

**TENTATIVE AGENDA & MEETING NOTICE
BOARD OF COUNTY COMMISSIONERS**

**TUESDAY, MAY 15, 2018
5:30 P.M.**

**WATAUGA COUNTY ADMINISTRATION BUILDING
COMMISSIONERS' BOARD ROOM**

TIME	#	TOPIC	PRESENTER	PAGE
5:30	1	CALL REGULAR MEETING TO ORDER		
	2	APPROVAL OF MINUTES: May 1, 2018, Regular Meeting May 1, 2018, Closed Session May 2, 2018, Special Meeting May 3, 2018, Special Meeting		1
	3	APPROVAL OF THE MAY 15, 2018, AGENDA		11
5:35	4	PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON THE FY 2019 PROPOSED BUDGET	MR. DERON GEOUQUE	13
5:40	5	TIER II GRANT AWARD ACCEPTANCE REQUEST	MR. TAYLOR MARSH	17
5:45	6	WEST ANNEX ROOF PROJECT CHANGE ORDER # 1	MR. ROBERT MARSH	27
5:50	7	REQUEST TO ACCEPT EASEMENT FOR MIDDLE FORK GREENWAY	MR. JOE FURMAN	39
5:55	8	TAX MATTERS A. Monthly Collections Report B. Refunds & Releases	MR. LARRY WARREN	43 45
6:00	9	VAYA HEALTH QUARTERLY REPORT	MS. MARGARET PIERCE	55
6:05	10	MISCELLANEOUS ADMINISTRATIVE MATTERS A. Humane Society Matters B. Announcements	MR. DERON GEOUQUE	59 61
6:10	11	PUBLIC COMMENT		64
7:10	12	BREAK		64
7:15	13	CLOSED SESSION Attorney/Client Matters – G. S. 143-318.11(a)(3)		64
7:30	14	ADJOURN		

AGENDA ITEM 2:

APPROVAL OF MINUTES:

May 1, 2018, Regular Meeting

May 1, 2018, Closed Session

May 2, 2018, Special Meeting

May 3, 2018, Special Meeting

DRAFT**MINUTES****WATAUGA COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 1, 2018**

The Watauga County Board of Commissioners held a regular meeting, as scheduled, on Tuesday, May 1, 2018, at 8:30 A.M. in the Watauga County Agricultural Conference Center in Boone, North Carolina.

PRESENT: John Welch, Chairman
 Billy Kennedy, Vice-Chairman
 Jimmy Hodges, Commissioner
 Larry Turnbow, Commissioner
 Perry Yates, Commissioner
 Anthony di Santi, County Attorney
 Deron Geouque, County Manager
 Anita J. Fogle, Clerk to the Board

Chairman Welch called the meeting to order at 8:30 A.M.

Commissioner Hodges opened with a prayer and Commissioner Turnbow led the Pledge of Allegiance.

APPROVAL OF MINUTES

Chairman Welch called for additions and/or corrections to the April 17, 2018, regular meeting and closed session minutes.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the April 17, 2018, regular meeting minutes as presented.

VOTE: Aye-5
 Nay-0

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the April 17, 2018, closed session minutes as presented.

VOTE: Aye-5
 Nay-0

APPROVAL OF AGENDA

Chairman Welch called for additions and/or corrections to the May 1, 2018, agenda.

County Manager Geouque requested to add a budget amendment as recently requested by the Sheriff.

Commissioner Yates, seconded by Commissioner Turnbow, moved to approve the May 1, 2018, agenda as amended.

VOTE: Aye-5
Nay-0

JUVENILE CRIME PREVENTION COUNCIL (JCPC) FY 2019 CERTIFICATION, MEMBERSHIP, AND COUNTY PLAN

Dr. Paul Holden, Chairman of Juvenile Crime Prevention Council (JCPC), presented the JCPC's FY 2019 Certification, County Plan, and membership roster.

Commissioner Hodges, seconded by Commissioner Turnbow, moved to approve the Juvenile Crime Prevention Council FY 2019 Certification, County Plan, and Membership as presented.

