

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, OCTOBER 16, 2018
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: October 2, 2018, Regular Meeting October 2, 2018, Closed Session		1
	3	APPROVAL OF THE OCTOBER 16, 2018, AGENDA		9
5:35	4	PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON PROPOSED ROAD NAMES	MR. WILL HOLT	11
5:40	5	PROPOSED PROCLAMATIONS HONORING LOCAL VOLUNTEER FIRE DEPARTMENTS	CHAIRMAN WELCH	13
5:45	6	PROPOSED ADDENDUMS TO ELEVATOR CONTRACT	MR. ROBERT MARSH	17
5:50	7	REQUEST FOR ECONOMIC DEVELOPMENT FUNDS TO BE ALLOCATED TO THE HIGH COUNTRY FOOD HUB	MR. JOE FURMAN	21
5:55	8	PARKS AND RECREATION OUT-OF-STATE TRAVEL REQUEST	MR. STEPHEN POULOS	23
6:00	9	EMERGENCY SERVICES OUT-OF-STATE TRAVEL REQUEST	MR. WILL HOLT	25
6:05	10	TAX MATTERS A. Monthly Collections Report B. Refunds & Releases	MR. LARRY WARREN	27 29
6:10	11	BUDGET AMENDMENTS	MS. MISTY WATSON	39
6:15	12	MISCELLANEOUS ADMINISTRATIVE MATTERS A. Recommended Contract Awards for Employee Medical, Dental, and Life Insurance B. Announcements	MR. DERON GEOUQUE	41 43
6:20	13	PUBLIC COMMENT		45
7:20	14	BREAK		45
7:25	15	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3)		45
7:45	16	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

October 2, 2018, Regular Meeting

October 2, 2018, Closed Session

MINUTES
WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, OCTOBER 2, 2018

DRAFT

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, October 2, 2018, at 8:30 A.M. in the Commissioners' Board Room of the Watauga County Administration Building, Boone, North Carolina.

PRESENT: John Welch, Chairman
 Billy Kennedy, Vice-Chairman
 Jimmy Hodges, Commissioner
 Larry Turnbow, Commissioner
 Perry Yates, Commissioner
 Anthony di Santi, County Attorney
 Deron Geouque, County Manager
 Anita J. Fogle, Clerk to the Board

Chairman Welch called the meeting to order at 8:31 A.M.

Commissioner Hodges opened with a prayer and Commissioner Turnbow led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Welch called for additions and/or corrections to the September 18, 2018, regular meeting and closed session minutes.

Vice-Chairman Kennedy, seconded by Commissioner Yates, moved to approve the September 18, 2018, regular meeting minutes as presented.

VOTE: Aye-5
 Nay-0

Vice-Chairman Kennedy, seconded by Commissioner Yates, moved to approve the September 18, 2018, closed session minutes as presented.

VOTE: Aye-5
 Nay-0

APPROVAL OF AGENDA

Chairman Welch called for additions and/or corrections to the October 2, 2018, agenda.

County Manager Geouque requested to add a grant acceptance request for PARTF funding for the Middle Fork Greenway.

Commissioner Hodges, seconded by Commissioner Turnbow, moved to approve the October 2, 2018, agenda as amended.

VOTE: Aye-5
Nay-0

SHERIFF’S OFFICE RADIO PURCHASE REQUEST

Captain Kelly Redmon with the Sheriff’s Office requested to purchase six (6) new radios for patrol vehicles. The radios will be placed in newly purchased vehicles for the current fiscal year. The cost per radio is \$4,319.17 for a total cost of \$25,915.00. Captain Redmon stated that adequate funds are included in the Sheriff’s Fiscal Year 2018-2019 budget to cover the expenditure.

Commissioner Yates, seconded by Commissioner Turnbow, moved to authorize the purchase of the six (6) new radios in the amount of \$25,915.00.

VOTE: Aye-5
Nay-0

PRESENTATION ON PRITZKER INITIATIVE

Ms. Crystal Kelly, Children’s Council Director, shared information on the Pritzker Fellows Program which is part of the recently-launched National Collaborative for Infants and Toddlers (NCIT). NCIT is a nationwide effort to prioritize a strong start for infants and toddlers. The program focuses on ensuring a healthy start at birth, offering stronger support of families with infants and toddlers and expanding access to high-quality care and learning environments. Ms. Kelly is transitioning to a role with the Pritzker Fellows Program and will be stepping down as the Director of the Children’s Council. Ms. Kelly stated that the County needs to be a partner through engaging stakeholders to develop an action plan, addressing intergenerational poverty and identifying key points for upstream interventions as well as adopting early childhood as a priority for the County. The report was given for information only and, therefore, no action was required.

BOARD OF EDUCATION REQUEST FOR CIP RESERVE FUNDS, LONG TERM CIP FUNDS, AND LOTTERY FUNDS

Dr. Scott Elliott, Watauga County School Superintendent, stated that it has been a great start to the school year and encouraged the Board to visit the schools. Dr. Elliot gave a brief update on school matters and requested the release of funds from the County CIP Reserve and Education Lottery Fund in the total amount of \$1,028,500. \$716,500 was requested from the CIP Reserve for various projects and will be released on a reimbursement basis. \$312,000 is being requested from the Education Lottery proceeds.

Commissioner Turnbow, seconded by Vice-Chairman Kennedy, moved to approve the release of CIP Reserve funds in the amount of \$716,500 and Education Lottery funds in the amount of \$312,000.

VOTE: Aye-5
Nay-0

REQUEST FOR SPACE FOR A LOCAL ATTORNEY MEMORIAL

Ms. Diane Deal, Clerk of Court, on behalf of Ms. Andrea Capua, stated that at a recent Bar Association meeting, a discussion was held regarding the creation of a memorial for local attorneys and maybe other local officials. The proposed site was the area between the Courthouse and Administration building where the flag poles and a picnic table are located. Ms. Deal stated that the Bar Association would create, design, and raise funds for the memorial as well as maintain the site. Ms. Deal stated that there would be criteria to be used by a committee for vetting those for inclusion in the memorial. Vice-Chairman Kennedy stated that the County should be involved in the process. Ms. Deal stated that the Bar Association would accept input from the County.

Commissioner Turnbow, moved to direct the County Manager to work with the Bar Association to get a more substantial proposal. The motion died due to lack of a second.

Chairman Welch stated that the Board should table further discussion until the County Manager and Bar Association can meet.

Commissioner Yates, seconded by Commissioner Turnbow, moved to table further discussion to allow the County Manager and Bar Association time to meet and work on a plan to submit for consideration.

VOTE: Aye-5
Nay-0

PUBLIC HEARING REQUEST FOR ROAD NAMES

Mr. Will Holt, Emergency Services Director, requested a public hearing be scheduled for Tuesday, October 16, 2018, at 5:30 P.M. to allow citizen comment on proposed road names.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to schedule a public hearing on October 16, 2018, at 5:30 P.M. to allow citizen comment on proposed road names.

