

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, SEPTEMBER 20, 2022
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: September 6, 2022, Regular Meeting September 6, 2022, Closed Session		1
	3	APPROVAL OF THE SEPTEMBER 20, 2022, AGENDA		11
5:35	4	PROPOSED APPALCART RURAL OPERATING ASSISTANCE PROGRAM (ROAP) GRANT APPLICATION	MR. CRAIG HUGHES	13
5:40	5	WATAUGA COUNTY SCHOOLS LOTTERY AND CAPITAL IMPROVEMENT PLAN (CIP) FUNDS REQUEST	DR. SCOTT ELLIOTT MS. LY MARZE	21
5:45	6	MONTHLY COLLECTIONS REPORT	MR. LARRY WARREN	29
5:50	7	HOWARD'S KNOB GRANT UPDATE	MR. ERIC SMALLWOOD	31
5:55	8	MISCELLANEOUS ADMINISTRATIVE MATTERS A. Armory Planning Committee B. Request to Extend the Current Forest Service Lease C. Boards and Commissions D. Announcements	MR. DERON GEOUQUE	33 35 39 45
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AGENDA ITEM 2:

APPROVAL OF MINUTES:

September 6, 2022, Regular Meeting

September 6, 2022, Closed Session

DRAFT

MINUTES

**WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, SEPTEMBER 6, 2022**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, September 6, 2022, at 5:30 P.M. in the Commissioners’ Board Room located in the Watauga County Administration Building, Boone, North Carolina.

Vice-Chairman Kennedy called the meeting to order at 5:33 P.M. The following were present:

PRESENT: Billy Kennedy, Vice-Chairman
Larry Turnbow, Commissioner
Charlie Wallin, Commissioner
Anthony di Santi, County Attorney
Deron Geouque, County Manager
Anita J. Fogle, Clerk to the Board

Chairman Welch and Commissioner Peralion were not in attendance.

Commissioner Wallin opened with a prayer and Commissioner Turnbow led the Pledge of Allegiance.

APPROVAL OF MINUTES

Vice-Chairman Kennedy called for additions and/or corrections to the August 16, 2022, regular meeting and closed session minutes.

Commissioner Turnbow, seconded by Commissioner Wallin, moved to approve the August 16, 2022, regular meeting minutes as presented.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

Commissioner Turnbow, seconded by Commissioner Wallin, moved to approve the August 16, 2022, closed session minutes as presented.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

APPROVAL OF AGENDA

Vice-Chairman Kennedy called for additions and/or corrections to the September 6, 2022, agenda.

An appointment to the Watauga County Public Library Advisory Board was requested to be added under Boards and Commissions.

Commissioner Wallin, seconded by Commissioner Turnbow, moved to approve the September 6, 2022, agenda as amended.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

APPOINTMENT OF FINANCE DIRECTOR

County Manager Geouque stated that, upon Ms. Misty Watson's resignation, the County recently hired Ms. Samantha Jones as the new County Finance Director. Per the County's Other Post-Employment Benefits Agreement and North Carolina General Statutes, Ms. Jones was required to be officially appointed as the County's Finance Director which serves as the Trustee for the agreement. Vice-Chairman Kennedy welcomed Ms. Jones, who was in attendance, to the County.

Commissioner Turnbow, seconded by Commissioner Wallin, moved to officially appoint Ms. Jones as Finance Director effective September 6, 2022.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON THE PROPOSED AMENDMENTS TO THE SPACING REQUIREMENTS FOR CATEGORY 1 AND 2 HIGH IMPACT LAND USES FROM THE REGULATIONS (CHAPTER 13 OF THE PLANNING & DEVELOPMENT ORDINANCE)

Vice-Chairman Kennedy stated that a public hearing was scheduled to allow public comment on proposed new spacing requirements for Category 1 and 2 High Impact Land Uses from the regulations (Chapter 13 of the Planning & Development Ordinance).

Commissioner Wallin, seconded by Commissioner Turnbow, moved to call the public hearing to order at 5:38 P.M.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

The following shared comments in support of the proposed amendment: Peyton Sturges, Susie Winters, Anne Ward, Barbara Krause, Chip Williams, and Andy Hill.

As there were no additional comments, Commissioner Wallin, seconded by Commissioner Turnbow, moved to close the public hearing at 5:50 P.M.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

County Manager Geouque stated that upon completion of the public hearing the Board may adopt the changes as presented, table the decision for a future meeting, or schedule a work session to further discuss the recommended changes.

Commissioner Turnbow stated that the Watauga County Planning Board reviewed the proposal and voted to recommend the amendment to the Board of Commissioners; therefore, Commissioner Turnbow, seconded by Commissioner Wallin, moved to adopt the Planning and Development Ordinance as amended.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

PATROL VEHICLE AND EQUIPMENT PURCHASE REQUEST

Captain Preston Russell, on behalf of Major Kelly Redmon, Watauga County Sheriffs' Office, requested approval for the purchase of eight (8) 2022 Dodge Durango Police SUVs, AWD at \$39,175.00 each from Ilderton Dodge Inc. Ilderton Dodge was awarded the Sheriff's Association's vendor vehicle procurement contract.

Captain Russell stated that the original bid was cancelled from quotes received during the last fiscal year. The original budget was \$33,863 per vehicle. However, as Dodge released the 2023 prices an unforeseen increase was revealed in August of this year by the manufacturer. The budget deficit is \$ 5,312.00 per vehicle for a total of \$42,496.

Captain Russell also requested approval to purchase the emergency equipment for the new patrol vehicles from Dana Safety Supply. Dana was awarded the Sheriff's Association's vendor procurement contract for safety equipment. Similar to the vehicles, price increases were experienced and the equipment per vehicle cost increased by \$419.50 per unit. Total overage for the equipment was \$3,356.

Funds for the vehicles and emergency equipment were included in the Sheriff's budget for FY 2022-2023 with the shortfall to also come from the Sheriff's budget.

As a side note, Captain Russell stated that the Sheriff's Office just received the vehicles ordered in 2020 in August of 2022 and the equipment installation had not yet occurred.