VOTE: Aye-5
Nay-0

APPALACHIAN DISTRICT HEALTH DEPARTMENT'S COMMUNITY HEALTH ASSESSMENT REPORT PRESENTATION

Ms. Maria Julian, Appalachian District Health Director of Community Services, presented key findings from the Community Health Assessment Report. Data included demographics and special populations, social and economic determinants of health, environmental health, morbidity, chronic disease and mortality rates, health behaviors, maternal and child health, behavioral health, and healthcare resources and access. Ms. Julian stated that the full report was available on the Health Department's website. The report was for information only; therefore, no action was required.

PROPOSED ALLOCATION OF PROJECTED FY 2019 HOME AND COMMUNITY CARE BLOCK GRANT (H&CCBG) FUNDS

Ms. Angie Boitnotte, Project on Aging Director, requested the acceptance of the projected allocation of \$269,489 in Home and Community Care Block Grant (H&CCBG) funds for FY 2019. The required local match is \$29,943 and is present in the Project on Aging's FY 2019 requested budget. Ms. Boitnotte stated that the H&CCBG Committee recommended the funds be allocated as follows:

H&CCBG Service	H&CCBG Allocation	Local Match
In-Home Aide	\$126,904	\$14,101
Congregate Meals	\$45,954	\$5,106
Home Delivered Meals	\$80,833	\$8,981
Transportation	\$15,798	\$1,755
Totals	\$269,489	\$29,943

Commissioner Yates, seconded by Vice-Chairman Kennedy, moved to accept the projected allocation in the amount of \$269,489 in Home and Community Care Block Grant funds for FY 2019 and to approve the local match in the amount of \$29,943.

VOTE: Aye-5
Nay-0

BID AWARD REQUEST FOR EAST ANNEX HVAC REPLACEMENT PROJECT

Mr. Robert Marsh, Maintenance Director, presented the following bids received for the HVAC system for the East Annex:

Bidder	Amount
Edmisten Heating & Cooling	\$18,297
Mountaineer Heating & Cooling	\$20,568
Boone Heating & Air Conditioning	\$21,135
Associated Heating & Air Conditioning	\$23,464

Mr. Marsh stated that the equipment is over twenty-years old and in need of replacement. The replacement of the HVAC system will be in conjunction with the replacement of the roof. Edmisten Heating and Cooling was the lowest responsive bidder. Adequate funds have been identified in the current Fiscal Year 2018 budget.

Commissioner Turnbow, second by Vice-Chairman Kennedy moved to award the bid to Edmisten Heating and Cooling in the amount of \$18,297 for the replacement of the HVAC system at the East Annex facility.

VOTE: Aye-5
Nay-0

BROOKSHIRE PARK SOUTH FORK NEW RIVER STABILIZATION

Mr. Joe Furman, Planning and Inspections Director, requested authorization for a \$20,000 contract with Brushy Fork Environmental Consulting, Inc. to stabilize a portion of the bank next to the greenway located at the Brookshire Park. Recent rains have exacerbated the current situation and to reduce future damage and mitigate safety issues staff would recommend approving the contract. Brushy Fork Environmental Consulting is currently working on a nearby project and savings could be realized by adding to their current contract. Mr. Furman stated that requests for qualifications would need to be waived for the project. Funds for the contract would come from the administrative contingency fund.

Vice-Chairman Kennedy, seconded by Commissioner Yates, moved to waive the project from the request for qualifications process and authorize to contract with Brushy Fork Environmental Consulting, Inc., in the amount of \$20,000 to stabilize the river bank located at Brookshire Park.

VOTE: Aye-5
Nay-0

PROPOSED JUVENILE CRIME PREVENTION COUNCIL (JCPC) BUDGET AMENDMENT

Ms. Margaret Pierce, Finance Director, presented a revised Juvenile Crime Prevention Council (JCPC) FY 2017-18 Funding Allocation form. Crossnore was unable to fully expend funds so the Council requested to transfer \$20,885 to the other programs as detailed below:

Task Force/Admin	\$3,500
Juvenile Mediation	\$800
WYN Youth Resource Center	\$6,607
Project Challenge	\$3,518
Mountain Alliance	\$6,460

The Task Force/Admin funds will be allocated to help fund the State of the Child event. No additional County funding is required.

Commissioner Yates, seconded by Commissioner Turnbow, moved to approve the revised funding allocation for the Juvenile Crime Prevention Council as requested.