VOTE: Aye-5
Nay-0

PROJECT ON AGING MATTERS

A. Annual Report

Ms. Angie Boitnotte, Project on Aging Director, presented the Fiscal Year 2018 annual comprehensive evaluation of the agency's operations and policies as required by the NC Division of Health Service Regulation.

Commissioner Yates, seconded by Commissioner Turnbow, moved to accept the Project on Aging's Fiscal Year 2018 Annual Report as presented.

VOTE: Aye-5
Nay-0

PROJECT ON AGING MATTERS

B. Proposed Allocation of Projected FY 2019 Home and Community Care Block Grant (H&CCBG) Funds

Ms. Angie Boitnotte requested acceptance of an increase in the FY 2019 Home and Community Care Block Grant (H&CCBG) funds in the amount of \$22,433. The required local match is \$2,493 and is present in the Project on Aging's FY 2019 budget.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to accept the \$22,433 increase in Community Care Block Grant (H&CCBG) funds for FY 2019 and approve the local match in the amount of \$2,493.

VOTE: Aye-5
Nay-0

BUDGET AMENDMENTS

Ms. Misty Watson, Finance Director, reviewed the following budget amendments:

Account #	Description	Debit	Credit
103300-345000	ROAP Grant		\$157,297
104500-469845	Elderly and Disabled	\$61,135	
104500-469844	Employment Transportation	\$13,551	
104500-469843	Rural General Populations	\$82,611	

The amendment recognizes the acceptance of the North Carolina Department of Transportation Rural Operating Assistance Program funds. No County dollars are required as a match.

233991-399101	Fund Balance Appropriation		\$6,500
234310-429002	Drug Dog Expenses	\$6,500	

The amendment recognizes additional funds for use in law enforcement cases as drug dog expenses as requested by the Sheriff. The funds are from the State Substance Abuse Tax Fund.

Vice-Chairman Kennedy, seconded by Commissioner Yates, moved to approve the budget amendments as presented by Ms. Watson.

VOTE: Aye-5
Nay-0

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Request to Accept PARTF Grant for Middle Fork Greenway Section 4

County Manager Geouque stated that the County has been awarded \$430,000 through a Parks and Recreation Trust Fund (PARTF) to fund the Middle Fork Greenway, Section 4 project. Mr. Joe Furman stated that the match was covered through other grants and in-kind funds.

Commissioner Turnbow, seconded by Commissioner Yates, moved to accept the Parks and Recreation Trust Fund Grant in the amount of \$430,000.

VOTE: Aye-5
Nay-0

B. Boards and Commissions

County Manager Geouque presented the below for consideration of appointment:

Board of Adjustment

Mr. Joe Furman shared that Mr. Adam Rhyne's three year term on the Board of Adjustment expires in November. He is willing to be reappointed. There is an active case under consideration by the Board; which is expected it to be wrapped up in late October, or in November. Mr. Rhyne resides in the South Fork New River Watershed. If he is to be replaced, it is recommended that another resident of that area be appointed "if practicable." Three watershed areas adjoin, creating essentially one single residency district.

Valle Crucis Historic Preservation Commission

Mr. Joe Furman shared that Ms. Erin Thompson's three year term on the Valle Crucis Historic Preservation Commission expired in September. Ms. Thompson is willing to be reappointed.

The above were both first readings and, therefore, no action was required, nor taken.

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Announcements

County Manager Geouque shared the following announcements:

- A Ground Breaking Ceremony will be held for the Community Recreation Center on Tuesday, October 16, 2018, at 3:00 P.M. at the corner of State Farm Road and Hunting Hills Lane.

- The North Carolina Department of Transportation (NCDOT) will hold an Open-House Public Meeting for the proposed improvements to NC 105 from US 321 (Blowing Rock Road) to the NC 105 Bypass (SR 1107) on October 9, 2018, from 4:00 – 7:00 P.M. Written comments may be submitted through October 24, 2018.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

At 9:35 A.M., Commissioner Hodges, seconded by Commissioner Turnbow, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3).

VOTE: Aye-5
Nay-0

Commissioner Yates, seconded by Vice-Chairman Kennedy, moved to resume the open meeting at 10:11 A.M.

VOTE: Aye-5
Nay-0

Commissioner Yates, seconded by Commissioner Turnbow, moved to cancel the November 6, 2018, Board meeting due to the Commissioners' Board Room being used as a polling site and to reschedule the November 20, 2018, meeting to Tuesday, November 13, 2018, at 5:30 P.M.

VOTE: Aye-5
Nay-0

ADJOURN

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to adjourn the meeting at 10:13 A.M.

VOTE: Aye-5
Nay-0

John Welch, Chairman

ATTEST:
Anita J. Fogle, Clerk to the Board

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AGENDA ITEM 3:

APPROVAL OF THE OCTOBER 16, 2018, AGENDA

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AGENDA ITEM 4:

PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON PROPOSED ROAD NAMES

MANAGER'S COMMENTS:

A public hearing has been scheduled to allow citizen comment on the new private and public road names as listed in the attached memo. The public hearing is required by N.C.G.S. 153A-239.1. New roads are named in two ways.

1. Roads in platted subdivisions that serve three or more lots are named by the developer when the plat is submitted to Planning and Inspections. This office reviews these plats to assure that none of the road names duplicate or are similar sounding to any existing road names in the county.
2. Roads on a private drive that serves three or more residences is named by the property owning residents on the road by a majority vote. Therefore, if a third house is built on a private drive serving two residences, the three property owning residents are sent letters from this office requesting them to agree together on a road name. These road names are also reviewed to assure that the choices are not duplicated or similar sounding to any in the county.

The road naming ordinance requires that periodically the list of newly named road names be brought to the commissioners in a public hearing for the commissioners to adopt the street names. The roads are listed by township, i.e., Beaver Dam, Blowing Rock, New River, Meat Camp, etc., since one of the requirements of the ordinance is that notice of the public hearing be posted in two places in each township that includes a new road name. Since the road names have already been vetted by Planning and Inspections and this office, this public hearing is mainly a requirement of the ordinance. Any issues of disagreement in the naming of a private road are dealt with before they are submitted to the Commissioner's agenda.

As you read the road naming ordinance you will see that the county may not change a road name. If an existing road name is duplicated, this office sends out letters to each property owning resident on the road, requesting them to agree together on a road name. Residents on an existing road may petition the county to change a road name, but this petition must be accompanied by the signatures of the property owning residents along with \$500.00 payable to the county. In both of these cases the road names are reviewed and approved by this office to prevent duplication or similar sounding road names.

In the past we held public hearings every quarter, but as there have been fewer new roads named, we now try to request the Public Hearing as needed. Note – Beaver Dam Road is not changing.

