Extraterritorial Jurisdiction issue.

CLOSED SESSION

At 7:06 P.M., Commissioner Kennedy, seconded by Vice-Chairman Blust, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3).

VOTE: Aye-5
Nay-0

Commissioner Yates, seconded by Commissioner Kennedy, moved to resume the open meeting at 7:47 P.M.

VOTE: Aye-5
Nay-0

ACTION AFTER CLOSED SESSION***Mountaineer Crossings Settlement Agreement***

A proposed Quit Claim Deed was presented as part of a settlement agreement with Mountaineer Crossing in which \$7,500 would be paid to the County. The settlement is due to an encroachment on County-owned property adjacent to recent construction by Mountaineer Crossing.

Commissioner Yates, seconded by Commissioner Welch, moved to accept the settlement and approve the Quit Claim Deed as presented.

VOTE: Aye-5
Nay-0

Town of Boone vs. North Carolina General Assembly Lawsuit

Commissioner Yates, seconded by Vice-Chairman Blust, moved to intervene in the Town of Boone vs. the North Carolina General Assembly lawsuit regarding the end of the Town of Boone's Extraterritorial Jurisdiction set for January 1, 2015, by opposing injunctions and Town of Boone pleadings.

VOTE: Aye-3(Miller, Blust, Yates)
Nay-2(Kennedy, Welch)

ADJOURN

Commissioner Kennedy, seconded by Commissioner Welch, moved to adjourn the meeting at 7:53 P.M.

VOTE: Aye-5
Nay-0

Nathan A. Miller, Chairman

ATTEST:

Anita J. Fogle, Clerk to the Board

AGENDA ITEM 3:

RECESS MEETING FOR SWEARING IN OF NEW COMMISSIONERS

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AGENDA ITEM 4:**BOARD ORGANIZATIONAL MATTERS*****A. Election of Officers***

Since there is no Chairman at this point in time, it has been customary for the County Manager to conduct the election; however, this can be handled by a commissioner if that is the desire of the Board. Nominations are taken from the floor, and the election is by simple majority of the Board members. Following the election of officers, the new Chairman assumes his duties and presides over the meeting. It is appropriate at this time for the commissioners to change the seating arrangements if they so desire, or this could be done at a later meeting.

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AGENDA ITEM 4:**BOARD ORGANIZATIONAL MATTERS*****B. Staff Appointments***

It has been local practice for the Board to take action on the following staff appointments who serve at the pleasure of the Board. These include County Manager, Deron Geouque; Clerk to the Board, Anita Fogle; Substitute Clerks to the Board, Monica Harrison (Human Resource Coordinator) and Tammy Adams (Asst. HR Coord./Admin Support Specialist); and the County Attorney (the appointment of the attorney can be done by individual name or firm name whichever is appropriate). Also, a separate Department of Social Services Attorney may be appointed or the appointed County Attorney may serve at the discretion of the Board.

Board action is requested.

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AGENDA ITEM 4:

BOARD ORGANIZATIONAL MATTERS

C. Fidelity Bonds

Board action is needed to set these specific name fidelity bonds for the positions as shown in the packet. Ms. Margaret Pierce will be present for discussion.



WATAUGA COUNTY

FINANCE OFFICE

814 West King St., Room 216 - Boone, NC 28607 - Phone (828) 265-8007 Fax (828) 265-8006

MEMORANDUM

TO: Deron Geouque, County Manager
FROM: Margaret Pierce, Finance Director
SUBJECT: Fidelity Bonds and Authorized Signers
DATE: November 19, 2014

The following fidelity bonds are in place and require the annual approval of the Watauga County Board of Commissioners. Currently, the County Manager serves as Deputy Finance Director in the absence of the Finance Director and is bonded as such. Historically, the Finance Director, County Manager, and Chair of the Board of Commissioners have served as the authorized signers for disbursements.

Board approval is requested for the following bonds and the authorized signers as shown.

<u>Position</u>	<u>Bond Amount</u>	<u>Statutory Requirement</u>
Finance Director	\$50,000	No less than \$50,000, NCGS 159-29
Deputy Finance Director/ County Manager	\$50,000	
Tax Collector	\$50,000	Amount considered reasonable by BCC, NCGS 105-349-c
Register of Deeds	\$50,000	At least \$10,000, but no more than \$50,000, NCGS 161-4
Sheriff	\$25,000	Amount considered reasonable by BCC, but no more than \$25,000, NCGS 162-8

AGENDA ITEM 4:**BOARD ORGANIZATIONAL MATTERS*****D. Commissioner Appointments to Boards & Commissions***

Included in the packet is a list of Boards & Commissions on which the commissioners themselves have served in the past. Some of these are legal requirements that the commissioners serve, and some are at the request of the agencies. The majority of these appointments can be made by the Chairman of the Board although several of them do require Board action. Therefore, it has been the practice for the Chairman to submit a list of appointments with Board action to approve the entire list. If there is more than one nomination for a particular appointment, the Board may vote on each nomination separately.

Commissioner Appointments to Boards & Commissions

Board/Commission	Member
Appalachian District Health Department	Yates
Appalachian Theatre Board of Trustees Ex-Officio Member	Kennedy
AppalCART Authority	Blust
Blue Ridge Resource Conservation & Development Area	Blust
Caldwell Community College & Technical Institute - Watauga Advisory Board	Welch
Children's Council/Child Protection Team	Kennedy
Cooperative Extension Advisory Leadership Board	Yates
Economic Development Commission (EDC)	Yates
Educational Planning Committee (2 appointees)	Blust & Welch
EMS Advisory Committee	Kennedy
High Country Council of Governments Executive Board Rural Transportation Advisory Committee	Miller
Juvenile Crime Prevention Council (JCPC)	Welch
Library Board	Kennedy
Motor Vehicle Valuation Review Committee	Welch
New River Service Authority Board	Miller
Northwest Regional Housing Authority (five-year term expires Dec. 12, 2014)	Mr. Billy Martin
POA Advisory Committee (Home & Community Care Block Grant)	Kennedy
Sheriff's Office Liaison	Kennedy
Smoky Mountain Center Board (LME for Mental Health Services)	Kennedy
Social Services Advisory Board	Miller
Watauga County Fire Commission	Yates
Watauga County Personnel Advisory Committee	Miller
Watauga County Recreation Commission	Welch
Watauga Medical Center Board of Trustees	Miller
Watauga Opportunities, Inc.	Blust
Workforce Development Board (WDB)	Chairman

Watauga County Planning Board

Develops and recommends policies, ordinances, administrative procedures and other means for carrying out plans in a coordinated and efficient manner.

(3rd Monday of each month at 6:00 PM in the Commissioners' Board Room at the County Administration Building)

Member	Appointment Date	Term Expiration Date	Commissioner
Todd Castle	01/2013	12/2016	District 1 – Yates
Neil Hartley	03/2013	12/2016	District 2 – Welch
Dennis Scanlin	03/2013	12/2014	District 3 – Kennedy
Jim West	01/2011	12/2014	District 4 – Blust
Vacant			District 5 – Hodges
Jamey Hodges	12/2011	12/2015	At-Large
Richard Mattar	02/2014	12/2017	At-Large

Boone Rural Fire Protection Service District Board Of Directors

This Board is responsible for overseeing the tax and setting the tax rate on a yearly basis.