VOTE: Aye-5
Nay-0

BUDGET AMENDMENTS

Ms. Margaret Pierce, Finance Director, reviewed the following budget amendments:

Account #	Description	Debit	Credit
233991-399101	Fund Balance Appropriation		\$5,000
234310-423800	Undercover Drug Purchases	\$5,000	

The amendment recognizes, per the request of Sheriff Hagaman, additional funds for use in law enforcement cases as buy money for investigations. The funds are from the State Substance Abuse Tax Fund.

Vice-Chairman Kennedy, seconded by Commissioner Hodges, moved to approve the budget amendment as presented by Ms. Pierce.

VOTE: Aye-5
Nay-0

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Presentation of the FY 2019 Capital Improvement Plan (CIP)

The County Manager presented the FY 2018-2019 Capital Improvement Plan (CIP) for review prior to discussion during the upcoming budget work sessions.

B. Presentation of the Manager's FY 2019 Recommended Budget

The County Manager presented his Recommended FY 2019 Budget at the meeting and reviewed highlights. He announced upcoming budget work sessions scheduled to begin at 12:00 P.M. on both Wednesday, May 2, and Thursday, May 3, 2018. A public hearing will be held on Tuesday, May 15, 2018, at 5:30 P.M. to allow citizen comment on the proposed budget.

C. Proposed Property & Liability Insurance and Workers Compensation Renewals Request

County Manager Geouque stated that renewal rates for property and liability insurance and workers compensation were as follows: property and liability at a rate of \$185,667, which is a \$3,052 decrease, and workers compensation at a rate of \$237,279, which is a 6% decrease. Based on prior years' claims experience staff recommended continuing the property deductible at \$5,000. Adequate funds are in the Manager's recommended budget to cover the insurance premiums.

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to approve the renewals for property and liability insurance, in the amount of \$185,667, and workers compensation in the amount of \$237,279, from the North Carolina Association of County Commissioners (NCACC).

VOTE: Aye-5
Nay-0

D. Announcements

County Manager Geouque announced the following:

- Budget Work Sessions are scheduled for Wednesday, May 2, and Thursday, May 3, 2018, from 12:00 P.M. until 7:00 P.M. The Work Sessions will be held in the Commissioners' Conference Room.
- Monday, May 7 through Saturday, May 12, 2018, has been designated as "Community Pride Week" in Watauga County. Hazardous Household Waste Day will be held on Saturday, May 12, 2018, from 8:00 AM to 12:00 PM.
- A public hearing will be held on Tuesday, May 15, 2018, beginning at 5:30 P.M. to allow citizen comment on the FY 2019 Proposed Budget.
- The Trustees of Caldwell Community College & Technical Institute invites the Board of Commissioners to a meeting on Wednesday, May 16, 2018, at 6:00 P.M. at the Watauga Instructional Facility on Hwy 105 Bypass, Boone NC, in Room 112.

PUBLIC COMMENT

There was no public comment.

CLOSED SESSION

At 9:27 A.M., Commissioner Hodges, seconded by Commissioner Turnbow, moved to enter Closed Session to discuss Attorney/Client Matters, per G. S. 143-318.11(a)(3), Land Acquisition, per G. S. 143-318.11(a)(5)(i), and Personnel Matters, per G. S. 143-318.11(a)(6).

VOTE: Aye-5
Nay-0

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to resume the open meeting at 10:07 A.M.

VOTE: Aye-5
Nay-0

ADJOURN

Vice-Chairman Kennedy, seconded by Commissioner Turnbow, moved to adjourn the meeting at 10:07 A.M.

John Welch, Chairman

ATTEST:
Anita J. Fogle, Clerk to the Board

DRAFT

MINUTES

WATAUGA COUNTY BOARD OF COMMISSIONERS

SPECIAL MEETING, WEDNESDAY, MAY 2, 2018

The Watauga County Board of Commissioners held a budget work session on Wednesday, May 2, 2018, in the Commissioners' Conference Room, Watauga County Administration Building. Those present were: Chairman Welch, Vice-Chairman Kennedy, Commissioner Hodges, Commissioner Turnbow, Commissioner Yates, County Manager Geouque, and Finance Director Pierce.

Chairman Welch called the meeting to order at 12:47 P.M.

County Manager Geouque and Finance Director Pierce reviewed the proposed Fiscal Year 2018-2019 budget for Board discussion.