Commissioner Turnbow, seconded by Commissioner Wallin, moved to approve the purchases from Ilderton Dodge and Dana Safety Supply as detailed with all funds, including the overage, to come from the Sheriff's FY 2022-2023 budget.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

PROJECT ON AGING MATTERS

A. Proposed Allocation of American Rescue Plan Act (ARPA) Funds

Ms. Angie Boitnotte, Project on Aging Director, requested the acceptance of \$146,001 in American Rescue Plan Act (ARPA) funding. Certain amounts of the funds would need to be utilized to provide additional In-Home Aide services, Home Delivered meals, and Congregate meals. No match was required and funds were required to be expended by September 30, 2024. Ms. Boitnotte stated that she was working toward receiving State approval for use of a portion of the funds for capital projects such as kitchen equipment and new handicapped doors.

Commissioner Turnbow, seconded by Commissioner Wallin, moved to accept the funds as presented by Ms. Boitnotte.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

B. Proposed Appropriation of State Funds for Senior Centers

Ms. Boitnotte requested the acceptance of Senior Center General Purpose funding in the amount of \$14,577. Both Senior Centers were eligible; with \$10,901 for the L. E. Harrill Center and \$3,676 for the Western Watauga Community Center. The funds required a 25% match totaling \$4,859 that was included in the agency's current budget.

Commissioner Wallin, seconded by Commissioner Turnbow, moved to accept the Senior Center General Purpose funding in the amount of \$14,577 and approve the required 25% match as presented by Ms. Boitnotte.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

UPDATED NC DEPARTMENT OF HEALTH AND HUMAN SERVICES (DHHS)/COUNTY MEMORANDUM OF UNDERSTANDING (MOU) PURSUANT TO G. S. 108A-74

Mr. Tom Hughes, DSS Director, presented an updated Memorandum of Understanding (MOU) with the Department of Health and Human Services for all social services programs. Mr. Hughes recommended approval of the MOU as presented. The State did not do the MOU during the

pandemic. There were no sanctions associated with the proposed MOU. Mr. Hughes anticipated that the State may reinstate sanctions in the FY 2023-2024 MOU. Commissioner Turnbow stated that he expected improvements when sanctions were reinstated to allow for measured scopes for small counties. Commissioner Wallin stated that the Directors kept saying the MOU requirements wouldn't work and the State needed to listen.

Commissioner Wallin, seconded by Commissioner Turnbow, moved to approve the MOU as presented by Mr. Hughes.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

REQUEST TO PURCHASE ANIMAL CARE AND CONTROL VEHICLE

On behalf of Mr. Rex Buck, Operation Services Manager, County Manager Geouque requested authorization for the purchase of one new 4x4 F150 Pickup Truck in the amount of \$35,558.70 from Capital Ford, Inc. Funds in the current Animal Care and Control budget and administrative contingency were available to cover the expense. The total amount for the purchase was \$36,631.46 which included the tax and tag from Capital Ford, Inc.

Commissioner Turnbow, seconded by Commissioner Wallin, moved to authorize the purchase of one (1) new 4x4 F150 Pickup Truck in the amount of \$36,631.46 including tax and tag from Capital Ford, Inc. as presented by the County Manager.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Armory Planning Committee

County Manager Geouque stated that Commissioners Turnbow and Peralion were appointed to the Armory Planning Committee. Three appointees are required. Commissioner Turnbow requested the appointment be tabled.

Vice-Chairman Kennedy tabled the item for a future meeting.

B. Resolution Authorizing the Approving of A Contract and A Deed of Trust and the Delivery Thereof and Providing for Certain Other Related Matters

County Manager Geouque stated that at the August 16, 2022, Board meeting, a public hearing was held to allow citizen input on the proposed financing of the new Valle Crucis School. In order for the project to continue forward, the County Manager presented a proposed resolution authorizing a contract, deed of trust, and the delivery thereof and providing for certain related matters.

Commissioner Wallin, seconded by Commissioner Turnbow, moved to adopt the resolution as presented by the County Manager.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

C. Proposed Emergency Medical Services Agreement with Avery County

County Manager Geouque stated that negotiations with Avery County were complete. Mr. Geouque presented a proposed agreement for the provision of Emergency Medical Services between Avery and Watauga County. This agreement would allow the ambulance unit paid for by the Town of Beech Mountain to serve the areas of the town located on the Avery County side. The agreement was required by state law for the Watauga unit to provide service on the Avery side. County Manager Geouque stated that he had heard from the Avery County Manager who stated that the agreement was adopted this same evening by the Avery County Board of Commissioners.

Commissioner Turnbow, seconded by Commissioner Wallin, moved to adopt the Emergency Medical Services Agreement with Avery County as presented by the County Manager.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

D. Boards and Commissions

County Manager Geouque presented the following proposed appointments:

Valle Crucis Historic Preservation Commission

The terms of Mr. Pat Brown and Mr. Scott Jensen expire this month. Both were appointed last September to fulfill unexpired terms and both are willing to be reappointed to full three-year terms. Mr. Brown fills one of the Historic District resident seats and Mr. Jensen fills one of the Valle Crucis Community Council member seats, assuming he is re-elected at the annual meeting of the Community Council on September 12. If the first reading of the appointments occurs at the September 6, 2022, Commissioners meeting, the second reading could occur September 20, after the Community Council meeting.

Commissioner Turnbow, seconded by Commissioner Wallin, moved to waive the second reading and reappoint Mr. Pat Brown in one of the Historic District resident seats and Mr. Scott Jensen, contingent upon his reappointment to the Valle Crucis Community Council with both terms to be three-year terms.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

Watauga County Public Library Advisory Board

Ms. Monica Caruso, Watauga County Librarian, requested Ms. Carol Deal be reappointed to the Watauga County Public Library Advisory Board for her first term after filling an unexpired term in 2020. This was a first reading.