(Must live in District; Second Thursday of January, April, July, and October at 7:00 PM Boone Fire Station #2)

Member	Appointment Date	Term Expiration Date	Commissioner
Tommy Critcher	01/15/13	12/2016	District 1 – Yates
Lee Stroupe	01/15/13	12/2016	District 2 – Welch
Jimmy Marsh	02/19/13	12/2014	District 3 – Kennedy
Weldon Critcher	02/01/11	12/2014	District 4 – Blust
Vacant			District 5 - Hodges

AGENDA ITEM 4:

BOARD ORGANIZATIONAL MATTERS

E. Regular Meeting Schedule

The Board's regular meetings are currently scheduled for the 1st Tuesday and the 3rd Tuesday of each month at 8:30 A.M. and 5:30 P.M. respectively. This schedule can continue or may be changed at the pleasure of the Board.

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AGENDA ITEM 5:

APPROVAL OF THE DECEMBER 1, 2014, AGENDA

Now that the Board has been officially constituted, it is appropriate for the Board to take action to adopt the agenda.

If you have questions or require more information, please do not hesitate to contact me.

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AGENDA ITEM 6:

MEDIC BASE 3 UPDATE

MANAGER'S COMMENTS:

Mr. Lou Gerics, Innovative Designs, will update the Board on the progress being made with the new Medic Base 3.


The report will be for information only; therefore no action is required.



WATAUGA COUNTY MAINTENANCE DEPARTMENT

969 West King St., Boone, NC 28607 - Phone (828) 264-1430
Fax (828) 264-1473

TO: Deron Geouque, County Manager

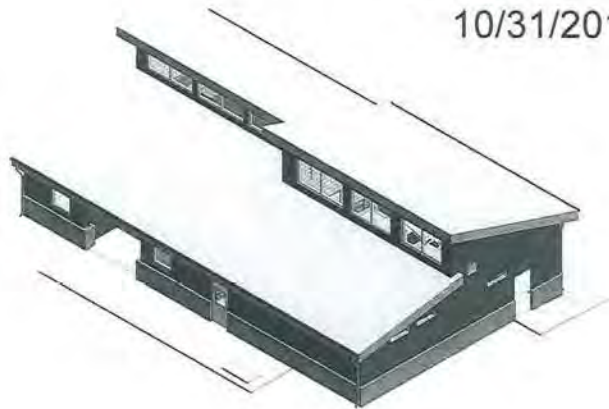
FROM: Robert Marsh, Maintenance Director 

SUBJECT: Medic Base 3 Update

DATE: November 12, 2014

Innovative Designs has completed the preliminary design of the new Medic Base and is nearing completion of the final design work. Lou Gerics will present the drawings and provide an update of the project schedule.

Medic Base 3
Watauga County Board of Commissioners
60% CD Submittal
10/31/2014



1 (20 - 164)

DRAWING INDEX

CO 01 COVER SHEET	FP01 FIRE PROTECTION FLOOR PLAN, NOTES AND DETAILS
CO 02 CODE SUMMARY	PLUMBING
CO 03 LIFE SAFETY PLAN	PI01 WASTE FLOOR PLAN AND SCHEDULES
	PI02 WATER FLOOR PLAN AND SCHEDULES
ARCHITECTURAL	Mechanical
A000 ABBREVIATIONS, SYMBOLS, GENERAL NOTES	M00 COVER SHEET
A101 FLOOR PLAN	M01 DETAILS
A102 ROOF PLAN	M02 SCHEDULES
A103 REFLECTED CEILING PLAN	M10 FLOOR PLAN
A201 BUILDING ELEVATIONS	ELECTRICAL
A301 BUILDING SECTIONS	E00 COVER SHEET
A311 WALL SECTIONS	E01 POWER AND FIRE ALARM RISER DIAGRAMS
A312 WALL SECTIONS	E02 ELECTRICAL SITE PLAN
A401 ENLARGED FLOOR PLANS AND EXTERIOR ELEVATIONS	E10 FLOOR PLAN + LIGHTING AND SCHEDULE
A402 PLAN DETAILS, INTERIOR ELEVATIONS + DETAILS	E11 FLOOR PLAN + POWER AND SYSTEMS
A501 SECTION DETAILS	E20 ELECTRICAL DETAILS
A512 SECTION DETAILS	E21 ELECTRICAL DETAILS
A601 DOOR, WINDOW + SCHEDULE SCHEDULES	E30 PANEL SCHEDULES
A611 DOOR + WINDOW DETAILS	E31 PANEL SCHEDULES
STRUCTURAL	
S001 STRUCTURAL NOTES	
S101 FOUNDATION PLAN	
S102 WOOD FRAMING PLAN	
S201 FOUNDATION DETAILS	
S301 FRAMING DETAILS	

2 Drawing Index
 12" x 12"

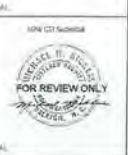


VICINITY MAP

ARCHITECT:
INNOVATIVE DESIGN INC.
 850 WEST MORGAN STREET
 RALEIGH, NC 27603
 PH: (919) 832-6303
 EMAIL: INFO@INNOVATIVEDSIGN.NET

STRUCTURAL:
LYSAGHT ASSOCIATES
 120 ST. MARY'S ST
 RALEIGH, NC 27603
 PH: (919) 833-0495
 EMAIL: JES@LYSAGHTASSOCIATES.COM

PLUMBING/MECHANICAL/ELECTRICAL:
ELM ENGINEERING
 900 CENTER PARK DRIVE, SUITE E
 CHARLOTTE, NC 28217
 PH: (704) 335-0396
 EMAIL: KREITTERER@ELMENG.COM



Medic Base 3
Watauga County Board of Commissioners
 US 321 and Willowdale Church Rd., Wlas, NC. 28692

NO.	DATE	BY	REVISION

CHECKED BY: **Checker**

DRAWN BY: **LJG**

PROJECT NUMBER: **1403**

SHEET NAME: **COVER**

SHEET NUMBER: **CO 01**

Room Finish Schedule						
Room No.	Name	Floor Finish	Base Finish	Wall Finish	Ceiling Finish	Comments
1	Day Room	VCT	RB	PCMU & PGWB	ACT	
2	Kitchen	VCT	RB	PCMU & PGWB	ACT	
3	Communications	VCT	RE	PCMU & PGWB	ACT	
4	Janitor	VCT	RB	PGWB	ACT	
5	Ambulance Bay	SC	PCMU	PEX		
6	Shower	CT	CTB	CTIP	ACT & PGWB	MR ACT
7	Elec. 1	SC		PCMU	PEX	
8	Bedroom	VCT	RB	PCMU & PGWB	ACT	
9	Elec. 2	SC		PCMU	PEX	
11	Wall Equip & Filter	SC		PCMU	PEX	
13	Sprinkler	SC		PCMU	PEX	
15	Corridor	VCT	RB	PGWB	ACT	
17	Linen	VCT	RB	PGWB	ACT	
19	Toilet	CT	CTB	CTIP	ACT	MR ACT
21	Bedroom	VCT	RB	PCMU & PGWB	ACT	
22	Laundry	VCT	RB	PGWB	ACT	MR ACT & SEMI-GLOSS WALL
25	Mechanical	SC		MR PGWB	PEX	
27	Porch	SC		FCB	FCB	