Board of Education Chairman Ron Henries, Member Gary Childers, Member Jason Cornett, Member Jay Fenwick, Member Brenda Reese and staff members Dr. Scott Elliott, Dr. Stephen Martin, Danny Clark and Ly Marze came at 3:00 P.M. to review Watauga County School System budget needs.

The meeting was recessed at 5:45 P.M. until Thursday, May 3, 2018 at 12:00 P.M.

John Welch, Chairman

ATTEST:

Deron T. Geouque
County Manager

DRAFT

MINUTES

WATAUGA COUNTY BOARD OF COMMISSIONERS

SPECIAL MEETING, THURSDAY, MAY 3, 2018

The Watauga County Board of Commissioners held a budget work session on Thursday, May 3, 2018, in the Commissioners' Conference Room, Watauga County Administration Building. Those present were: Chairman Welch, Vice-Chairman Kennedy, Commissioner Hodges, Commissioner Turnbow, Commissioner Yates, County Manager Geouque, and Finance Director Pierce.

Chairman Welch called the meeting to order at 12:27 P.M.

County Manager Geouque and Finance Director Pierce continued to review the proposed Fiscal Year 2018-2019 budget for Board discussion.

The meeting was recessed at 1:45 P.M.

John Welch, Chairman

ATTEST:

Deron T. Geouque
County Manager

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AGENDA ITEM 3:

APPROVAL OF THE MAY 15, 2018, AGENDA

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AGENDA ITEM 4:

PUBLIC HEARING TO ALLOW CITIZEN COMMENT ON THE FY 2019 PROPOSED BUDGET

MANAGER’S COMMENTS:

A public hearing has been scheduled to allow citizen comment on the Manager's Recommended Budget for Fiscal Year 2019. Included in your packet is the change made during your budget work sessions. At the conclusion of the public hearing, you may wish to schedule an additional work session to make any additional changes prior to staff preparing the budget ordinance for adoption at one of the Board’s June meetings.

Direction from the Board is requested.

PUBLIC HEARING NOTICE

THE WATAUGA COUNTY MANAGER'S RECOMMENDED BUDGET FOR FISCAL YEAR 2018/2019 HAS BEEN SUBMITTED TO THE WATAUGA COUNTY BOARD OF COMMISSIONERS AS OF TUESDAY, MAY 1, 2018. A COPY OF THE PROPOSED BUDGET IS AVAILABLE FOR PUBLIC INSPECTION ONLINE AT WWW.WATAUGACOUNTY.ORG; IN THE COUNTY MANAGER'S OFFICE LOCATED IN THE WATAUGA COUNTY ADMINISTRATION BUILDING; AND AT THE PUBLIC LIBRARIES IN BOONE, BLOWING ROCK AND THE WESTERN WATAUGA COMMUNITY CENTER. A PUBLIC HEARING ON THE PROPOSED BUDGET SHALL BE HELD ON TUESDAY, MAY 15, 2018, AT 5:30 P.M. TO ALLOW PUBLIC COMMENT AT WHICH TIME ANY PERSONS WHO WISH TO BE HEARD ON THE BUDGET MAY APPEAR. THE BUDGET HEARING WILL BE HELD IN THE COMMISSIONERS' BOARD ROOM LOCATED IN THE WATAUGA COUNTY ADMINISTRATION BUILDING AT 814 WEST KING STREET, BOONE, NORTH CAROLINA. IF YOU HAVE QUESTIONS, PLEASE CALL 265-8000.

JOHN WELCH
CHAIRMAN

Budget Change Summary

General Fund			
	Revenues	Expenditures	
5/2/2018		(815)	remove 2% from BCC cola
		815	Hunger and Health Coalition
5/3/2018	1,000		EM Grant
		1,000	EM Grant
net change	\$ -	\$ -	Overall Budget Increase

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AGENDA ITEM 5:

TIER II GRANT AWARD ACCEPTANCE REQUEST

MANAGER'S COMMENTS:

Fire Marshal Taylor Marsh will request the Board to adopt the Tier II grant in the amount of \$1,000 for 2018. The grant funds are used for hazardous materials, emergency response planning, training and related exercises. The grant requires no match from the County.

Board action is required to accept the 2018 Tier II grant in the amount of \$1,000.