Board action is requested to approve the road names as submitted.

ROAD NAMES FOR PUBLIC HEARING 10/16/18

BEAVER DAM

New Mountain Road

BLOWING ROCK

Autumn Blaze Trail*

Fireside Lane*

High Hemlock Trail*

Lentz Lane*

Lolas Lane

Starfire Path*

Starry Night Trail*

Trinity Fields

BLUE RIDGE

Horton Creek Trail*

BRUSHY FORK

Solomons Way

ELK

Horton Creek Trail*

NEW RIVER

Daisys Meadow Lane*

Leon Homestead Road

STONY FORK

Doe Creek Trail*

WATAUGA

Change Homestead Drive to New Homestead Drive*

*Indicates roads named in a recorded subdivision

AGENDA ITEM 5:

PROPOSED PROCLAMATIONS HONORING LOCAL VOLUNTEER FIRE DEPARTMENTS

MANAGER'S COMMENTS:

Per Commissioner request, attached are two proclamations honoring Beaver Dam and Zionville Volunteer Fire Departments on 40 years of service to the citizens of Watauga County

STATE OF NORTH CAROLINA

DRAFT

COUNTY OF WATAUGA

**BEAVER DAM VOLUNTEER FIRE DEPARTMENT
40TH ANNIVERSARY PROCLAMATION**

WHEREAS; the Beaver Dam Volunteer Fire Department was established in 1978 by members of the community who sought improved fire protection in northwest Watauga County; and

WHEREAS; the Beaver Dam Volunteer Fire Department has stood for 40 years as a testament to those founding citizens who donated their time and talent to the common good; and

WHEREAS; all volunteer members belong to the unique, professional, modern, dedicated, caring, full-service fire team that meets the ever-growing and changing needs of our dynamic county;

WHEREAS; 2018 will mark the 40th Anniversary of the establishment of the Beaver Dam Volunteer Fire Department;

WHEREAS; this body rightfully honors the Beaver Dam Volunteer Fire Department and commends all those men and women who have put the safety and well-being of their friends and neighbors above their own in their diligent and meritorious service to the Beaver Dam Volunteer Fire Department; and

NOW, THEREFORE BE IT PROCLAIMED that the Commissioners of Watauga County urge all citizens to take special note of this observance by joining in on the celebration and recognition of their service to our county; thereby, expressing our sincerest appreciation and gratitude for the volunteers and the professional services they provide by celebrating their 40th Anniversary.

AS ADOPTED BY the Watauga County Board of Commissioners on this the 16th day of October, 2018.



John Welch
Chairman

Billy Kennedy
Vice-Chairman

Jimmy Hodges
Commissioner

Larry Turnbow
Commissioner

Perry Yates
Commissioner

STATE OF NORTH CAROLINA

DRAFT

COUNTY OF WATAUGA

ZIONVILLE VOLUNTEER FIRE DEPARTMENT
40TH ANNIVERSARY PROCLAMATION

WHEREAS; the Zionville Volunteer Fire Department was created in 1978 by citizens and their families after a structure fire took place and the closest unit that could respond was Cove Creek Fire Department; and

WHEREAS; Zionville was the first department in the county to have first responders that could tend to trauma; and

WHEREAS; today at all hours of the day and night, they willingly respond to emergency calls of many different natures and have devoted countless hours to training in fire protection, rescue and Emergency Medical Services for the northern area of Watauga County; and

WHEREAS; the fire protection services of Watauga are dedicated to the protection of life and property from the devastating effects of fire and the promotion of life safety to all citizens; and

WHEREAS; 2018 will mark the 40th Anniversary of the establishment of the Zionville Volunteer Fire Department.

NOW, THEREFORE BE IT PROCLAIMED that the Commissioners of Watauga County urge all citizens to take special note of this observance by joining in on the celebration and recognition of their service to our county; thereby, expressing our sincerest appreciation and gratitude for the volunteers and the professional services they provide by celebrating their 40th Anniversary.

AS ADOPTED BY the Watauga County Board of Commissioners on this the 16th day of October, 2018.



John Welch
Chairman

Billy Kennedy
Vice-Chairman

Jimmy Hodges
Commissioner

Larry Turnbow
Commissioner

Perry Yates
Commissioner

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AGENDA ITEM 6:

PROPOSED ADDENDUMS TO ELEVATOR CONTRACT

MANAGER'S COMMENTS:

Mr. Robert Marsh, Maintenance Director, will request the Board approve amendments to the elevator contract. Mr. Marsh recommends the Board extend the service contracts with Schindler for an additional five (5) years and move from quarterly to annual payments. The change would be a reduction in what the County is currently paying.

Board action is required to approve the elevator contract amendments with Schindler Elevator Corporation.



WATAUGA COUNTY

MAINTENANCE DEPARTMENT

274 Winklers Creek Road, Suite B, Boone, NC 28607 - Phone (828) 264-1430
Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director

DATE: September 26, 2018

RE: Request to Approve Elevator Contract Addendums



BACKGROUND

Schindler Elevator Corporation installed the elevator in the Administration Building in 2006 and the elevator in the Courthouse in 2008. The County has been under contract with Schindler for elevator maintenance continuously since installation. Schindler has performed well and there have been few times when the elevators have been out of service. Schindler has monitoring equipment in place that automatically notifies their technicians if there is a problem with the elevators. They also provide routine maintenance as part of their contract with the County.

SUMMARY OF PROPOSAL

Schindler is seeking to extend their current contracts for an additional period of five years. The County will benefit from this extension by receiving a 7% discount on the current rate. The discount will be applied twelve months from the effective date. Schindler also offers an immediate 3% discount if the County moves from quarterly payments to an annual payment.

FISCAL IMPACT

FY 18-19 budget contains sufficient money to fund the current contracts with Schindler at the current rate. However, this rate may change if specific inflationary factors change from their current levels. This is typical of all elevator maintenance contracts that are tied to the CPI or union labor rates. If approved, there will be a discount applied during FY 19-20.

RECOMMENDATION

Maintenance recommends the County extend the service contracts with Schindler for an additional five years and move from quarterly payments to annual payments by the approval of these CONTRACT ADDENDUMS. Please find the documents attached and ready for your signature. Finance will pre-audit this contract after all signatures are acquired.

Schindler Elevator Corporation
900 Center Park Dr., Suite D
Charlotte, NC 28217-2962



Schindler

**To: Watauga County Maintenance
274 Winklers Creek Rd Ste B
Boone, NC 28607-3468**

**Building Name: Watauga Co Admin Bldg
Contract: 4100046559**

CONTRACT ADDENDUM

At Schindler Elevator we are always trying to find ways to invest long term in our customers. We would like to offer the following discounts should you be willing to extend our mutually beneficial relationship for the corresponding Value Term.