Vice-Chairman Kennedy, seconded by Commissioner Wallin, moved to waive the second reading and reappoint Ms. Carol Deal to the Watauga County Public Library Advisory Board for her first full term, after having filled an unexpired term in 2020.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

E. Announcements

County Manager Geouque announced the following:

- The NCACC's Legislative Goals Conference was scheduled for November 16-17, 2022, in Wake County. Delegates will vote on the slate of goal proposals that have been thoroughly vetted with the final slate of proposals to be brought before the Association's membership in November. County Manager Geouque stated that Commissioner Wallin had been appointed as the Watauga County Delegate.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

At 6:20 P.M., Commissioner Wallin, seconded by Commissioner Turnbow, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3).

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

Commissioner Wallin, seconded by Commissioner Turnbow, moved to resume the open meeting at 6:43 P.M.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

ADJOURN

Commissioner Wallin, seconded by Commissioner Turnbow, moved to adjourn the meeting at 6:43 P.M.

VOTE: Aye-3(Kennedy, Turnbow, Wallin)
Nay-0
Absent-2(Welch, Peralion)

Billy Kennedy, Vice-Chairman

ATTEST:
Anita J. Fogle, Clerk to the Board

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AGENDA ITEM 3:

APPROVAL OF THE SEPTEMBER 20, 2022, AGENDA

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AGENDA ITEM 4:

**PROPOSED APPALCART RURAL OPERATING ASSISTANCE PROGRAM (ROAP)
GRANT APPLICATION**

MANAGER'S COMMENTS:

Mr. Craig Hughes, AppalCART Director, will request the Board approve the Rural Operating Assistance Program (ROAP) grant application for FY 2023. Watauga County was awarded \$163,192 a decrease of \$4,375 from last year's funding. The grant does not require a local match.

Board action is required to approve the Rural Operating Assistance Program (ROAP) grant application for FY 2023.

September 8, 2022

Mr. Deron T. Geouque
County Manager
Watauga County Administration Building
814 W. King Street, Suite 205
Boone, NC 28607

Dear Deron:

AppalCART would like to request Watauga County consider approval of the FY 2023 Rural Operating Assistance Program (ROAP) application. The State has allocated \$163,192 to Watauga County for FY 2023. This is a decrease from the 2022 amount by \$4,375. The funding is split into three (3) categories: Elderly and Disabled Transportation Assistance Program (EDTAP) \$63,182, Employment (EMPL) \$13,867, and Rural General Public (RGP) \$86,143. The only portion that requires a match is the RGP. The RGP requires a 10% match that is covered by fares (\$1-\$2) on the rural van routes.

These funds will help provide over 23,000 trips for elderly, disabled, and low income individuals.

Note: RGP services are not limited to specific groups. The RGP routes run twice per day Monday-Friday.

A committee comprised of representatives from Watauga County Finance, Watauga County POA, Watauga County DSS, Watauga Opportunities, Inc., and AppalCART provided input concerning the distribution of the funds to identify the greatest benefit to the county by making sure current service levels are maintained. A plan for distribution is not required as part of the application.

The first disbursement of funds is scheduled for October 31, 2022. Approval of the application by the County Commissioners will ensure the County receives the funding allocated to Watauga County.

The AppalCART Board will consider endorsement of how to distribute the funds at their September 26, 2022 Board meeting.

We appreciate the Commissioners consideration of this grant application.

Sincerely,



Craig Hughes
Transportation Director

Application for Transportation Operating Assistance

FY2023 Rural Operating Assistance Program (ROAP) Funds

Name of Applicant (County)	Watauga County
County Manager	Deron Geouque
County Manager's Email Address	Deron.Geouque@watgov.org
County Finance Officer	Samantha Jones
CFO's Email Address	samantha.jones@watgov.org
CFO's Phone Number	828-265-8007
Person Completing this Application	Craig Hughes
Person's Job Title	AppalCART Director
Person's Email Address	director@appalcart.com
Person's Phone Number	828-297-9318
Community Transportation System	AppalCART
Name of Transit Contact Person	Craig Hughes
Transit Contact Person's Email Address	director@appalcart.com

Application Completed by: _____ Date: _____
Signature

I certify that the content of this application is complete and accurately describes the county's administration of the ROAP Program, and the use of the ROAP funds in accordance with applicable state guidelines. I certify and understand that if the monthly and annual milestone reports and any other status reports required by the Integrated Mobility Division (IMD) are not submitted on or before the due dates, the next scheduled disbursement will be held until all reports are submitted.

I further certify that ROAP funds will only be used for program purposes to provide trips and will not be used for Administrative or Operational expenses. If it is determined that ROAP funds have been misused, repayment of funds must be made.

Transit Director: _____ Date: _____
Signature

County Manager: _____ Date: _____
Signature

County Finance Officer: _____ Date: _____
Signature

Application Instructions

County officials should read the ROAP Program Administration Guide which contains guidance on the administration of the ROAP Program and information about the preparation of grant applications.

- The application must be completed by an official of the county or his/her designee.
- Click on the **gray rectangle** and type each answer. If necessary, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary.
- If the county wishes to explain their response to any questions or provide more information, the county may include additional pages with this application form. All the pages of the application and any pages added by the applicant should be scanned into the same file.
- If there are questions regarding this application, contact the NCDOT-IMD Regional Grant Specialist assigned to the area served by the transit system.

FY2023 ROAP Program Schedule

Application Deadline

September 30, 2022

Anticipated Funds Disbursement

Week of October 31, 2022

***Counties with unspent FY22 funds will retain the funds and the disbursement will be adjusted accordingly.**

***Monthly reports are due via SmartSheet 45 days following reporting period (i.e., July reporting period, report due September 15th)**

County’s Management of ROAP Funds

County governments or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with municipalities or counties served) are the only eligible applicants for ROAP funds. As a recipient of ROAP funds, the county must implement administrative processes that will ensure the following:

- ROAP funds are expended on needs identified through a public involvement and/or planning process
- **ROAP funds are expended only on eligible activities as described in Appendix A of the ROAP Guidance.**
- **Supporting documentation of expenditures by all sub-recipients is required.**
- Service recipients meet eligibility requirements, and their eligibility is documented.
- Trips funded with ROAP funding are monitored and evaluated throughout the period of performance.
- An accounting of trips and expenditures is provided on a monthly basis to IMD with supporting documents.
- ROAP funds received and expended are included in the local annual audit.