FINISH LEGEND

LOOK FINISH
 SC SEALED CONCRETE
 CT CERAMIC TILE
 VCT VINYL COMPOSITION TILE
BASE FINISH
 CTB CERAMIC TILE
 RB RESILIENT BASE

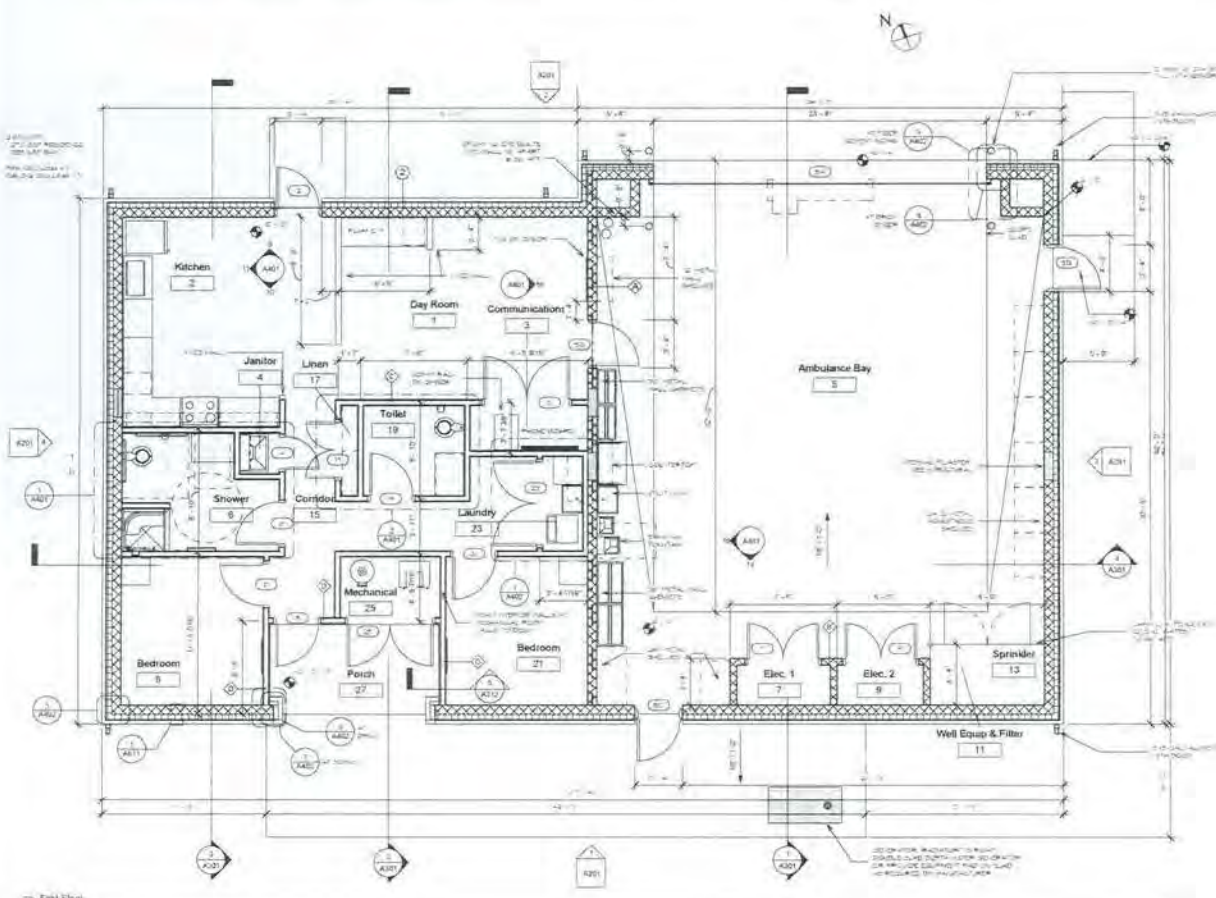
WALL FINISH
 PCMU PAINTED GYPSUM BOARD
 PGMU PAINTED CONCRETE MASONRY UNIT
 FCB FIBER CEMENT BOARD
 GYG GYPSUM WALL BOARD

CEILING FINISH
 ACT ACoustical CEILING TILE
 GYP GYPSUM BOARD
 PEX PAINTED EXPOSED STRUCTURE
 EXP EXPOSED STRUCTURE

FINISH GENERAL NOTES

1. ALL WALLS TO BE PAINTED JON
2. ALL HOLLOW METAL FRAMES & DOORS TO BE PAINTED JON
3. ALL GYPSUM BOARD JOINTS & CEILING TO BE PAINTED JON
4. SEE ENLARGED FLOOR PLANS, INTERIOR ELEVATIONS, & REFLECTED CEILING PLANS FOR TYPES OF FINISHES AND PATTERNS
5. REFER TO SPECIFICATIONS FOR DESCRIPTIONS OF FINISH TYPES, APPLICATIONS, AND COLORS, ETC.
6. ALL DIVISIONS ARE TO FINISH FACE OF STUDS UNLD

Finish Legend
 1/4" = 1'-0"



1 Finish Legend
 1/4" = 1'-0"

WALL TYPES

- A 0" CMU 2 HOUR RATED TO DECK
- B 8" CMU SEE PLANS AND ELEVATIONS FOR HEIGHT
- C 8" S/C STUDS IN 1/2" GYP-BO ON BOTH SIDES 1/2" RIGID INSULATION AND SEE PLANS AND SECTIONS FOR HEIGHT OTHER THAN TYPICAL
- D 12 S/C STUDS IN 5/8" GYP-BO ON INTERIOR, 1" RIGID INSULATION AND FIBER CEMENT BOARD ON EXTERIOR TO DECK