Schindler Elevator Corporation ("SEC") offers to reduce the current billing rate by **7% DISCOUNT** in exchange for an additional five-year (5) extension to the current expiration date of the current contract. Price will not adjust for 12 months from effective date.

OPTIONAL

- In conjunction with the **7% DISCOUNT** offered above, Schindler Elevator will also offer the following discount options if your contract is already not taking advantage of these discounts. If you are already taking advantage of these discounts then the discount is already built into your current price and thus the following discounts are not applicable to your contract now.

BILLING FREQUENCY- (If applicable)

1% DISCOUNT in exchange to moving to our Direct Debit invoicing from a checking account.
_____ **Initial here to select this option**

ANNUAL PAY FREQUENCY- (If applicable)

To change from your current payment frequency to Annual Pay you can receive a discount for this option if applicable.

To move from Monthly Payment to Annual Payment would result in a **5% DISCOUNT**
To move from Quarterly Payment to Annual Payment would result in a **3% DISCOUNT**
To move from Semi-Annual Payment to Annual Payment would result in a **1% DISCOUNT**

_____ **Initial here to select this ANNUAL PAY FREQUENCY DISCOUNT OPTION** and we will automatically switch you to annual pay with the appropriate discount. To reiterate if you are already under Annual pay this discount will not apply as you are already receiving this discount.

The effective date of this addendum, shall commence after signature by both parties on the 1st day of the following month. Payment is due within 30 days of the invoice date or discount is deemed null and void. The terms and conditions of the Agreement remain in full force and effect, except as specifically modified herein. Upon approval by an authorized representative of SEC, this addendum and its terms shall be incorporated in and become part of the Agreement.

Accepted By: OWNER

SCHINDLER ELEVATOR

Owner Rep Signature: _____

Matt Davis: _____
Digitally signed by
Matt Davis
Location: Charlotte,
NC
Matt Davis | General Manager
Phone 704-352-0188
matt.davis@schindler.com
Date: 2018-09-25
11:40:04 -04'00'

Printed Name and Title: _____

Title: _____

Date of Signature: _____

Date: _____

Upon execution please email to hunter.hurt@schindler.com.

Schindler Elevator Corporation
900 Center Park Dr., Suite D
Charlotte, NC 28217-2962

Schindler Elevator Corporation
 900 Center Park Dr., Suite D
 Charlotte, NC 28217-2962

**To: Watauga County Maintenance
 274 Winklers Creek Rd Ste B
 Boone, NC 28607-3468**

**Building Name: Watauga County Courthouse
 Contract: 4100067123**

CONTRACT ADDENDUM

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1% DISCOUNT in exchange to moving to our Direct Debit invoicing from a checking account.
 _____ **Initial here to select this option**

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Accepted By: OWNER

SCHINDLER ELEVATOR

Owner Rep Signature: _____
 Printed Name and Title: _____
 Date of Signature: _____

Matt Davis:  Digitally signed by
 Matt Davis
 Location: Charlotte, NC
 Title: _____
 Date: 2018.09.25 11:41:04 -04'00'
Matt Davis | General Manager | Phone 704-352-0188 | matt.davis@schindler.com

Upon execution please email to hunter.hurt@schindler.com.

AGENDA ITEM 7:**REQUEST FOR ECONOMIC DEVELOPMENT FUNDS TO BE ALLOCATED TO THE HIGH COUNTRY FOOD HUB****MANAGER'S COMMENTS:**

Mr. Joe Furman, Planning and Inspections/EDC Director will request the Board authorize the expenditure of \$25,000 from the County's Economic Development Capital Reserve account. The County currently provides space to the High Country Food Hub and no cost. The funds would be utilized by the High Country Food Hub to purchase equipment, staff, and mostly marketing. County staff would recommend the funds not be used for staffing needs as this is one time money and should not be used for reoccurring costs. Adequate funds are available for this request.

Board action is required to authorize the expenditure of the \$25,000 from the Economic Development Capital Reserve account.

From: Joe Furman
Sent: Wednesday, October 03, 2018 3:49 PM
To: Deron.Geouque
Cc: Anita.Fogle
Subject: EDC funding for Food Hub

Deron,

The Economic Development Commission voted unanimously on October 2nd to fund the High Country Food Hub \$25,000 this fiscal year. The members believe it is an appropriate use of economic development funds because the Food Hub helps local farmers bring products to market, helps build the local food economy, and is appealing to entrepreneurs who may consider moving or expanding in Watauga County. The funds are to be spent on equipment, staff, and mostly marketing. The EDC placed conditions on the funding –1) the Food Hub staff should try to recruit more Watauga County farmers, and 2) a progress report is to be made to the EDC in 2019. The source of the funds is proposed to be the Economic Development Capital Reserve account; Board of Commissioners' approval is required. I request that this item be placed on the October 16th Board meeting. Thank you.
Joe

Joseph A. Furman, AICP
Director, Watauga County Planning & Inspections and Economic Development
126 Poplar Grove Connector, Suite 201
Boone, NC 28607
(828) 265-8043
(828) 265-8080 (fax)
joe.furman@watgov.org

AGENDA ITEM 8:

PARKS AND RECREATION OUT-OF-STATE TRAVEL REQUEST

MANAGER'S COMMENTS:

Mr. Stephen Poulos, Parks and Recreation Director, will request the Board authorize out-of-state travel for Ms. Keron Poteat, Recreation Specialist II, to travel to Abingdon, VA. The purpose of the trip is to serve the older adult population in providing transportation and assistance for a play and lunch.

Board action is required to authorize the out-of-state travel.

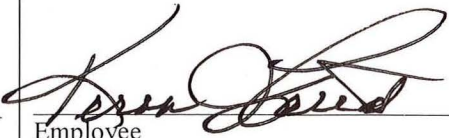
Watauga County Travel Authorization and Travel Advance Request

	Budget Account Number	
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Name: Keron Poteat	Title: Recreation Specialist II	Department: WCPR
Destination: Abingdon, VA	Meeting Dates: December 13, 2018	
Is this out of state travel? Yes No If yes, Board of County Commissioners approval is required and must be signed by the County Manager.	Departure Date December 13, 2018	Return Date: December 13, 2018
	Time: 10 a.m.	Time 6 p.m.
Purpose of Trip: Senior Trip to Barter Theater to see "Elf"		
Overnight Accommodations Required? No	Rate per night/person \$	
Name of Hotel/Motel _____	Government Discount <input type="checkbox"/> Yes <input type="checkbox"/> No	
Method of Transportation:		
Cost \$ _	<input type="checkbox"/> County Vehicle	<input type="checkbox"/> Personal Vehicle <input type="checkbox"/> Air
<input type="checkbox"/> Other _____	Explanation _____	