ROAP funds shall be disbursed in the traditional program allocations in each of the ROAP programs, however, if it is determined that a lump-sum payment can be made to the County, IMD reserves the right to change the method of distributing the funds. Counties have the flexibility to determine how the funding will be used to meet the needs of the citizens and how to sub-allocate the funding to meet the transportation needs, but the guidelines for each program used must be followed and trips accounted for by program used.

Transportation Needs and Public Involvement in Funding Decisions	Yes	No
A. Did the county ask the Community Transportation Advisory Board (TAB), which is affiliated with the Community Transportation System, to recommend how the ROAP funds should be sub-allocated?	X	

B. Were outreach efforts conducted to inform agencies about the availability of ROAP funds and to discuss transportation needs BEFORE the county decided how to sub-allocate the ROAP funds?	X	
C. Is the method used to sub-allocate the ROAP funds fair and equitable? Open and transparent?	X	
Financial Management of ROAP Funds	Yes	No
D. Does the county pass through any ROAP funds to agencies or organizations that are not county governmental departments or agencies?	X	
E. If yes, does the county have a written agreement with these agencies that addresses the proper use, return and accountability of these funds? (<i>Include a sample agreement with application</i>)		X
F. Do any of the organizations or departments receiving ROAP funds plan to use private transit contractors to provide the ROAP funded trips? (<i>Their procurement practices will need to meet all federal and state requirements for procurement of professional services.</i>)		X
G. Are ROAP funds deposited in an interest-bearing account?		X
H. Does the county provide local funds for transportation operating assistance to any of the ROAP sub-recipients in addition to the state ROAP funds?	X	
Monitoring and Oversight Responsibilities	Yes	No
I. Subrecipients of ROAP funds are required to provide sufficiently detailed progress reports and statistical data about trips provided and rider eligibility with ROAP funds. How frequently are these provided to the county? In what format? The County must be prepared to provide documentation that an eligible citizen was provided an eligible service or trip on the billed date, by whatever conveyance, at a specific cost. What form of documentation is collected? Detailed Scheduling Software Billing	Mont hly	
J. Does the county require the subrecipients of ROAP funds to use the coordinated transportation services of the federally funded Community Transportation System operating in the county?		X
K. Will any of the subrecipients use their ROAP sub-allocation as matching funds for any of the following programs? (<i>Matching funds for operating assistance or purchase of service only.</i>) 5310 – Elderly Individuals and Individuals with Disabilities Program No 5311 - Non-urbanized Area Formula Program No 5316 – Job Access and Reverse Commute Program (JARC) No 5317 – New Freedom Program No		
L. Will any of the subrecipients charge a fare for a ROAP funded trip? Yes		
M. Describe the eligibility criteria to be used in this county to determine who will be provided ROAP funded trips. What documents are used to determine eligibility? POA transportation, POA E&D clients, Watauga Opportunities employment transportation, complimentary paratransit clients, and trips within Watauga County for RGP.		
N. Since the subrecipient can only use RGP funds to pay for 90% of the cost of a trip, will the Community Transportation System use fare revenue to generate the local 10% match requirement for RGP funds?		Yes

FY 2023 Rural Operating Assistance Program (ROAP) Funding for Watauga County

092022 BCC Meeting

Funding Type	FY 2022 Approved	FY 2022 Final Report	FY 2023 Proposed	FY22 App vs FY23
Employment				
Watauga Opportunities	\$14,461	\$14,461	\$13,867	-\$594
Rural General Public (RGP)				
AppalCART	\$88,461	\$58,352 (\$30,109 used for AppalCART EDTAP)	\$86,143	-\$2,318
Elderly and Disabled Transportation Assistance Program (EDTAP)				
POA	\$4,500	\$2,749	\$4,500	\$0
DSS	\$15,000	\$24,988	\$20,000	\$5,000
WO	\$15,740	\$25,609	\$15,500	-\$240
AppalCART	\$29,405	\$41,408 (\$30,109 from AppalCART RGP)	\$23,182	-\$6,223
Total EDTAP	\$64,645	\$94,754	\$63,182	-\$1,463
Total ROAP	\$167,567	\$167,567	\$163,192	-\$4,375

TOTAL DIFFERENCES	
WO	-\$834
POA	\$0
DSS	\$5,000
AppalCART	-\$8,541
	-\$4,375

CERTIFIED STATEMENT
FY2023
RURAL OPERATING ASSISTANCE PROGRAM
County of Watauga

WHEREAS, the state-funded, formula-based Rural Operating Assistance Program (ROAP) administered by the North Carolina Department of Transportation, Integrated Mobility Division provides funding for the operating cost of passenger trips for counties within the state;

WHEREAS, the county uses the most recent transportation plans (i.e., CCP, CTIP, LCP) available and other public involvement strategies to learn about the transportation needs of agencies and individuals in the county before determining the sub-allocation of these ROAP funds;

WHEREAS, the county government or regional public transportation authorities created pursuant to Article 25 or Article 26 of Chapter 160A of the General Statutes (upon written agreement with the municipalities or counties served) are the only eligible recipients of Rural Operating Assistance Program funds which are allocated to the counties based on a formula as described in the Program Guidelines included in the ROAP State Management Plan. NCDOT will disburse the ROAP funds only to counties and eligible transportation authorities and not to any sub-recipients selected by the county;

WHEREAS, the county finance officer will be considered the county official accountable for the administration of the Rural Operating Assistance Program in the county, unless otherwise designated by the Board of County Commissioners;

WHEREAS, the passenger trips provided with ROAP funds must be accessible to individuals with disabilities and be provided without discrimination on the basis of national origin, creed, age, race, or gender (FTA C 4702.1B, FTA C 4704.1A, Americans with Disabilities Act 1990); and

WHEREAS, the period of performance for these funds will be July 1, 2022 to June 30, 2023 regardless of the date on which ROAP funds are disbursed to the county.