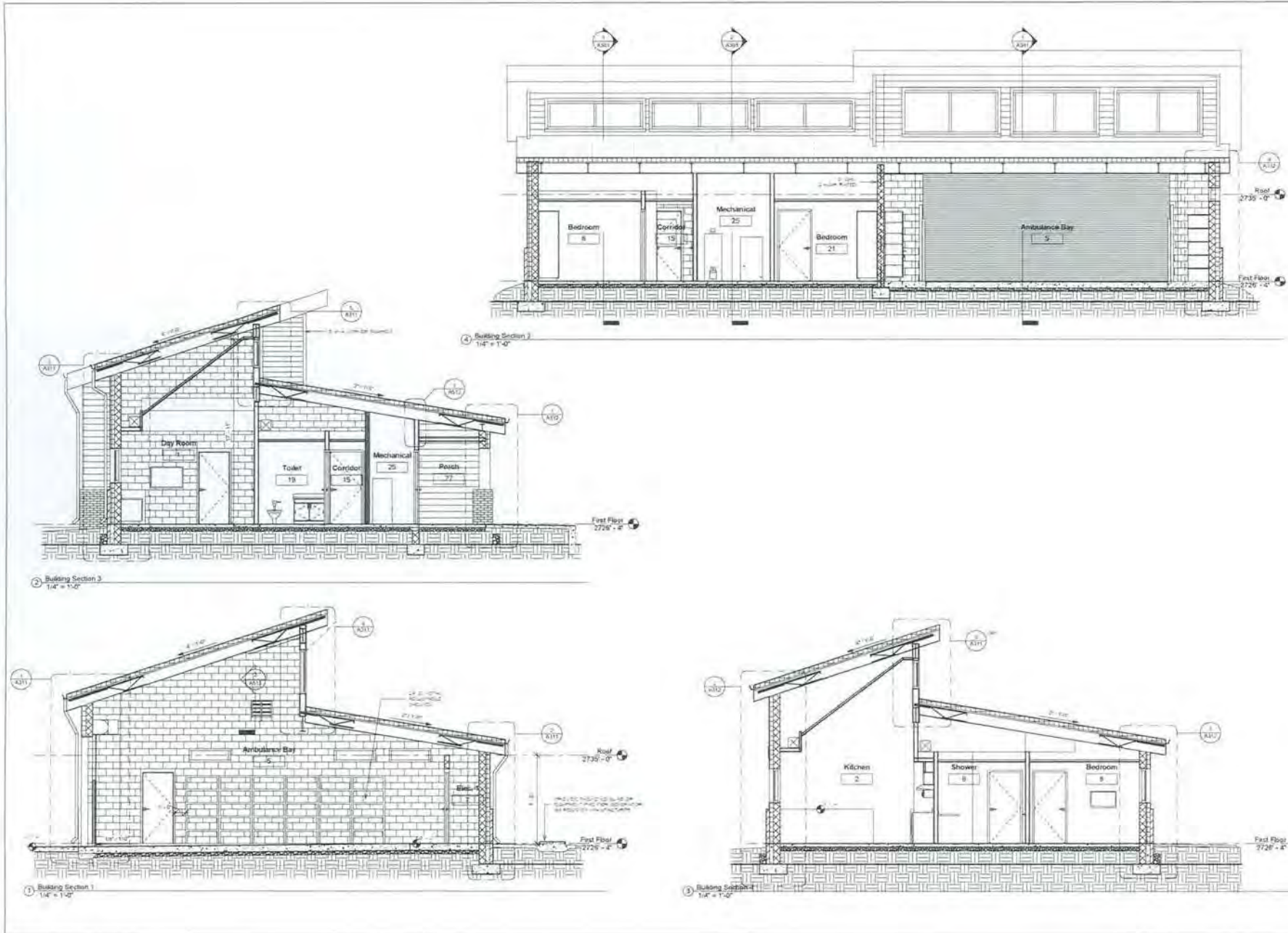
Wall Type
 1/4" = 1'-0"



Medic Base 3
 Watauga County Board of Commissioners
 US 321 and Willowdale Church Rd., Vilas, NC 28682

NO.	DATE	REVISION
1	10/20/14	ISSUED
2	11/11/14	ISSUED
3	12/11/14	ISSUED

CHECKED BY: _____
 DRAWN BY: LUG
 PROJECT NUMBER: 1403
 SHEET NAME: FLOOR PLAN
 SHEET NUMBER: A101



INNOVATIVE DESIGN
 802 W. MORGAN STREET
 RALEIGH NORTH CAROLINA 27601
 919-834-6320
 1014-05-2331 FAX



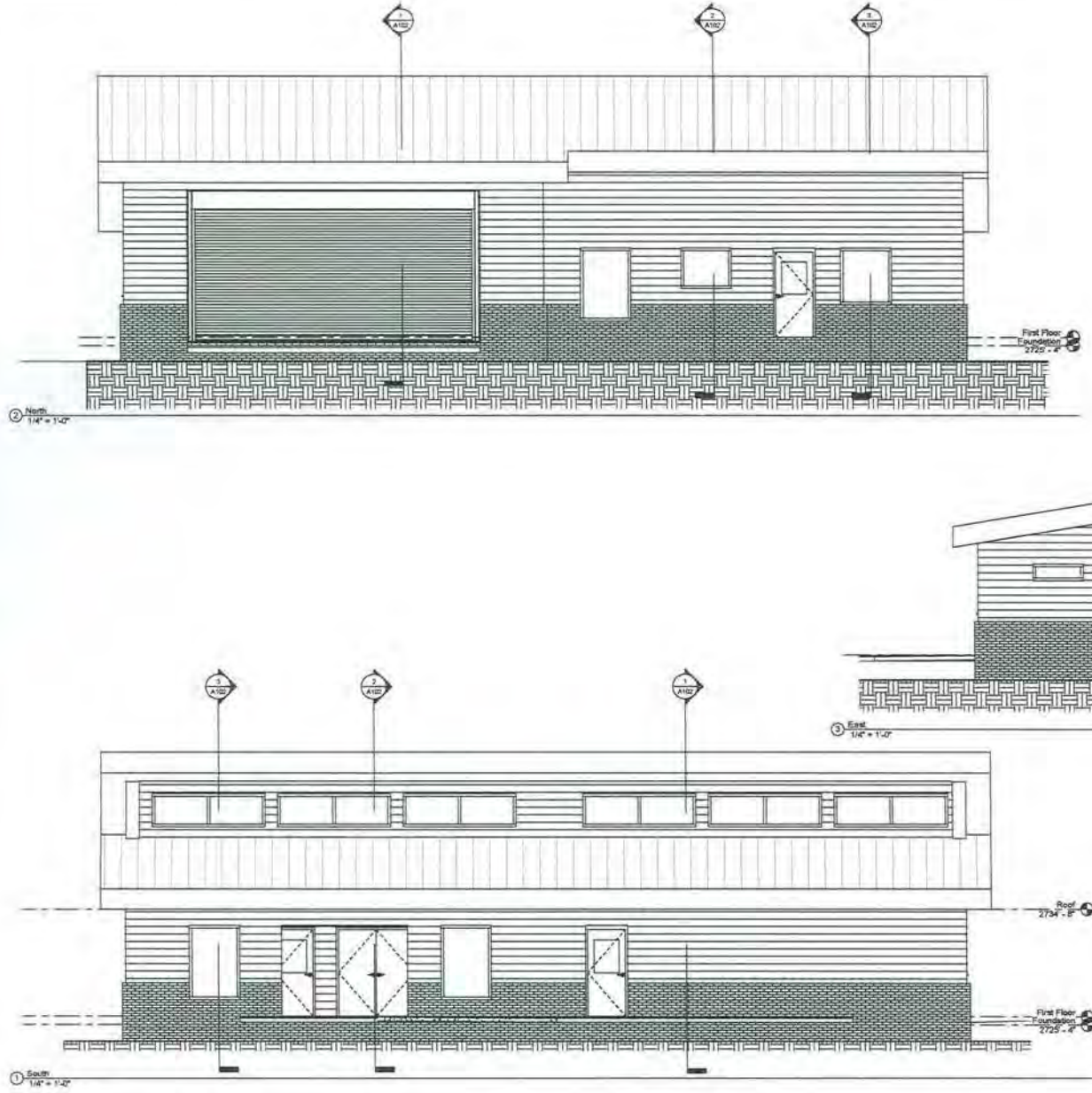
109.02 (General)
FOR REVIEW ONLY
 10/15/14