Estimated Expenses		Totals
* REGISTRATION FEES:		
Please indicate meals and/or banquets included in registration fee		
	\$	
MEALS:	Breakfast	\$
	Lunch	\$
	Dinner	\$
* LODGING:	Single Rate	\$
* Other		
Total		\$0

* Receipts Required for Reimbursement

Remarks:		
Are funds requested in advance: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Amount \$ _____ Form is Mathematically Correct: <input type="checkbox"/> Yes <input type="checkbox"/> Approved as corrected	If settlement has not been made on this advance within 20 working days after completion of travel, I authorize this amount to be deducted from my next paycheck.  _____ Employee	I believe this trip to be necessary and beneficial to Watauga County and funds were provided for this purpose in this departments appropriate budget account. _____ Department Head or County Manager _____ County Manager (Out of State Travel) _____ Date
Finance Staff	Date October 4, 2018	

AGENDA ITEM 9:

EMERGENCY SERVICES OUT-OF-STATE TRAVEL REQUEST

MANAGER'S COMMENTS:

Mr. Will Holt, Emergency Services Director, will request the Board authorize out-of-state travel for a member of the Emergency Services Department to travel to Atlanta, GA. The purpose of the trip is to pick up a traffic sign board.

Board action is required to authorize the out-of-state travel.

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AGENDA ITEM 10:

TAX MATTERS

A. Monthly Collections Report

MANAGER'S COMMENTS:

Mr. Larry Warren, Tax Administrator, will present the Monthly Collections Report and be available for questions and discussion.

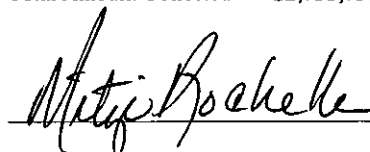
The reports are for information only; therefore, no action is required.

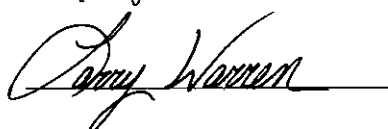
Monthly Collections Report**Watauga County**

Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report September 2018

	<u>Current Month</u> <u>Collections</u>	<u>Current Month</u> <u>Percentage</u>	<u>Current FY</u> <u>Collections</u>	<u>Current FY</u> <u>Percentage</u>	<u>Previous FY</u> <u>Percentage</u>
General County					
Taxes 2018	2,039,767.69	7.92%	7,213,176.73	23.32%	15.47%
Prior Year Taxes	17,001.67		118,241.63		
Solid Waste User Fees	177,935.78	8.01%	542,585.26	20.84%	13.63%
Green Box Fees	386.26	NA	1,108.62	NA	NA
Total County Funds	\$2,235,091.40		\$7,875,112.24		
Fire Districts					
Foscoe Fire	34,533.67	9.35%	127,311.84	27.31%	18.80%
Boone Fire	49,684.78	6.61%	188,469.27	21.06%	13.49%
Fall Creek Service Dist.	400.09	5.00%	1,768.78	18.79%	10.83%
Beaver Dam Fire	7,034.97	7.74%	20,141.59	19.42%	14.45%
Stewart Simmons Fire	13,562.28	7.08%	50,027.19	22.02%	15.88%
Zionville Fire	6,848.67	7.01%	23,414.37	20.39%	13.60%
Cove Creek Fire	16,159.16	8.02%	50,379.69	21.18%	13.49%
Shawneehaw Fire	5,452.23	6.93%	25,281.32	25.88%	17.53%
Meat Camp Fire	11,913.00	6.75%	42,859.85	20.40%	12.03%
Deep Gap Fire	9,893.37	6.16%	35,961.61	18.65%	12.50%
Todd Fire	3,564.32	6.95%	13,194.52	21.35%	17.42%
Blowing Rock Fire	44,371.13	11.52%	140,002.08	28.86%	21.18%
M.C. Creston Fire	458.00	8.23%	1,065.94	16.83%	11.73%
Foscoe Service District	3,385.58	5.59%	17,426.00	23.48%	13.19%
Beech Mtn. Service Dist.	0.75	0.05%	40.90	2.57%	0.56%
Cove Creek Service Dist.	12.20	3.76%	12.20	3.76%	0.00%
Shawneehaw Service Dist	183.17	3.55%	1,319.89	20.95%	22.18%
	\$207,057.28		\$736,908.26		
Towns					
Boone	285,709.43	5.62%	1,046,188.34	17.75%	12.22%
Municipal Services	7,873.80	7.01%	26,322.08	19.88%	9.14%
Boone MV Fee	NA	NA	NA	NA	NA
Blowing Rock	NA	NA	NA	NA	NA
Seven Devils	NA	NA	NA	NA	NA
Beech Mountain	NA	NA	NA	NA	NA
Total Town Taxes	\$293,583.23		\$1,072,510.42		
Total Amount Collected	\$2,735,731.91		\$9,684,530.92		

 Tax Collections Director

 Tax Administrator

AGENDA ITEM 10:

TAX MATTERS

B. Refunds and Releases

MANAGER'S COMMENTS:

Mr. Warren will present the Refunds and Releases Reports. Board action is required to accept the Refunds and Releases Reports.

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Larry.Warren

WATAUGA COUNTY
RELEASES - 09/01/2018 TO 09/28/2018

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1587335 BLUE RIDGE SIGN SYSTEM OF BOONE HINES, JEFF PO BOX 3767 HICKORY, NC 28603	PP 2018	2985	09/28/2018			0 G01	48.89
	587335999			F02		F02	8.31
	TAX RELEASES MOVED BUSINESS TO HICKORY				6612		57.20
1730447 BOZEMAN WITH KOJAYS LLC PO BOX 969 BLOWING ROCK, NC 28605	PP 2016	152	09/28/2018			0 G01	70.27
	355			C03			
	TAX RELEASES BUSINESS CLOSED IN 2015				6584		
1730447 BOZEMAN WITH KOJAYS LLC PO BOX 969 BLOWING ROCK, NC 28605	PP 2017	138	09/28/2018			0 G01	63.36
	355			C03			
	TAX RELEASES BUSINESS CLOSED IN 2015				6585		
1730447 BOZEMAN WITH KOJAYS LLC PO BOX 969 BLOWING ROCK, NC 28605	PP 2018	127	09/28/2018			0 G01	49.00
	355			C03		G01L	4.90
	TAX RELEASES BUSINESS CLOSED IN 2015				6586		53.90
1762510 BRIARCLIFF PARTNERS, LLC 12555 BISCAYNE BLVD APT 775 NORTH MIAMI, FL 33181	RE 2018	9011	09/28/2018			0 G01	1,431.77
	1940-89-5491-000			C05		SWF	80.00
	TAX RELEASES PARCEL NUMBER SHOULD HAVE BEEN DEACTIVATED				6578		1,511.77
1519532 BRITTAIN, STEVEN LEE BRITTAIN, CAROL 1238 KENNETT AVE GASTONIA, NC 28054	RE 2018	35321	09/28/2018			0 F02	161.04
	2900-90-7926-000			F02		G01	947.45
	TAX RELEASES PROPERTY WAS SPLIT INTO MULTIPLE PARCELS				6580	SWF	160.00
							1,268.49
1612153 CANTER, KAREN C 243 ISENHOUR RD ZIONVILLE, NC 28698	RE 2017	21980	09/28/2018			0 F06	82.50
	1993-15-4418-000			F06		G01	582.45
	REFUND RELEASE DOUBLE BILLED PAID ON 1993-15-4516-000				6614	SWF	80.00
							744.95
1612153 CANTER, KAREN C 243 ISENHOUR RD ZIONVILLE, NC 28698	RE 2018	22115	09/28/2018			0 F06	82.50
	1993-15-4418-000			F06		G01	582.45
	TAX RELEASES DOUBLE BILLED				6615	SWF	80.00
							744.95