NOW, THEREFORE, by signing below, the duly authorized representatives of the County of Watauga North Carolina certify that the following statements are true and accurate:

- The county employed a documented methodology for sub-allocating ROAP funds that involved the participation of eligible agencies and citizens. Outreach efforts to include the participation of the elderly and individuals with disabilities, persons with limited English proficiency, minorities and low-income persons in the county's sub-allocation decision have been documented.
- The county will advise any sub-recipients about the source of the ROAP funds, specific program requirements and restrictions, eligible program expenses and reporting requirements. The county will be responsible for invoicing any sub-recipients for unexpended ROAP funds as needed.
- The county will monitor ROAP funded services routinely to verify that ROAP funds are being spent on allowable activities and that the eligibility of service recipients is being properly documented. The county will maintain records of trips for at least five years that prove that an eligible citizen was provided an eligible transportation service on the billed date, by whatever conveyance at the specified cost.
- The county will be responsible for monitoring the safety, quality, and cost of ROAP funded services and assures that any procurements by subrecipients for contracted services will follow state and federal guidelines.
- The county will conduct regular evaluations of ROAP funded passenger trips provided throughout the period of performance.

Revised 08-25-22

- The county will only use the ROAP funds to provide trips when other funding sources are not available for the same purpose or the other funding sources for the same purpose have been completely exhausted.
- The county assures that the required matching funds for the FY2023 ROAP can be generated from fares and/or provided from local funds.
- The county will notify the Regional Grant Specialist assigned to the county if any ROAP funded services are discontinued before the end of the period of performance due to the lack of funding. No additional ROAP funds will be available.
- The county will provide an accounting of trips and expenditures in monthly reports to NCDOT – Integrated Mobility Division or its designee. **Back-up documentation is required to support the monthly reports, failure to provide documentation will affect future disbursements. The June report will be considered the annual report.**
- Any interest earned on the ROAP funds will be expended for eligible program uses as specified in the ROAP application. The County will include ROAP funds received and expended in its annual independent audit on the schedule of federal and state financial assistance. Funds passed through to other agencies will be identified as such.
- The county is applying for the following amount of FY2023 Rural Operating Assistance Program funds:

State-Funded Rural Operating Assistance Program	Allocated	Requested
Elderly and Disabled Transportation Assistance Program (EDTAP)	<u>\$63,182</u>	<u>\$63,182</u>
Employment Transportation Assistance Program (EMPL)	<u>\$13,867</u>	<u>\$13,867</u>
Rural General Public Program (RGP)	<u>\$86,143</u>	<u>\$86,143</u>
TOTAL	<u>\$163,192</u>	<u>\$163,192</u>

WITNESS my hand and county seal, this 20th day of September, 2022.

Signature of County Manager/Administrator
Deron Geouque

Printed Name of County Manager/Administrator

Signature of County Finance Officer
Samantha Jones

Printed Name of County Finance Officer

State of North Carolina County of Watauga



AGENDA ITEM 5:

WATAUGA COUNTY SCHOOLS LOTTERY AND CAPITAL IMPROVEMENT PLAN (CIP)
FUNDS REQUEST

MANAGER’S COMMENTS:

Ms. Ly Marze, Watauga County Schools Director of Finance, will request the release of \$300,000 and \$715,000 funds from the State Education Lottery Fund and the County’s CIP reserve, respectively. The projects are attached.

Board approval is required to release the funds as requested.



WATAUGA COUNTY BOARD OF EDUCATION

Margaret E. Gragg Education Center
175 Pioneer Trail, Boone, NC 28607

TO: Deron Geouque, County Manager

FROM: Dr. Scott Elliott, Superintendent
Ly Marze, Finance Officer

DATE: September 13, 2022

RE: Lottery and CIP Funds Request

Watauga County Schools respectfully requests the release of \$300,000 from the NC Lottery Fund. We also request approval for use of \$715,000 from the county's CIP funds reserved for the school district. The list of projects for funding is as follows.

Lottery Project	Amount
Carpet & Tile Replacements	\$ 45,000
Replace Kitchen/Cafeteria Equipment	55,000
Gym Floors - Refinishing	20,000
Door/Window Replacements	20,000
Roof Renovations/Replacements	80,000
Pavement Resurface	80,000

CIP Reserves Project	Amount
Pavement Repair/Maintenance	\$ 80,000
Security Cameras	50,000
HVAC/Sewer Pumps	25,000
1:1 Devices	300,000
School Bus Lift Replacement	110,000
Mobile Unit – Hardin Park	150,000

Thank you for your continued support of Watauga County Schools.

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: WATAUGA COUNTY

Contact Person: LY MARZE

LEA: WATAUGA COUNTY SCHOOLS

Title: FINANCE OFFICER

Address: 175 Pioneer Trail, Boone, NC 28607

Phone: 828-264-7190

Project Title: Replace Carpet and Floor Tiles in Schools

Location: All K-8 Schools

Type of Facility: K-8 Schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:
(3) No county shall have to provide matching funds...
(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Replace worn and torn carpet and floor tiles in classrooms and other areas in our school buildings

Estimated Costs:

Purchase of Land _____	\$ _____	
Planning and Design Services _____	_____	
New Construction _____	_____	
Additions / Renovations _____	_____	45,000.00
Repair _____	_____	
Debt Payment / Bond Payment _____	_____	
TOTAL _____	\$ _____	45,000.00

Estimated Project Beginning Date: July 2022 Est. Project Completion Date: June 2023

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 45,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

_____ (Signature — Chair, County Commissioners)	_____ (Date)
<u><i>Ray L. Childers</i></u>	<u>9-12-22</u>
_____ (Signature — Chair, Board of Education)	_____ (Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: WATAUGA COUNTY
LEA: WATAUGA COUNTY SCHOOLS
Address: 175 Pioneer Trail, Boone, NC 28607

Contact Person: LY MARZE
Title: FINANCE OFFICER
Phone: 828-264-7190

Project Title: Cafeteria Upgrades
Location: All K-12 Schools Districtwide
Type of Facility: K-12 Schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Replace double stack convection ovens, tilt skillet, dry storage, walk-in cooler/freezer, and point of sale terminals

Estimated Costs:

Purchase of Land _____	\$ _____
Planning and Design Services _____	_____
New Construction _____	_____
Additions / Renovations _____	55,000.00
Repair _____	_____
Debt Payment / Bond Payment _____	_____
TOTAL _____	\$ 55,000.00

Estimated Project Beginning Date: July 2022 Est. Project Completion Date: June 2023

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 55,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) (Date)
Gary L. Childers 8-12-22

(Signature — Chair, Board of Education) (Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: WATAUGA COUNTY

Contact Person: LY MARZE

LEA: WATAUGA COUNTY SCHOOLS

Title: FINANCE OFFICER

Address: 175 Pioneer Trail, Boone, NC 28607

Phone: 828-264-7190

Project Title: Gym Floor Refinishing

Location: All K-12 Schools Districtwide

Type of Facility: K-12 Schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:
(3) No county shall have to provide matching funds...
(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. *Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.*

Short description of Construction Project: Refinish gym floors for safety and continued floor integrity

Estimated Costs:

Purchase of Land _____	\$ _____	
Planning and Design Services _____	_____	
New Construction _____	_____	
Additions / Renovations _____	_____	20,000.00
Repair _____	_____	
Debt Payment / Bond Payment _____	_____	
TOTAL _____	\$ _____	20,000.00

Estimated Project Beginning Date: July 2022 Est. Project Completion Date: June 2023

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 20,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)	(Date)
<u><i>Mary L. Childers</i></u>	<u>9-12-22</u>
(Signature — Chair, Board of Education)	(Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: WATAUGA COUNTY
LEA: WATAUGA COUNTY SCHOOLS
Address: 175 Pioneer Trail, Boone, NC 28607

Contact Person: LY MARZE
Title: FINANCE OFFICER
Phone: 828-264-7190

Project Title: Door/Window Replacements
Location: All K-12 Schools Districtwide
Type of Facility: K-12 Schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Replace classroom doors/windows in school buildings for safety

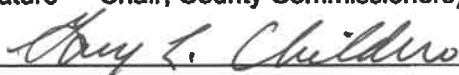
Estimated Costs:

Purchase of Land _____	\$	
Planning and Design Services _____		
New Construction _____		
Additions / Renovations _____		20,000.00
Repair _____		
Debt Payment / Bond Payment _____		
TOTAL _____	\$	20,000.00

Estimated Project Beginning Date: July 2022 Est. Project Completion Date: June 2023

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 20,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners)	(Date)
	<u>9-12-22</u>
(Signature — Chair, Board of Education)	(Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: WATAUGA COUNTY

Contact Person: LY MARZE

LEA: WATAUGA COUNTY SCHOOLS

Title: FINANCE OFFICER

Address: 175 Pioneer Trail, Boone, NC 28607

Phone: 828-264-7190

Project Title: Roof Renovations/Replacements

Location: All K-12 Schools Districtwide

Type of Facility: K-12 Schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:
(3) No county shall have to provide matching funds...
(4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
(5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. ***Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.***

Short description of Construction Project: Renovate/replace sections of roofs on our school buildings

Estimated Costs:

Purchase of Land _____	\$ _____	
Planning and Design Services _____	_____	
New Construction _____	_____	
Additions / Renovations _____	_____	80,000.00
Repair _____	_____	
Debt Payment / Bond Payment _____	_____	
TOTAL _____	\$ _____	80,000.00

Estimated Project Beginning Date: July 2022 Est. Project Completion Date: June 2023

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 80,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

_____ (Signature — Chair, County Commissioners)	_____ (Date)
<u>Mary L. Childers</u> (Signature — Chair, Board of Education)	<u>9-12-22</u> (Date)

**APPLICATION
PUBLIC SCHOOL BUILDING CAPITAL FUND
NORTH CAROLINA EDUCATION LOTTERY**

Approved: _____

Date: _____

County: WATAUGA COUNTY
LEA: WATAUGA COUNTY SCHOOLS
Address: 175 Pioneer Trail, Boone, NC 28607

Contact Person: LY MARZE
Title: FINANCE OFFICER
Phone: 828-264-7190

Project Title: Pavement and Sidewalk Resurfacing
Location: All K-12 Schools Districtwide
Type of Facility: K-12 Schools

North Carolina General Statutes, Chapter 18C, provides that a portion of the proceeds of the North Carolina State Lottery Fund be transferred to the Public School Building Capital Fund in accordance with G.S. 115C-546.2. Further, G.S. 115C-546.2 (d) has been amended to include the following:

- (3) No county shall have to provide matching funds...
- (4) A county may use monies in this Fund to pay for school construction projects in local school administrative units and to retire indebtedness incurred for school construction projects.
- (5) A county may not use monies in this Fund to pay for school technology needs.

As used in this section, "Public School Buildings" shall include only facilities for individual schools that are used for instructional and related purposes, and does not include central administration, maintenance, or other facilities. **Applications must be submitted within one year following the date of final payment to the Contractor or Vendor.**

Short description of Construction Project: Resurface school parking lot pavements and sidewalks for student, staff, and community safety

Estimated Costs:

Purchase of Land	_____	\$	_____
Planning and Design Services	_____		_____
New Construction	_____		_____
Additions / Renovations	_____		80,000.00
Repair	_____		_____
Debt Payment / Bond Payment	_____		_____
TOTAL	_____	\$	80,000.00

Estimated Project Beginning Date: July 2022 Est. Project Completion Date: June 2023

We, the undersigned, agree to submit a statement of state monies expended for this project within 60 days following completion of the project.

The County Commissioners and the Board of Education do hereby jointly request approval of the above project, and request release of \$ 80,000.00 from the Public School Building Capital Fund (Lottery Distribution). We certify that the project herein described is within the parameters of G.S. 115C-546.

(Signature — Chair, County Commissioners) (Date) 9-12-22

(Signature — Chair, Board of Education) (Date)

AGENDA ITEM 6:

MONTHLY COLLECTIONS REPORT

MANAGER'S COMMENTS:

Mr. Larry Warren, Tax Administrator, will present the Monthly Collections Report and be available for questions and discussion. There were no releases in August.