Medic Base 3
 Watauga County Board of Commissioners
 US 321 and Willowdale Church Rd., Vilas, NC 28692

1	REV	CO	DATE	BY
2	DET			
3	REV			
4	REV			
5	REV			

CHECKED BY: **Checker**
 DRAWN BY: **LJG**
 PROJECT NUMBER: **1403**
 SHEET NAME:

BUILDING SECTIONS
 SHEET NUMBER: **A301**



INNOVATIVE DESIGN
 850 W. MORGAN STREET
 TOLSON, NORTH CAROLINA 27853
 919.485.1233
 919.485.1235 FAX



Medic Base 3
 Watauga County
 US 321 and Willowdale Church Rd., Vilas, NC.

1	ID	92914
NOL	SUBMISSION	SKTY
CHECKED BY	Checker	
DRAWN BY	Author	
PROJECT NUMBER	1403	
SHEET NAME	Building Elevations	
SHEET NUMBER	A103	

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AGENDA ITEM 7:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. January's Meeting Schedule

MANAGER'S COMMENTS:

The Board has traditionally cancelled one of the meetings in December or January depending on how the holidays have fallen. Due to where Christmas and New Year fall during the week, staff would recommend the Board cancel the first meeting in January as there would be insufficient time to prepare the Board packets. Historically, December and the first weeks in January have few issues requiring Board action.

Staff seeks direction from the Board in cancelling the January 6, 2014, meeting.

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AGENDA ITEM 7:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Boards and Commissions

MANAGER'S COMMENTS:

Economic Development Commission

Mr. Robb Olsen has resigned from his position as a member of the Economic Development Commission (EDC). No recommendations have been received; however, an unsolicited volunteer application was received in August from Mr. Scott McKinney who listed the EDC as a Board of interest. This is a second reading and, therefore, action may be taken if so desired.

Social Services Advisory Board

The Social Services Advisory Board recommends reappointing Ms. Lynn Patterson, who is willing to continue to serve. Ms. Patterson had filled an un-expired term that ended in August. This is a first reading and, therefore, no action is required.

ROBB R. OLSEN

338 Sunset Mountain Road • Boone, North Carolina 28607
Phone: 828.963.4088 • Cell: 941.914.5510 • Email: robbolsen@mac.com

October 31, 2014

Mr. Nathan Miller, Chairman
Watauga County Commissioners
814 West King Street, Suite 205
Boone, N.C. 28607

Dear Chairman Miller:

It is with profound regret that I write to notify you that I am resigning as a member of the Watauga County Economic Development Commission, effective immediately.

It has been a great honor to serve the people of Watauga County as a member of the EDC and to be a part of efforts to put momentum and enthusiasm behind making Watauga County a thriving business community. And yet, while I have enjoyed that work, I have been forced to seek opportunity to grow my professional practice off of the mountain. And therein lies the personal and professional conundrum.

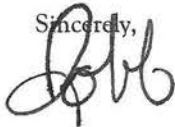
In the first five years of my practice, my wife and I invested more than \$500,000 in the local economy through investments in office furniture and equipment, salaries, taxes and rent, advertising and marketing, dues and membership fees, and professional services. While trying to build a business we both donated time, talent and treasure to the local community as we attempted to establish deep roots.

Despite our investment and our best attempts at engaging in the local community, we never felt that the community was invested in our success. We were and remain "not from around here." Layer on the continuing failure of local government to collaborate and work for the good of all the citizens and a very vocal opposition to progress, especially business growth, we made what ultimately became a business decision; to cut our losses and take our talent and treasures to a place where they might be more appreciated and rewarded.

Were there things that I could have done differently that may have improved the situation for us as community members and small business owner? Sure. But a small business owner works from limited resources and without a show of support from the local community, continued investment becomes silly. And with so many alternatives for where to live and operate a business, the lack of support gives others the opportunity to recruit.

Nathan, I am deeply grateful for your friendship and for giving me the opportunity to serve. I wish you and Watauga County every success and, as a property and small business owner, will continue to work to make Watauga County the thriving economic hub of the high country.

Sincerely,



Cc: Joseph Miller, Chair - Watauga County EDC
Joseph Furman, Watauga County

Volunteer Application Watauga County Boards And Commissions

If you are a Watauga County resident, at least 18 years old, and willing to volunteer your time and expertise to your community, please complete the application below and click on Print Form. Please sign and mail or fax to:

*Watauga County Commissioners' Office
814 West King Street, Suite 205
Boone, NC 28607
Phone: (828) 265-8000
Fax: (828) 264-3230*



Name: Scott N. McKinney
Home Address: 264 Willow Creek Circle
City: Vilas Zip: 28692
Telephone: (H) (828) 773-0465 (W) (828) 262-1811, ext. 46 (Fax) _____
Email: scott.nelson.mckinney@gmail.com
Place of Employment: Tar Heel Capital (Wendy's)
Job Title: Chief Financial Officer

In Order To Assure County wide Representation Please Indicate Your Township Of Residence:

- | | | |
|-------------------------------------|--|------------------------------------|
| <input type="radio"/> Bald Mountain | <input type="radio"/> Stony Fork | <input type="radio"/> Watauga |
| <input type="radio"/> New River | <input checked="" type="radio"/> Brushy Fork | <input type="radio"/> Cove Creek |
| <input type="radio"/> Beaver Dam | <input type="radio"/> Meat Camp | <input type="radio"/> Shawneehaw |
| <input type="radio"/> Blue Ridge | <input type="radio"/> Blowing Rock | <input type="radio"/> Laurel Creek |
| <input type="radio"/> Elk | <input type="radio"/> North Fork | <input type="radio"/> Boone |

In addition, Please Indicate If You Live In One Of The Following Areas:

- | | |
|--|--|
| <input type="radio"/> Foscoe-Grandfather Community | <input type="radio"/> Valle Crucis Historic District |
| <input type="radio"/> Howards Creek Watershed | <input type="radio"/> Winklers Creek Watershed |
| <input type="radio"/> South Fork New River Watershed | <input type="radio"/> Extraterritorial Area |

We Ask Your Help In Assuring Diversity Of Membership By Age, Gender, And Race, By Answering The Following Questions:

- | | | |
|---------------------------------------|--|--------------------------------|
| Gender | Ethnic Background | |
| <input checked="" type="radio"/> Male | <input type="radio"/> African American | <input type="radio"/> Hispanic |
| <input type="radio"/> Female | <input checked="" type="radio"/> Caucasian | <input type="radio"/> Other |
| | <input type="radio"/> Native American | |

Please List (In Order Of Preference) The Boards/Commissions On Which You Would Be Willing To Serve.