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WATAUGA COUNTY
RELEASES - 09/01/2018 TO 09/28/2018

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1566404 COCA COLA BOTTLING CO. CONSOLIDATED PO BOX 31487 CHARLOTTE, NC 28231	PP 2017	1215	09/28/2018			0 F02	32.00
	2194			F02		G01	188.25
	REFUND RELEASE				6592		220.25
	DOUBLE BILLED THRU IRP AND BP						
1566404 COCA COLA BOTTLING CO. CONSOLIDATED PO BOX 31487 CHARLOTTE, NC 28231	PP 2017	1216	09/28/2018			0 F02	27.50
	2195			F02		G01	161.78
	REFUND RELEASE				6593		189.28
	DOUBLE BILLED THRU IRP AND BP						
1566404 COCA COLA BOTTLING CO. CONSOLIDATED PO BOX 31487 CHARLOTTE, NC 28231	PP 2017	1217	09/28/2018			0 F02	29.42
	2196			F02		G01	173.08
	REFUND RELEASE				6594		202.50
	DOUBLE BILLED THRU IRP AND BP						
1566404 COCA COLA BOTTLING CO. CONSOLIDATED PO BOX 31487 CHARLOTTE, NC 28231	PP 2017	1218	09/28/2018			0 F02	22.57
	2197			F02		G01	132.76
	REFUND RELEASE				6595		155.33
	DOUBLE BILLED THRU IRP AND BP						
1566404 COCA COLA BOTTLING CO. CONSOLIDATED PO BOX 31487 CHARLOTTE, NC 28231	PP 2017	1219	09/28/2018			0 F02	22.57
	2198			F02		G01	132.76
	REFUND RELEASE				6596		155.33
	DOUBLE BILLED THRU IRP AND BP						
1566404 COCA COLA BOTTLING CO. CONSOLIDATED PO BOX 31487 CHARLOTTE, NC 28231	PP 2017	1220	09/28/2018			0 F02	25.68
	2199			F02		G01	151.08
	REFUND RELEASE				6597		176.76
	DOUBLE BILLED THRU IRP AND BP						
1566404 COCA COLA BOTTLING CO. CONSOLIDATED PO BOX 31487 CHARLOTTE, NC 28231	PP 2017	1221	09/28/2018			0 F02	23.49
	2200			F02		G01	138.20
	REFUND RELEASE				6598		161.69
	DOUBLE BILLED THRU IRP AND BP						
1566404 COCA COLA BOTTLING CO. CONSOLIDATED PO BOX 31487 CHARLOTTE, NC 28231	PP 2018	1082	09/28/2018			0 F02	32.00
	2194			F02		G01	188.25
	TAX RELEASES				6603		220.25
	DOUBLE BILLED IRP AND BP						
1566404 COCA COLA BOTTLING CO. CONSOLIDATED PO BOX 31487 CHARLOTTE, NC 28231	PP 2018	1083	09/28/2018			0 F02	27.50
	2195			F02		G01	161.78
	TAX RELEASES				6604		189.28
	DOUBLE BILLED IRP AND BP						

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WATAUGA COUNTY
RELEASES - 09/01/2018 TO 09/28/2018

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1566404 COCA COLA BOTTLING CO. CONSOLIDATED PO BOX 31487 CHARLOTTE, NC 28231	PP 2018 2196 TAX RELEASES DOUBLE BILLED IRP AND BP	1084	09/28/2018	F02	6605	0 F02 G01	29.42 173.08 <hr/> 202.50
1566404 COCA COLA BOTTLING CO. CONSOLIDATED PO BOX 31487 CHARLOTTE, NC 28231	PP 2018 2197 TAX RELEASES DOUBLE BILLED IRP AND BP	1085	09/28/2018	F02	6606	0 F02 G01	22.57 132.76 <hr/> 155.33
1566404 COCA COLA BOTTLING CO. CONSOLIDATED PO BOX 31487 CHARLOTTE, NC 28231	PP 2018 2198 TAX RELEASES DOUBLE BILLED IRP AND BP	1086	09/28/2018	F02	6608	0 F02 G01	22.57 132.76 <hr/> 155.33
1566404 COCA COLA BOTTLING CO. CONSOLIDATED PO BOX 31487 CHARLOTTE, NC 28231	PP 2018 2199 TAX RELEASES DOUBLE BILLED IRP AND BP	1087	09/28/2018	F02	6610	0 F02 G01	25.68 151.08 <hr/> 176.76
1566404 COCA COLA BOTTLING CO. CONSOLIDATED PO BOX 31487 CHARLOTTE, NC 28231	PP 2018 2200 TAX RELEASES DOUBLE BILLED IRP AND BP]	1088	09/28/2018	F02	6611	0 F02 G01	23.49 138.20 <hr/> 161.69
1630666 COFFEY, BUSTER SCOTT BRYAN, CYNTHIA EVE 6102 HOWARDS CREEK RD BOONE, NC 286077544	PP 2018 630666999 TAX RELEASES DIVORCED, REBILLED IN FORMER WIFE'S NAME	3473	09/28/2018	F09	6583	0 G01 F09	6.99 .99 <hr/> 7.98
1508169 EPISCOPAL DIOCESE OF WESTERN NORTH CAROL PO BOX 654 VALLE CRUCIS, NC 28691	RE 2018 1970-30-7584-000 TAX RELEASES RELIGIOUS PROPERTY IS EXEMPT	15725	09/28/2018	F08	6579	0 F08 G01	52.40 369.94 <hr/> 422.34
1760391 GAMBLE, RENEE ROSE 1807 VANDERPOOL RD VILAS, NC 28692	RE 2018 2828-14-7910-000 TAX RELEASES ORIGINAL ONLY BILLED SWF'S REBILLED CORRECT AMOUNT	28800	09/28/2018	F12	6577	0 SWF	160.00
1764494 HIGHLAND INTERNATIONAL LLC 160 B DEN MAC DR BOONE, NC 28607	PP 2018 1987 TAX RELEASES	959	09/28/2018	C02	6599	121,480 C02 G01	498.07 428.82 <hr/> 926.89