WATAUGA COUNTY

051518 BCC Meeting

Department of Communications & Emergency Services

184 Hodges Gap Road Suite D ♦ Boone, North Carolina 28607 Phone (828) 264-3761

FAX (828) 265-7617

Jeff Virginia-Director

Email: Jeff.Virginia@watgov.org

MEMORANDUM

Date: May 7, 2018
From: Jeff Virginia
To: Watauga Board of Commissioners
Reference: Tier II Grant award acceptance
Cc: Deron Geouque

Attached is an application for the 2018 Tier II grant that is a non competitive grant that is received yearly for a total amount of \$1,000.00 to be used for training and or training related equipment.

We respectfully request that the Board of Commissioners accept the Grant award for the 2018 Tier II grant funds.



Roy Cooper, Governor
Erik A. Hooks, Secretary

Michael A. Sprayberry, Director

NORTH CAROLINA TIER II GRANT

Fiscal Year 2018
Grant #: TIER II-2018

SUB AWARD NOTIFICATION

Taylor Marsh
Watauga County
184 Hodges Gap Road Suite D
Boone, NC 28607-8635

Period of Performance: January 1, 2018 to December 31, 2018
Project Title(s): LEPC Project
Total Amount of Award: \$1,000.00
MOA#: 1847

North Carolina Emergency Management is pleased to inform you that the Fiscal Year (FY) 2018 Tier II Non-Competitive Grant project(s) has been approved for funding. In accordance with the provisions of FY 2018 Tier II grant award, North Carolina Emergency Management hereby awards to the foregoing sub-recipient a grant in the amount shown above. North Carolina Emergency Management grant number is TIER II-2018-1847.

Payment of Funds: The grant shall be effective upon final approval by North Carolina Emergency Management of the grant budget and program narrative and the execution of the forthcoming Memorandum of Agreement. Grant funds will be disbursed (according to the approved project budget) upon receipt of evidence that funds have been invoiced and products received and/or that funds have been expended (i.e. invoices, contracts, itemized expenses).

Conditions: These funds are to be used by your county's Local Emergency Planning Committee (LEPC) for hazardous materials emergency response planning, training, and related exercises. The sub-recipient shall understand and agree that funds will only be expended for those projects outlined in the funding amounts as individually listed above. Sub-recipient shall also certify the understanding and agreement to comply with the general and fiscal terms and conditions of the grant including special conditions; to comply with provisions of North Carolina General Statute §143C-6-23, 09 NCAC 03M and all applicable laws governing these funds and all other federal, state and local laws; that all information is correct; that there has been appropriate coordination with affected agencies; that sub-recipient is duly authorized to commit the applicant to these requirements; that costs incurred prior to grant application approval will result in the expenses being absorbed by the sub-recipient; and that all agencies involved with this project understand that federal funds are limited to a maximum 30-month period. Sub-recipient must read and sign forthcoming Memorandum of Agreement for acceptance of the award.

Supplanting: The sub-recipients confirm that sub-grant funds will not be used to supplant or replace local or state funds or other resources that would otherwise have been available for LEPC activities. In compliance with that mandate, the sub-recipient will certify that the receipt of grant funds through North Carolina Emergency Management shall in no way supplant or replace state or local funds or other resources that would have been made available for LEPC activities.

Callion L. Maddox
Homeland Security Grants Branch Manager

GRANT AWARD NOTICE: THIS AWARD IS SUBJECT TO THE GRANT SPECIAL CONDITIONS AND FINAL APPROVAL BY THE DEPARTMENT OF PUBLIC SAFETY, NORTH CAROLINA EMERGENCY MANAGEMENT GRANT PROGRAM BUDGET AND NARRATIVE



MAILING ADDRESS
4236 Mail Service Center
Raleigh NC 27699-4236
www.readync.org
www.ncdps.gov

OFFICE LOCATION
1636 Gold Star Drive
Raleigh, NC 27607-3371
Telephone: (919) 825-2500
Fax: (919) 825-2685



North Carolina Department of Public Safety

Emergency Management

Roy Cooper, Governor
Erik A. Hooks, Secretary

Michael A. Sprayberry, Director

NORTH CAROLINA TIER II GRANT

Fiscal Year 2018

Grant Award #: TIER II-2018 NON-COMPETITIVE

MEMORANDUM OF AGREEMENT (MOA)

Between

Recipient:

State of North Carolina
Department of Public Safety
Emergency Management

Sub-Recipient:

Watauga County
Tax ID/EIN #: 566001816-A
DUNS#: 08-998-8216

MOA #T2-2018-1847

DPS Fund Code: 1506-8064

MOA Amount: \$1,000.00

MOA Period of Performance: 1/1/2018 to 12/30/2018

1. **PURPOSE:** This grant award supports the hazardous material preparedness activities of Local Emergency Planning Committees (LEPCs) as defined in the Emergency Planning and Community Right-to-Know Act (EPCRA). These funds are to be used by your county's or region's LEPC for hazardous materials emergency response planning, training, and related exercises. Please see Attachment 1 for a detailed scope of work.
2. **AUTHORITY:** In accordance with the provisions of N.C.G.S. §166A-29.1, North Carolina Emergency Management hereby awards to the foregoing Recipient a grant in the amount shown above.
3. **COMPENSATION:** The Recipient agrees that it will pay the Sub-recipient complete and total compensation for the services to be rendered by the Sub-recipient. Payment to the Sub-recipient for expenditures under this Agreement will be reimbursed after the Sub-recipient's cost report, detailed invoices, and proof of payment are submitted and approved for eligible expenses. These documents must be submitted no later than January 31, 2019. The original signed copy of this MOA must be signed by the Official(s) authorized to sign below and returned to North Carolina Emergency Management no later than 45 days after the award date. The grant shall be effective upon return of the executed Memorandum of Agreement and final approval by North Carolina Emergency Management of the grant budget.
4. **CONDITIONS:** The funds awarded under this grant must only be used by your county's or region's LEPC for the purposes of hazardous materials emergency response planning, training and exercises, as mandated in N.C.G.S. § 166A-29.1. Furthermore, the use of these funds must meet one or more of the follow criteria:

- A. Support costs incurred facilitating LEPC meetings (e.g. printing, general office supplies, food and non-alcoholic beverages)
 - B. Support regional LEPC meetings and collaboration
 - C. Enhance LEPC outreach efforts or produce promotional materials
 - D. Host or support local and regional LEPC conferences
 - E. Create or update hazardous material emergency response plans
 - F. Support local or regional hazardous materials response exercises
 - G. Support purchases of equipment necessary to support the LEPC and its mission
 - Purchases of equipment must be pre-approved in writing by the NCEM EPCRA Coordinator
 - H. Support hazardous material risk assessments currently being conducted by North Carolina Emergency Management
 - I. Under no circumstances are the following items eligible for funding under this grant:
 - Salaries or benefits for any employee
 - Drone aircraft or unmanned aerial vehicles
 - Support for programs not focused on hazardous materials preparedness
5. **REGULATION:** The funds awarded under this grant must be used in compliance with all applicable state and federal laws to include compliance with N.C.G.S. §143C-6-23 and 09 NCAC 03M. By accepting this payment, the Sub-recipient agrees to use these funds in a manner consistent with state laws and regulations.
6. **TAXES:** Recipient shall be responsible for all taxes.
7. **WARRANTY:** As an independent recipient, the Recipient will hold the Grantor harmless for any liability and personal injury that may occur from or in connection with the performance of this Agreement to the extent permitted by the North Carolina Tort Claims Act. Nothing in this Agreement, express or implied, is intended to confer on any other person any rights or remedies in or by reason of this Agreement. This Agreement does not give any person or entity other than the parties hereto any legal or equitable claim, right or remedy. This Agreement is intended for the sole and exclusive benefit of the parties hereto. This Agreement is not made for the benefit of any third person or persons. No third party may enforce any part of this Agreement or shall have any rights hereunder. This Agreement does not create, and shall not be construed as creating, any rights enforceable by any person not a party to this Agreement. Nothing herein shall be construed as a waiver of the sovereign immunity of the State of North Carolina. Nothing in this Agreement is intended to conflict with current laws or regulations of the State of North Carolina, Department of Public Safety, North Carolina Emergency Management, or the Recipient. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.
8. **POINTS OF CONTACT:** To provide consistent and effective communication between the Grantor and Recipient, each party shall appoint a Principal Representative(s) to serve as its central point of contact responsible for coordinating and implementing this MOA. The Department of Public Safety, North Carolina Emergency Management contact shall be, Assistant Director for Planning & Homeland Security, the Planning & Homeland Security Grants Management staff, and NCEM Branch Staff. The Sub-recipient point of contact shall be the person designated by the Sub-recipient.