1. Caldwell Community College Board Of Trustees
2. Caldwell Community College Advisory Committee
3. Economic Development Commission

Volunteer Application
Watauga County Boards And Commissions
(Continued)

Please list any work, volunteer, and/or other experience you would like to have considered in the review of your application.

Work
Experience:

See attached resume for details.

Higher Education entities: (approximately 8 years)
Asheville-Buncombe Technical Community College - CFO
Lees-McRae College - Vice President for Business Affairs and Treasurer

Industry: (approximately 13 years)
Tar Heel Capital Corporation No. 2 and Affiliates - CFO
Artist Colony, Ltd. - President
Trim USA and Danny Nicholson, Inc. - Controller
Piece Goods Shops - Accounting Manager

Public Accounting: (approximately 4 years)
Dixon, Odom & Company, LLP - In-Charge Accountant
Ernst & Young - Staff Accountant

Volunteer
Experience:

Avery County Habitat for Humanity: Board President - 2008-2009, Treasurer - 2007-2008, Board Member - 2006-2010
Banner Elk Chamber of Commerce: Board Member - 2008-2010
Banner Elk Tourism Development Authority: Board Member - 2008-2010
Grandfather Home for Children - Community Services for Children subsidiary: Board Member - 2010-2013
Town of Banner Elk: Member - Land Use Planning Committee (revising land use strategic plan), 2009-2010
Western North Carolina Regional Education Foundation: Board Member - 2012-2013
Western North Carolina Regional Historical Association: Board Member - 2012-2013

Other
Experience:

Lees-McRae College: Staff Advisor - Student Government Association, 2009-2010, President - Staff Association, 2007
North Carolina Association of CPAs: Member - Members in Industry Committee, 1995-2005, Member - Small Business Task Force, 2003-2004, Member - Members in Industry Task Force, 2003-2004, Speaker - 2004 Small Business Forum & 2005 Northwest Piedmont Chapter
Southern Association of Colleges and Schools Commission on Colleges (SACS-COC a regional accrediting organization): Member - Candidacy Committee for a University in Virginia, 2010, Member - Off-site Review Committee for a Cluster of Community Colleges, 2012
A-B Tech College Foundation Board of Trustees: Member and Treasurer, 2010-2013 (traditional college foundation)
A-B Tech Educational and Entrepreneurial Development Foundation: Charter Member, 2011-2013 (formed to house entrepreneurial activities)

Other
Comments:

I would like to utilize my recent experience in the state community college system to support the leadership and employees of Caldwell Community College as they seek to meet the needs of our community. Successfully fulfilling their critical mission in a fiscally responsible manner requires community college board members and employees who are inventive, innovative, and creative. Service on the local advisory committee or the Board of Trustees will give me the opportunity to remain engaged in the NC Community College system in a manner that directly benefits Watauga County.

A special part of my work at A-B Tech was supervision and development of a continuum of entrepreneurial support activities. This experience will be helpful if I am called to serve on the Economic Development Commission.

Signature: Scott M. McKinney

Date: 8/26/14

SCOTT N. MCKINNEY, CPA, CGMA

264 Willow Creek Circle, Vilas, NC 28692

Office: (828) 262-1811 Cell: (828) 773-0465

Personal email: scott.nelson.mckinney@gmail.com

Education

Liberty University (2011 - 2013)

Lynchburg, VA

Ed.D. degree with a concentration in Educational Leadership was pursued. All coursework, including a comprehensive examination, was completed as of January 2012. Doctoral dissertation phase started March 2012. All requirements but the dissertation were completed.

Liberty University (2009-2011)

Lynchburg, VA

Ed.S. degree with concentration in Educational Leadership awarded in January 2011.

College Business Management Institute (Summers of 2006-2008)

Lexington, KY

Graduate, Administered by University of Kentucky and Southern Association of College and University Business Officers (SACUBO)

Duke University (2007-2008)

Durham, North Carolina

Certificate in Non-Profit Management, Office of Continuing Education

Appalachian State University (1991-1993)

Boone, North Carolina

Master of Business Administration, Evening MBA Program

Mars Hill College (1985-1989)

Mars Hill, North Carolina

Bachelor of Science – Accounting, Computer Information Science and Math (Business) Majors

Higher Education Experience (approximately 8 years)

Asheville-Buncombe Technical Communiity College (2010-2013)

Asheville, North Carolina

Chief Financial Officer/Vice President for Business and Finance – Served as the senior financial officer at a large public community college with a budget that exceeded \$50 million. Responsibilities included oversight of all business affairs of the college and supporting foundations including financial reporting, budgeting, operations, and auxiliary services. Responsibilities also included oversight of all strategic business development and a continuum of entrepreneurial support activities at the college.

Responsibilities included oversight of facilities and operations, including campus police and campus security. Supervised 115 employees with the support of five direct reports. I served on the governing boards of the A-B Tech College Foundation (Treasurer) and as a charter member of the A-B Tech Education and Entrepreneurial Development Foundation. During my tenure, I began implementation of a multi-year comprehensive capital project plan overseeing \$129 million of capital projects funded by a local option sales tax.

Lees-McRae College (2005-2010)

Banner Elk, North Carolina

Vice President for Business Affairs and Treasurer – Hired as Controller and promoted to Vice President, I supervised the Controller, Director of Human Resources, Director of Facilities, Director of Food Services, Campus Security Chief, Bookstore Manager, Director of Informational Technologies, and reported directly to the President of the College. I was the senior financial officer at the Presbyterian affiliated private residential liberal arts college and was responsible for overseeing all business affairs including financial reporting, budgeting, and operations. I worked directly with the Financial Affairs, Facilities, and Investment committees of the Board of Trustees.

Industry Experience (approximately 13 years)

Tar Heel Capital Corporation No. 2 and Affiliates (2013-present)

Boone, North Carolina

Chief Financial Officer – Responsible for overseeing all financial activities for multiple closely held private entities that operate 74 Wendy's restaurants throughout North Carolina and South Carolina. Collectively, with annual revenues in excess of \$100 million, the organizations are one of the largest Wendy's franchisee groups.

Trim USA, Inc. (2002-2005)

Tobaccoville, North Carolina

Controller -- I served as the Controller and was responsible for all administrative operations of a medium size, closely held, manufacturer and wholesale distributor of sign supplies and graphic materials. My duties included strategic planning, budgeting/forecasting, reviews by outside CPAs, cash management, insurance coverages, employee benefits, and banking relationships, as well as supervision of daily accounting activities.