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RELEASES - 09/01/2018 TO 09/28/2018

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1764494 HIGHLAND INTERNATIONAL LLC 160 B DEN MAC DR BOONE, NC 28607	PP 2018	959	09/28/2018			-121,480	C02	-498.07
	1987			C02			G01	-428.82
	TAX RELEASES				6601			-926.89
	Reversal of release		6599					
1764494 HIGHLAND INTERNATIONAL LLC 160 B DEN MAC DR BOONE, NC 28607	PP 2018	959	09/28/2018			241,390	C02	989.70
	1987			C02			G01	852.11
	REFUND RELEASE M & E DISPOSED OF				6602			1,841.81
1511457 INGALLS, BRIAN E INGALLS, THERESE D 3100 NE 47TH CT TH UNIT 4 FORT LAUDERDALE, FL 33308	PP 2018	272	09/28/2018			0	G01	36.99
	643			C03			G01L	3.70
	TAX RELEASES SOLD PROPERTY				6613			40.69
1218098 MAY, WALLY G AND NANCY 930 SLABTOWN ROAD ZIONVILLE, NC 28698-9397	PP 2017	2111	09/28/2018			0	G01	4.87
	408244100			F06			F06	.69
	TAX RELEASES				6581		G01L	.49
	CAR IS REGISTERED AND TAGGED UNDER FEJ2462						F06L	.07
								6.12
1218098 MAY, WALLY G AND NANCY 930 SLABTOWN ROAD ZIONVILLE, NC 28698-9397	PP 2018	2032	09/28/2018			0	G01	4.38
	408244100			F06			F06	.62
	TAX RELEASES				6582		G01L	.44
	PROPERTY IS REGISTERED VEHICLE AND TAGGED UNDER FEJ2462						F06L	.06
								5.50
1780642 RICHARDSON, PAMELA + RICHARDSON, RANDY 4524 GWYNNBROOK CIR RALEIGH, NC 27613	RE 2018	43396	09/28/2018			0	F02	283.92
	2920-54-3093-000			F02			G01	1,670.40
	TAX RELEASES REBILLED TO 1632859				6576		SWF	80.00
							2,034.32	
1732714 WANG, YIBIAO 206 RUSSELTON RD BOONE, NC 28607	RE 2018	39349	09/28/2018			0	C02	413.28
	2910-41-3109-063			C02			G01	355.82
	TAX RELEASES REBILLED TO 1780642				6575		SWF	80.00
							849.10	
1640862 WARREN, JUSTIN E SMITH, AMY L 393 DAYTON TRL VILAS, NC 28692	RE 2014	18199	09/28/2018			73,800	F07	36.90
	1981-94-4538-000			F07			G01	230.99
	REFUND RELEASE INCORRECT SQUARE FOOTAGE 2ND STORY IS UNFINISHED				6590			267.89

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Larry.Warren

WATAUGA COUNTY
RELEASES - 09/01/2018 TO 09/28/2018

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1640862 WARREN, JUSTIN E SMITH, AMY L 393 DAYTON TRL VILAS, NC 28692	RE 2015	18207	09/28/2018			73,800	F07	36.90
	1981-94-4538-000			F07			G01	230.99
	REFUND RELEASE				6589			
	INCORRECT SQUARE FOOTAGE 2ND STORY IS UNFINISHED							267.89
1640862 WARREN, JUSTIN E SMITH, AMY L 393 DAYTON TRL VILAS, NC 28692	RE 2016	18230	09/28/2018			73,800	F07	36.90
	1981-94-4538-000			F07			G01	230.99
	REFUND RELEASE				6588			
	INCORRECT SQUARE FOOTAGE 2ND STORY IS UNFINISHED							267.89
1640862 WARREN, JUSTIN E SMITH, AMY L 393 DAYTON TRL VILAS, NC 28692	RE 2017	18376	09/28/2018			73,800	F07	36.90
	1981-94-4538-000			F07			G01	260.51
	REFUND RELEASE				6587			
	INCORRECT SQUARE FOOTAGE 2ND STORY IS UNFINISHED							297.41
1603219 WHITE, CLAY 297 UNION PINES DR CARTHAGE, NC 28327	PP 2018	3180	09/28/2018			0	SWF	80.00
	603219999			F12			G01	1.77
	TAX RELEASES				6591		F12	.25
	VEHICLE LOCATED IN MOORE COUNTY						G01L	.18
							F12L	.03
								82.23
DETAIL SUMMARY	COUNT: 38	RELEASES - TOTAL				536,590		13,588.34

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WATAUGA COUNTY
RELEASES - 09/01/2018 TO 09/28/2018

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RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT	
2014	RE	F07	COVE CREEK FIRE RE	36.90
2014	RE	G01	WATAUGA COUNTY RE	230.99
			2014 TOTAL	267.89
2015	RE	F07	COVE CREEK FIRE RE	36.90
2015	RE	G01	WATAUGA COUNTY RE	230.99
			2015 TOTAL	267.89
2016	RE	F07	COVE CREEK FIRE RE	36.90
2016	RE	G01	WATAUGA COUNTY RE	230.99
2016	PP	G01	WATAUGA COUNTY PP	70.27
			2016 TOTAL	338.16
2017	RE	F06	ZIONVILLE FIRE RE	82.50
2017	RE	F07	COVE CREEK FIRE RE	36.90
2017	RE	G01	WATAUGA COUNTY RE	842.96
2017	RE	SWF	SANITATION USER FEE	80.00
2017	PP	F02	BOONE FIRE PP	183.23
2017	PP	F06	ZIONVILLE FIRE PP	.69
2017	PP	F06L	ZIONVILLE FIRE LATE LIST	.07
2017	PP	G01	WATAUGA COUNTY PP	1,146.14
2017	PP	G01L	WATAUGA COUNTY LATE LIST	.49
			2017 TOTAL	2,372.98
2018	RE	C02	BOONE RE	413.28
2018	RE	F02	BOONE FIRE RE	444.96
2018	RE	F06	ZIONVILLE FIRE RE	82.50
2018	RE	F08	SHAWNEEHAW FIRE RE	52.40
2018	RE	G01	WATAUGA COUNTY RE	5,357.83
2018	RE	SWF	SANITATION USER FEE	640.00
2018	PP	C02	BOONE PP	989.70
2018	PP	F02	BOONE FIRE PP	191.54
2018	PP	F06	ZIONVILLE FIRE PP	.62
2018	PP	F06L	ZIONVILLE FIRE LATE LIST	.06
2018	PP	F09	MEAT CAMP FIRE PP	.99
2018	PP	F12	BLOWING ROCK FIRE PP	.25
2018	PP	F12L	BLOWING ROCK FIRE LATE LIST	.03
2018	PP	G01	WATAUGA COUNTY PP	2,078.04
2018	PP	G01L	WATAUGA COUNTY LATE LIST	9.22
2018	PP	SWF	SANITATION USER FEE	80.00
			2018 TOTAL	10,341.42
			SUMMARY TOTAL	13,588.34