The report is for information only; therefore, no action is required.

Monthly Collections Report**Watauga County**

Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report August 2022

	<u>Current Month</u> <u>Collections</u>	<u>Current Month</u> <u>Percentage</u>	<u>Current FY</u> <u>Collections</u>	<u>Current FY</u> <u>Percentage</u>	<u>Previous FY</u> <u>Percentage</u>
<u>General County</u>					
Taxes 2022	7,335.44		7,335.44		
Prior Year Taxes	59,891.44		134,089.21		
Solid Waste User Fees	4,812.72		11,155.18		
Green Box Fees	6.51		57.66		
Total County Funds	\$72,046.11		\$152,637.49		
<u>Fire Districts</u>					
Foscoe Fire	247.46		1,317.73		
Boone Fire	2,227.32		5,555.14		
Fall Creek Service Dist.	0.00		0.00		
Beaver Dam Fire	155.02		447.10		
Stewart Simmons Fire	199.90		364.38		
Zionville Fire	201.02		894.16		
Cove Creek Fire	1,590.46		2,967.84		
Shawneehaw Fire	72.52		325.51		
Meat Camp Fire	465.72		976.98		
Deep Gap Fire	1,463.70		1,961.92		
Todd Fire	0.00		62.93		
Blowing Rock Fire	28.95		676.65		
M.C. Creston Fire	0.00		0.00		
Foscoe Service District	827.45		1,016.05		
Beech Mtn. Service Dist.	0.00		0.00		
Cove Creek Service Dist.	0.00		0.00		
Shawneehaw Service Dist	0.00		0.00		
	\$7,479.52		\$16,566.39		
<u>Towns</u>					
Boone	7,590.74		9,187.87		
Municipal Services	992.86		992.86		
Boone MV Fee	NA	NA	NA	NA	
Blowing Rock	NA	NA	NA	NA	
Seven Devils	NA	NA	NA	NA	
Beech Mountain	NA	NA	NA	NA	
Total Town Taxes	\$8,583.60		\$10,180.73		
Total Amount Collected	\$88,109.23		\$179,384.61		

Tax Collections Director

Tax Administrator

AGENDA ITEM 7:

HOWARD'S KNOB GRANT UPDATE

MANAGER'S COMMENTS:

Mr. Eric Smallwood, Parks and Recreation Director, will update the Board on the Howard's Knob Grant.

The report is for information only; therefore, no action is required.

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AGENDA ITEM 8:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Armory Planning Committee

MANAGER'S COMMENTS:

Commissioners Turnbow and Peralion were appointed to the Armory Planning Committee. Three appointees are required. The Board was to bring back names for an additional member to be appointed.

Staff seeks direction from the Board.

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AGENDA ITEM 8:

MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Request to Extend the Current Forest Service Lease

MANAGER’S COMMENTS:

The Forest Service is requesting an extension on the lease to use office space at the cooperative extension building. The lease is set to expire on September 30, 2022. The Forest Service is requesting to extend the lease through June 30, 2023. All terms and conditions will remain the same.

Board approval, contingent upon County Attorney review, will be required to approve the lease and completion of PO-28 Lease proposal form after the adoption and publication of the resolution.

Staff seeks direction from the Board.



Steven W. Troxler
Commissioner

**North Carolina Department of Agriculture
and Consumer Services**
Property and Construction Division

Andrew A. Meier
Director

8/9/2022

RE: Notification for Holdover

Dear Town Manager,

The North Carolina Department of Agriculture & Consumer Services (NCDA&CS) has been leasing a portion of the Watauga County Office space located at 971 King Street Boone NC and as you know, the lease will be expiring on 9/30/2022. We are writing to request a holdover on the lease agreement until June 30, 2023. The NCDA & CS's will still have the remaining lease in effect and follow all the current lease terms.

Thank you for considering this request and for supporting the North Carolina Department of Agriculture and Consumer Services and the N.C Forest Service Division. If you have any questions, please do not hesitate to call me at 919-707-3167.

Sincerely,

Wendy Dudka
Real Property Agent
NCDA&CS Property & Construction Division
1001 Mail Service Center
Raleigh, NC 27699

(919) 707-3167
Wendy.dudka@ncagr.gov

STATE OF NORTH CAROLINA**COUNTY OF WATAUGA****Resolution of Watauga County Board of County Commissioners**

Pursuant to NCGS 160A-272, notice is hereby given that at the regular commissioner meeting of the Watauga County Board of County Commissioners on September 20, 2022, the Watauga County Board of County Commissioners adopted a resolution which authorized Deron T. Geouque, County Manager, of Watauga County to lease to the North Carolina Department of Agriculture and Consumer Services, for the Forest Service Office, that certain office space in the building known as the East Annex (the "Leased Premises") located at 971 West King Street, Boone, NC 28607 (the "Property") in Watauga County, North Carolina, and being approximately 140 square feet of office space, for a term ending June 30, 2023, unless either Watauga County or the North Carolina Department of Agriculture and Consumer Services gives written notice no less than thirty (30) days that the other party intends to terminate the lease early. The rent to be paid by the North Carolina Department of Agriculture and Consumer Services to Watauga County during the term of the lease is Four Thousand Eight Hundred Dollars (\$4,800.00) per annum pro rata. The lease shall become effective ten (10) days after the publication of this notice and formal adoption of the lease by the Board of Commissioners.

ADOPTED this the 20th day of September, 2022.

Billy Kennedy, Vice-Chairman
Watauga County Board of County Commissioners

ATTEST:
Anita Fogle, Clerk to the Board

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AGENDA ITEM 8:

MISCELLANEOUS ADMINISTRATIVE MATTERS

C. Boards and Commissions

MANAGER'S COMMENTS:

Watauga County Nursing Home Community Advisory Committee

Regional Ombudsman, Ms. Stevie John, has requested that Ms. Barbara Hunsucker and Ms. Patricia Coley be considered for reappointment to serve on the Watauga County Nursing Home Community Advisory Committee for three-year terms. These are first readings.