Artist Colony, Ltd. (2001-2002)***Lexington, North Carolina***

President – Hired as Controller in 2001 and promoted to President in 2002. I guided the company as it was sold by its founders and integrated into a larger group of companies. I was responsible for all manufacturing and financial operations of the beanbag and footstool manufacturing plants. Our products were primarily sold through national catalogs such as JCPenney, Spiegel and Land's End. There were 65 employees.

Danny Nicholson, Inc. (and affiliated companies) (1995-2001)***Lexington, North Carolina***

Controller – I was responsible for overseeing all accounting and information systems functions, tax and treasury matters, and all strategic planning, financial analysis, and reporting efforts for a closely held trucking company. The responsibilities also extended to affiliated companies, which included a truck stop, real estate partnerships, trailer equipment sales company, sports restaurant and a public laundromat. I supervised 5 employees and reported directly to the CEO/Owner. The total employment of all companies exceeded 300 by 2001.

Piece Goods Shops Company, LP (1993-1995)***Winston-Salem, North Carolina***

Accounting Manager – At a 318-store chain of fabric and crafts stores, I was responsible for treasury management functions, accounts payable activities, point-of-sale/UPC administration, competitor analysis, portable data terminal activities, and financing/traffic management of international purchases. I directly supervised 20 employees in the accounts payable department.

Public Accounting Experience (approximately 4 years)

Dixon, Odom & Company, LLP (1991-1993)***Thomasville, NC***

In-Charge Accountant – I performed audits, compilations, and prepared tax returns for individuals, partnerships, and corporations. I directed and instructed staff members on audit and tax engagements.

Ernst & Young (1989-1991)***Winston-Salem, North Carolina***

Staff Accountant – I prepared and reviewed financial statements, supervised staff accountants, prepared reports for management, and evaluated internal control systems for a variety of manufacturing, banking, and retail firms.

Professional Activities

Lees-McRae College:

Staff Advisor – Student Government Association, 2009-2010

President – Staff Association, 2007

North Carolina Association of CPAs:

- Member – Members in Industry Committee, 1995-2005
- Member – Small Business Task Force, 2003-2004
- Member – Members in Industry Task Force, 2003-2004
- Speaker – 2004 Small Business Forum & 2005 Northwest Piedmont Chapter

Southern Association of Colleges and Schools Commission on Colleges (SACSCOC):

- Member – Candidacy Committee for a University, 2010
- Member – Off-site Review Committee for a Cluster of Community Colleges, 2012

Active Professional Memberships:

- American Institute of CPAs, North Carolina Association of CPAs

Civic Activities

Avery County Habitat for Humanity:

- Board President – 2008-2009
- Treasurer – 2007-2008
- Board Member – 2006-2010

Banner Elk Chamber of Commerce:

- Board Member – 2008-2010

Banner Elk Tourism Development Authority:

- Board Member – 2008-2010

Grandfather Home for Children - Community Services for Children subsidiary:

- Board Member – 2010-2013

Town of Banner Elk:

- Member – Land Use Planning Committee (revising land use strategic plan), 2009-2010

Western North Carolina Regional Education Foundation:

- Board Member – 2012-2013

Western North Carolina Regional Historical Association:

- Board Member – 2012-2013

Professional Designations/Licenses

Certified Public Accountant – licensed by the State of North Carolina since 1991

Chartered Global Management Accountant – recognized by the American Institute of CPAs since 2012

Professional Publications

Building Asheville's Natural Products Platform. *Community College Entrepreneurship, A Publication of the National Association for Community College Entrepreneurship, Winter/Spring 2012*, pp. 26-27.
<http://www.nacce.com/resource/resmgr/journals/journalwinterspring2012.pdf>

From: Karen.Ward
Sent: Thursday, November 20, 2014 1:32 PM
To: Anita.Fogle

Anita-

Good afternoon! We realized yesterday in our Advisory Board that the position that Lynn Patterson fills (remaining position vacated by Audrey Tate) expired on 8/31/2014. The Advisory Board recommends that Lynn remain on the board and when asked she said that she would like to remain on our board. She is eligible for another term. So could you please do what you and Deron need to do on your end. If you need anything else please let me know. Thank you!

Karen

AGENDA ITEM 7:**MISCELLANEOUS ADMINISTRATIVE MATTERS***C. Announcements***MANAGER'S COMMENTS:**

The Register of Deeds and Clerk of Court invite you to join their offices for cookies, punch, and cider on December 5, 2014 from 2:00 P.M. to 4:00 P.M.

The Annual County Christmas Luncheon, scheduled on Tuesday, December 9, 2014, will be held at Dan'l Boone Inn from 11:45 A.M. to 2:00 P.M.

You are cordially invited to a Library Staff Appreciation Lunch catered by Woodlands, sponsored by the Friends of the Library on Friday, December 12th at 11:30 A.M. in the Evelyn Johnson Meeting Room, Watauga County Public Library, 140 Queen Street. If you wish to attend, please notify Anita who will be happy to RSVP on your behalf by Wednesday, December 10, 2014.

The Town of Boone is hosting a reception in honor of Greg Young's retirement. The reception is scheduled on Tuesday, December 16, 2014, from 2:00 P.M. to 4:00 P.M. at Boone United Methodist Church. Anita will be glad to RSVP on your behalf by December 10.

A public hearing has been scheduled on December 16, 2014, at 6:00 P.M. to allow for citizen comment on proposed amendments to the County's watershed map.

A public hearing has been scheduled on December 16, 2014, at 6:00 P.M. to allow for citizen comment on a proposed moratorium for the High Impact Land Use Ordinance for specific areas affected by the end of the Town of Boone's Extraterritorial Jurisdiction on January 1, 2015.

The NCACC Legislative Goals Conference will be held January 14-16, 2015, in Moore County. If you wish to attend, please notify Anita who will assist with your registration.

The Essentials of County Government course will be held the following dates:

January 8-9, 2015	Winston-Salem
January 23-24, 2015	Chapel Hill
February 11-12, 2015	Asheville
February 18-19, 2015	New Bern

Additional information is included in your packet. If interested in attending, please notify Anita who will assist with your registration and accommodations.



During this blessed and joyous time we invite you to join us for cookies, punch and cider on December 5th from 2 to 4 pm. As we reflect on our many blessings, the Clerk of Court and Register of Deeds staff have chosen organizations and children who are in need during this Christmas Season. We ask you to please choose an envelope from our giving tree and share with those less fortunate.

We appreciate your support throughout the year and wish you and yours a very Merry Christmas!!