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Larry.Warren

WATAUGA COUNTY
RELEASES - 09/01/2018 TO 09/28/2018

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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT	
C02	2018	C02	BOONE RE	1,402.98
C02	2018	G01	WATAUGA COUNTY RE	1,207.93
C02	2018	SWF	SANITATION USER FEE	80.00
			C02 TOTAL	2,690.91
C03	2016	G01	WATAUGA COUNTY PP	70.27
C03	2017	G01	WATAUGA COUNTY PP	63.36
C03	2018	G01	WATAUGA COUNTY PP	85.99
C03	2018	G01L	WATAUGA COUNTY LATE LIST	8.60
			C03 TOTAL	228.22
C05	2018	G01	WATAUGA COUNTY RE	1,431.77
C05	2018	SWF	SANITATION USER FEE	80.00
			C05 TOTAL	1,511.77
F02	2017	F02	BOONE FIRE PP	183.23
F02	2017	G01	WATAUGA COUNTY PP	1,077.91
F02	2018	F02	BOONE FIRE RE	636.50
F02	2018	G01	WATAUGA COUNTY RE	3,744.65
F02	2018	SWF	SANITATION USER FEE	240.00
			F02 TOTAL	5,882.29
F06	2017	F06	ZIONVILLE FIRE PP	83.19
F06	2017	F06L	ZIONVILLE FIRE LATE LIST	.07
F06	2017	G01	WATAUGA COUNTY PP	587.32
F06	2017	G01L	WATAUGA COUNTY LATE LIST	.49
F06	2017	SWF	SANITATION USER FEE	80.00
F06	2018	F06	ZIONVILLE FIRE PP	83.12
F06	2018	F06L	ZIONVILLE FIRE LATE LIST	.06
F06	2018	G01	WATAUGA COUNTY PP	586.83
F06	2018	G01L	WATAUGA COUNTY LATE LIST	.44
F06	2018	SWF	SANITATION USER FEE	80.00
			F06 TOTAL	1,501.52
F07	2014	F07	COVE CREEK FIRE RE	36.90
F07	2014	G01	WATAUGA COUNTY RE	230.99
F07	2015	F07	COVE CREEK FIRE RE	36.90
F07	2015	G01	WATAUGA COUNTY RE	230.99
F07	2016	F07	COVE CREEK FIRE RE	36.90
F07	2016	G01	WATAUGA COUNTY RE	230.99
F07	2017	F07	COVE CREEK FIRE RE	36.90
F07	2017	G01	WATAUGA COUNTY RE	260.51
			F07 TOTAL	1,101.08
F08	2018	F08	SHAWNEEHAW FIRE RE	52.40
F08	2018	G01	WATAUGA COUNTY RE	369.94
			F08 TOTAL	422.34
F09	2018	F09	MEAT CAMP FIRE PP	.99

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Larry.Warren

WATAUGA COUNTY
RELEASES - 09/01/2018 TO 09/28/2018

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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT
F09	2018	G01 WATAUGA COUNTY PP	6.99
		F09 TOTAL	7.98
F12	2018	F12 BLOWING ROCK FIRE PP	.25
F12	2018	F12L BLOWING ROCK FIRE LATE LIST	.03
F12	2018	G01 WATAUGA COUNTY PP	1.77
F12	2018	G01L WATAUGA COUNTY LATE LIST	.18
F12	2018	SWF SANITATION USER FEE	240.00
		F12 TOTAL	242.23
		SUMMARY TOTAL	13,588.34

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AGENDA ITEM 11:

BUDGET AMENDMENTS

MANAGER'S COMMENTS:

Ms. Misty Watson, Finance Director, will review budget amendments as included in your packet.

Board approval is requested.



WATAUGA COUNTY FINANCE OFFICE

814 West King St., Suite 216, Boone, NC 28607 Phone (828) 265-8007

MEMORANDUM

TO: Deron T. Geouque, County Manager
FROM: Misty Watson, Finance Director
SUBJECT: Budget Amendments - FY 2018/19
DATE: October 16, 2018

The following budget amendment requires the approval of the Watauga County Board of Commissioners. Board approval is requested.

<u>Account #</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
103991 399100	Fund Balance Appropriated Transfer to Rec Center Capital Project		3,600,000
109800 498099	Fund	3,600,000	
493980 398000	Transfer from General Fund		3,600,000
496120 458000	Capital Outlay - Building	3,600,000	

Per Board action 9/18/18; to transfer \$3,600,000 to the Recreation and Community Center Capital Project Fund.

<u>Account #</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
103980 398121	Transfer from Capital Projects Fund		716,500
105911 470031	Classroom Presentation Technology	79,500	
105911 470030	Sealant to WHS Track	35,000	
105911 470032	Facilities - Furniture/Equipment	58,500	
105911 470033	Roof Maintenance	45,000	
105911 470034	Security Cameras	75,000	
105911 470035	Door Replacements	20,000	
105911 470036	HVAC/Sewer Pump Replacements	10,000	
105911 470037	Gym Floor Replacements	75,000	
105911 470038	School Kitchen/Cafeteria Equipment	60,000	
105911 470039	Flood Remediation - Valle Crucis	37,000	
105911 470040	Pre-K Start Up - Bethel	40,000	
105911 470041	Pavement Repair	160,000	
105911 470026	Vehicle Replacements	21,500	
213991 399101	Fund Balance Appropriation		716,500
219800 498010	Transfer to General Fund	716,500	

Per Board action 10/2/18; to allocate funds from CIP set aside funds for projects as requested by the Watauga County School system.

AGENDA ITEM 12:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Recommended Contract Awards for Employee Medical, Dental, and Life Insurance

MANAGER'S COMMENTS:

At the time of packet preparation, staff was still negotiating health insurance and dental rates. These rates should be finalized late today. Staff will email the final rates on Monday.

Board approval will be requested.

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AGENDA ITEM 12:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Announcements

MANAGER'S COMMENTS:

You are invited to join a 30 Year Celebration of the Western Watauga Community Center and Western Library Branch on Wednesday, November 14, from 12:00 – 2:00 P.M.



**30 Year Celebration of WWCC
and Branch Library on
Wednesday, November 14th,
from 12-2pm! WWCC will
celebrate 30 years of service to
our community. Refreshments,
music, and door prizes!
Mark your calendars!**

AGENDA ITEM 13:

PUBLIC COMMENT

AGENDA ITEM 14:

BREAK

AGENDA ITEM 15:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)