9. **PUBLIC RECORD ACCESS:** This agreement may be subject to the North Carolina Public Records Act, Chapter 132 of the North Carolina General Statutes.
10. **SITUS:** This Agreement shall be governed by the laws of North Carolina and any claim for breach or enforcement shall be filed in State Court in Wake County, North Carolina.
11. **ANTITRUST LAWS:** This Agreement is entered into in compliance with all State and Federal antitrust laws.
12. **OTHER PROVISIONS/SEVERABILITY:** Nothing in this Agreement is intended to conflict with current laws or regulations of the State of North Carolina, Department of Public Safety, North Carolina Emergency Management, or the Recipient. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.
13. **COMPLIANCE:** Recipient shall be wholly responsible for the purchases to be made under this MOA and for the supervision of its employees and assistants. Recipient shall be responsible for compliance with all laws, ordinances, codes, rules, regulations, licensing requirements and other regulatory matters that are applicable to the conduct of its business and purchase requirements performed under this MOA.
14. **ENTIRE AGREEMENT:** This Agreement and any annexes, exhibits and amendments annexed hereto and any documents incorporated specifically by reference represent the entire agreement between the parties and supersede all prior oral and written statements or agreements.
15. **MODIFICATION:** This Agreement may be amended only by written amendments duly executed by the Grantor and the Recipient.
16. **TERMINATION:** The terms of this agreement, as modified with the consent of all parties, will remain in effect until December 31, 2018. Either party upon thirty (30) days advance written notice to the other party may terminate this agreement. Upon approval by NCEM Technological Hazards Branch and the issuance of the Grant Adjustment Notice, if this MOA is extended, the termination date for the extension will be the date listed in the applicable NCEM EPCRA Grant Adjustment Notice.
17. **EXECUTION AND EFFECTIVE DATE:** This grant shall become effective upon return of this original Memorandum of Agreement, properly executed on behalf of the Recipient, to North Carolina Emergency Management and will become binding upon execution of all parties to the Agreement. The terms of this Agreement will become effective January 1, 2018. The last signature shall be that of Erik A. Hooks, Secretary for the North Carolina Department of Public Safety.
18. **CERTIFICATION OF ELIGIBILITY--Under the Iran Divestment Act**
Pursuant to N.C.G.S. § 147-86.59, any person identified as engaging in investment activities in Iran, determined by appearing on the Final Divestment List created by the State Treasurer pursuant to N.C.G.S. § 147-86.58, is ineligible to contract with the State of North Carolina or any political subdivision of the State. The Iran Divestment Act of 2015, N.C.G.S. § 147-86.55 et seq.* requires that each vendor, prior to contracting with the State certifies, and the undersigned on behalf of the Vendor does hereby certify, to the following:

1. That the vendor is not identified on the Final Divestment List of entities that the State Treasurer has determined engages in investment activities in Iran
2. That the vendor shall not utilize on any contract with the State agency any subcontractor that is identified on the Final Divestment List
3. That the undersigned is authorized by the Vendor to make this Certification

The State Treasurer's Final Divestment List can be found on the State Treasurer's website at the address: <https://www.nctreasurer.com/inside-the-department/OpenGovernment/Pages/Iran-divestment-Act-resources.aspx> and will be updated every 180 days. For questions about the Department of State Treasurer's Iran Divestment Policy, please direct questions to (919) 814-3852.

IN WITNESS WHEREOF, the parties have each executed this Agreement and the parties agree that this Agreement will be effective as of January 1, 2018.

**N.C. DEPARTMENT OF PUBLIC SAFETY
DIVISION OF EMERGENCY MANAGEMENT
1636 GOLD STAR DR
RALEIGH, NC 27607**

**WATAUGA COUNTY
184 HODGES GAP RD
BOONE, NC 28607-8736**

DocuSigned by:
Michael A. Sprayberry
BC5D277488294AD...
**Michael A. Sprayberry, Director
North Carolina Emergency Management**

APPROVED AS TO PROCEDURES

DocuSigned by:
William Polk
2891B1CC4724204...
**William Polk, Assistant General Counsel
Reviewed for the Department of Public
Safety, by William Polk, DPS Assistant
General Counsel, to fulfill the purposes of the
North Carolina Tier II Grant Program**