*You are cordially invited to a Staff Appreciation Lunch catered by Woodlands,
sponsored by the Friends of the Library!*

Friday, December 12th at 11:30 am

Evelyn Johnson Meeting Room, Watauga County Public Library, 140 Queen Street

Please RSVP to Beth or Monica by Wed, December 10th

Monica Caruso at 264-8784 x 4 or mcaruso@arlibrary.org

Beth Mueller at 265-2963

Retiring
AFTER
23
YEARS

PLEASE JOIN US AS WE HONOR

GREG YOUNG

TUESDAY, DECEMBER 16, 2014
2:00 PM TO 4:00 PM
BOONE UNITED METHODIST CHURCH
471 NEW MARKET BOULEVARD
BOONE, NORTH CAROLINA

RSVP BY DECEMBER 10TH TO
828-268-6200



WATAUGA COUNTY

*Department of
Planning & Inspections*

331 Queen Street Suite A • Boone, North Carolina 28607

Phone (828) 265-8043
TTY 1-800-735-2962
Voice 1-800-735-8262
or 711
FAX (828) 265-8080

Public Hearing Notice

Watauga County Board of Commissioners

Tuesday, December 16, 2014

6:00 PM

The Watauga County Board of Commissioners will hold two (2) public hearings beginning at 6:00 pm on Tuesday, December 16, 2014 to hear citizen comments regarding:

- (1) The transfer of Water Supply Watershed area jurisdiction within the Town of Boone's ETJ from the Town of Boone to Watauga County. This action requires a Watershed Protection Map Amendment.

- (2) A 90-day Moratorium on development approvals required for land uses subject to the Watauga County High Impact Land Use ordinance. The Moratorium would affect only land areas within the Town of Boone's ETJ, abolished by the State of North Carolina.

You are welcome to attend both public hearings held at the Commissioners Board Room, Watauga County Administration Building, 814 West King Street, Boone, NC. For information call (828) 265-8043.

From: Todd McGee <todd.mcgee@ncacc.org>
Sent: Wednesday, November 12, 2014 11:38 AM
To: Anita.Fogle
Subject: NCACC News Update: Register now for 2015 Legislative Goals Conference, Fiduciary Responsibilities workshop



Set the county legislative agenda for 2015-16

Register now for 2015 Legislative Goals Conference



Registration continues for the NCACC's 2015 Legislative Goals Conference to be held at the Pinehurst Resort in Moore County, Jan 15-16, 2015. This conference is the culmination of a months-long process to discuss and deliberate more than 350 proposals that have been submitted by a record number of counties.

The vote of our member counties at this conference will establish our legislative agenda for the full two years of the 2015 Session of the General Assembly. Each county is strongly encouraged to send at least one registered delegate to the conference to make sure your county's voice is heard as the issues are deliberated and decided.

The pre-registration fee of \$99 will be waived for county commissioners (only the elected officials) who register on or before Tuesday, Jan. 6. After that date, the on-site registration fee of \$125 will apply for all registrants.

- [Registration](#)

Hotel Accommodations

A block of rooms is reserved at the Pinehurst Resort for the nights of Jan 14-16 at the rate of \$99 per night plus charges and taxes. To receive this room rate, your room must be booked on or before DECEMBER 19, 2014. After that date, the hotel's regular room rate will apply, and there is no guarantee rooms will be available.

Reservations should be made directly with the hotel by calling (888) 575-4641. A deposit equal to the cost of one night's lodging is required. Cancellations must be received on or before DECEMBER 19, 2014 in order to receive a refund of your deposit.

Financial Fiduciary Responsibilities for Elected Officials

When: Tuesday, Nov. 18, 9 a.m. – 12:30 p.m.

Note: A second offering of the workshop toward the west central part of North Carolina will be held in early 2015.

Where: Imperial Centre (www.imperialcentre.org), 270 Gay St., Rocky Mount.

The workshop will be held in the Studio Theater located in Building C. See the facility map at www.imperialcentre.org/facilitymap.html; the Studio Theater is in the numbered area "5".

Registration: No cost for county and municipal officials. Register online at www.ncacc.org.

120114 BCC Meeting

Description: This workshop will focus on the financial fiduciary responsibilities that elected officials have regarding the annual audit, the oversight of fund balance, and reporting requirements of the Local Government Commission. Specifically, there will be a focus on two of the most frequently challenging arenas: what an audit is (and, more importantly, what it is not) and the limitations and flexibility that a governing board has regarding the use of fund balance. Instruction will include real-life examples of internal control challenges and how board involvement can help overcome those challenges. Attendees will also learn about the types of questions that elected officials should ask of their staff and their independent auditors, and what various correspondences from the Local Government Commission actually mean.

LELA credits: This workshop is an offering of the Local Elected Leaders Academy, and county and municipal officials are invited to attend. Attendees will receive six credits in the "workshops/programs" category toward recognition for their commitment to lifelong learning through the LELA Recognition Program.

Instructors: **Gregory S. Allison**, Senior Lecturer in Public Finance and Government, UNC School of Government; and **Sharon Edmundson**, Director, Fiscal Management Section, State and Local Government Finance Division, N.C. Department of State Treasurer

From: UNC School of Government <announcements@sog.unc.edu>
Sent: Friday, November 21, 2014 10:36 AM
To: Anita.Fogle
Subject: Upcoming Courses for County Elected Officials



Courses for County Elected Officials

Essentials of County Government

January 8-9, 2015	Winston-Salem
January 23-24, 2015	Chapel Hill
February 11-12, 2015	Asheville
February 18-19, 2015	New Bern

This two-day course is designed to help newly elected officials, veteran elected officials, and managers understand the basics of county government. Entire boards are encouraged to attend together.

Program Topics:

- What counties do and how they do it
- Governing board roles and responsibilities
- Financing county government
- State-mandated ethics training

This course includes the interactive county budget simulation *Bottom Line!* To register, visit www.sog.unc.edu/node/1195.

LeaderShop for Veteran Elected Officials Managing Conflict—How to Disagree and Still Work Together

January 8, 2015	Winston-Salem
January 23, 2015	Chapel Hill
February 11, 2015	Asheville
February 18, 2015	New Bern

Conflict on a board is inevitable. Many decisions have long-term and serious consequences requiring all sides of an issue to

REGISTER NOW

ALSO AVAILABLE Suggested Rules of Procedure for the Board of County Commissioners



This handbook in the [Local Government Board Builders series](#) covers the general principles of parliamentary procedure as applied to the meetings of North Carolina boards of county commissioners.

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difficult conversations, respectfully disagree, and continue to work together effectively.

This informative and practical workshop will explore the ways in which conflict is part of the governance process. Instructors will share tools to do the following:

- Build self-awareness
- Articulate your point of view in a constructive way
- Encourage others to share their viewpoints

This program includes a two-hour ethics training that meets the statutory requirements for local elected officials.

To register, visit www.sog.unc.edu/node/1195.

For More Information

Contact Susan Hutchinson, program manager, at 919.966.4171 or smhutch@sog.unc.edu.

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| 27599-3330

AGENDA ITEM 8:

PUBLIC COMMENT

AGENDA ITEM 9:

BREAK

AGENDA ITEM 10:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)