Todd McNeill
Chair of the Board

Doug Matheson
Vice-Chair



Dennis Aldridge
Secretary

092022_BCC Meeting
Larry Fontaine
Treasurer

468 New Market Blvd.
Boone, NC 28607

www.hccog.org

Phone: 828-265-5434

Fax: 828-265-5439

September 7, 2022

Clerk to the Board
Ms. Anita J. Fogle
814 West King Street, Suite 205
Boone, North Carolina 28607

Dear Ms. Fogle:

The term of appointment of Ms. Barbara Hunsucker to the Watauga County Nursing Home Community Advisory Committee has expired. She has indicated her desire to be reappointed for an additional three-year term.

Please submit Ms. Hunsucker's name to the Commissioners for their consideration and let me know their decision at your earliest convenience. The request for renomination is attached.

Sincerely,

A handwritten signature in black ink, appearing to read "Stevie John".

Stevie John, MSW
Regional Long Term Care Ombudsman

NOMINATION FORM

LONG TERM CARE
COMMUNITY ADVISORY COMMITTEE

Nominee Background Information

Name Barbara Hunsucker

Home Address PO Box 188 Phone(H) 828 963-7384

Blowing Rock, NC Zip Code 28605

Business Address NA Phone (W) ^{cell} 828 773-2737

Zip Code _____

^{new}
Email Address hun963bh@gmail.com

Occupation Retired Educator

Number of hours available per month for this position 5 hrs.

Education Post Graduate Degree

Business and civic experience and skills Community volunteer - conducted fund raising, banquets, lead Bible studies, church greeter

Areas of expertise and interest/skills nature - volunteered at Grandfather Mtn., travel, mission volunteer

THE FOLLOWING PERSONS ARE EXCLUDED BY LEGISLATION FROM SERVING ON THE COMMITTEE:

1. Persons or immediate family member of persons with a financial interest in a home served by a committee.
2. An employee or governing board member or immediate family member of an employee or governing board member of a home served by a committee. (A person paid by a home as a consultant is considered an employee).
3. The immediate family member of a patient in a home served by a committee. An "immediate family member" is defined as mother, father, sister, brother, spouse, child, grandmother, grandfather, and in-laws for the above.

I CERTIFY THAT NONE OF THE EXCLUSIONS LISTED ABOVE APPLY TO ME. I UNDERSTAND THAT I MUST NOTIFY THE OMBUDSMAN IMMEDIATELY IF MY SITUATION CHANGES WITH RESPECT TO THE ABOVE EXCLUSIONS.

Barbara Hunsucker Date 8-6-22
Signature of Applicant

Nomination form submitted by: Stu Jell, ombudsman

Todd McNeill
Chair of the Board

Doug Matheson
Vice-Chair



Dennis Aldridge
Secretary

092022_BCC Meeting
Larry Fontaine
Treasurer

468 New Market Blvd.
Boone, NC 28607

www.hccog.org

Phone: 828-265-5434

Fax: 828-265-5439

September 7, 2022

Clerk to the Board
Ms. Anita J. Fogle
814 West King Street, Suite 205
Boone, North Carolina 28607

Dear Ms. Fogle:

The term of appointment of Ms. Patricia Coley to the Watauga County Nursing Home Community Advisory Committee has expired. She has indicated her desire to be reappointed for an additional three-year term.

Please submit Ms. Coley's name to the Commissioners for their consideration and let me know their decision at your earliest convenience. The request for renomination is attached.

Sincerely,

A handwritten signature in black ink, appearing to read "Stevie John".

Stevie John, MSW
Regional Long Term Care Ombudsman

NOMINATION FORM

LONG TERM CARE
COMMUNITY ADVISORY COMMITTEE

Nominee Background Information

Name Patricia H Coley

Home Address PO Box 207 Phone(H) 828-295-3556

Blowing Rock NC Zip Code 28605

Business Address NA Phone (W) _____

Zip Code _____

Email Address NA

Occupation Retr

Number of hours available per month for this position 8-10

Education BA Sec. Ed / UNC Chapel Hill

Business and civic experience and skills Past Social Worker / Caldwell Co. & Watauga County

Areas of expertise and interest/skills Nursing Home Advisory Com. Cal. County, Member CAC / Wat. County

THE FOLLOWING PERSONS ARE EXCLUDED BY LEGISLATION FROM SERVING ON THE COMMITTEE:

1. Persons or immediate family member of persons with a financial interest in a home served by a committee.
2. An employee or governing board member or immediate family member of an employee or governing board member of a home served by a committee. (A person paid by a home as a consultant is considered an employee).
3. The immediate family member of a patient in a home served by a committee. An "immediate family member" is defined as mother, father, sister, brother, spouse, child, grandmother, grandfather, and in-laws for the above.

I CERTIFY THAT NONE OF THE EXCLUSIONS LISTED ABOVE APPLY TO ME. I UNDERSTAND THAT I MUST NOTIFY THE OMBUDSMAN IMMEDIATELY IF MY SITUATION CHANGES WITH RESPECT TO THE ABOVE EXCLUSIONS.

Patricia H. Coley Date 8/5/22
Signature of Applicant

Nomination form submitted by: Stevie Johns

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AGENDA ITEM 8:

MISCELLANEOUS ADMINISTRATIVE MATTERS

D. Announcements

MANAGER’S COMMENTS:

Upon the future completion of the new National Guard facility in Morganton, the facility located on Hunting Hills Lane will be under the joint ownership of Watauga County and the Town of Boone. A Committee has been seated to help develop the future uses of the facility. The kick-off meeting for the Committee will be held on October 3, 2022, from 2:00 P.M. until 5:00 P.M. The meeting will be held at the Community Recreation Center.

Please save the date of October 6, 2022, at 2:00 P.M. for a meeting with the Board of Commissioners as well as BREMCO and Skyline representatives to view the progress to expand critical broadband service availability to the majority of homes in the County. The location is yet to be determined.

AGENDA ITEM 9:

PUBLIC COMMENT

AGENDA ITEM 10:

BREAK

AGENDA ITEM 11:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)

AGENDA ITEM 12:

POSSIBLE ACTION AFTER CLOSED SESSION