**James J. Cherokee, Controller
North Carolina Department of Public Safety**

**Erik A. Hooks, Secretary
North Carolina Department of Public Safety**

THIS MOA WAS PREVIOUSLY APPROVED AS TO FORM BY THE NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY FOR THE 2018 TIER II GRANT PROGRAM ONLY AND IS SUBJECT TO EXECUTION BY ERIK A. HOOKS, SECRETARY OF THE DEPARTMENT OF PUBLIC SAFETY. THIS MOU/MOA SHOULD NOT BE USED FOR OTHER MOUs/MOAs FOR THE TIER II GRANT.



North Carolina Department of Public Safety

Emergency Management

Roy Cooper, Governor
Erik A. Hooks, Secretary

Michael A. Sprayberry, Director

Tier II Grants: Allowable Expenditures

The Tier II grants that awarded may provide Local Emergency Planning Committees funding and more options to expand the scope of their hazardous materials emergency preparedness programs though response planning, training and related exercises to include fixed facility planning.

All active LEPCs were each awarded competitive and/or noncompetitive grant funds from the hazardous materials facility fees collected during the Tier II reporting period. The grants are to be used for hazardous materials emergency response planning, training and related exercises, with some conditions and limitations.

The funds awarded under this grant must only be used by your county LEPC or regional LEPC and must fall under one or more of the following categories:

1. Supporting costs incurred facilitating LEPC meetings;
 - o E.g. printing, general office supplies, food and non-alcoholic beverages
2. Supporting regional LEPC meetings and collaboration;
3. Enhancing LEPC outreach efforts or produce promotional materials;
4. Hosting or supporting local and regional LEPC conferences;
5. Creating or updating hazardous material emergency response plans;
6. Supporting local or regional hazardous materials response exercises;
7. Supporting purchases of equipment necessary to support the LEPC and its mission;
8. Supporting hazardous material risk assessments currently being conducted by North Carolina Emergency Management.
9. Subscription- HazMat Related website.(ex: MSDS online, Chemtrac)**

**For approved list of eligible subscriptions contact EPCRA coordinator prior to purchase of subscription. NCEPCRA@ncdps.gov

Tier II grants may not be used for salaries or benefits for any employee; drone aircraft or unmanned aerial vehicles; items intended as gifts; or support for programs not focused on hazardous materials preparedness.

All equipment purchases must have prior approval.

LEPCs have until December 31 to spend these funds. All requests for reimbursement must include a cost report, Invoices, and proof of payment. This must be completed and submitted to NCEM no later than January 31. LEPCs with questions about the Tier II grant should contact Callion Maddox 919-825-2332.

MAILING ADDRESS:
4236 Mail Service Center
Raleigh NC 27699-4236
www.ncdps.gov
www.readync.org



OFFICE LOCATION:
1636 Gold Star Drive
Raleigh, NC 27607-3371
Telephone: (919) 825-2500
Fax: (919) 825-2685

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AGENDA ITEM 6:

WEST ANNEX ROOF PROJECT CHANGE ORDER # 1

MANAGER'S COMMENTS:

Mr. Robert Marsh, Maintenance Director, will request the Board approve Change Order 1 for the West Annex Roof Project. Change Order 1 includes adding a slope to the building (FSA Offices), the addition of an electrical disconnect, and flashing around a window in lieu of a replacement unit. The total cost of the change order is \$1,800. A \$3,000 balance remains in the contract allowance.

Staff recommends the Board approve Change Order 1 in the amount of \$1,800 with the funds to come from the balance of the contract allowance.

Board action is required.




WATAUGA COUNTY

MAINTENANCE DEPARTMENT

274 Winklers Creek Road, Suite B, Boone, NC 28607 - Phone (828) 264-1430
Fax (828) 264-1473

TO: Deron Geouque, County Manager

FROM: Robert Marsh, Maintenance Director 

DATE: May 8, 2018

RE: West Annex Roof Project Change Order #1

On April 15, 2018, I received a Change Order from Southern Metal Systems that contains several items that are not included in the scope of the contract. The Contractor is asking for these items to be approved for payment from the \$3,000 allowance in the contract. Summary of Change Order #1:

	Balance Contract Allowance	\$3,000
1.	Add slope to Building #4 (FSA Offices)	Deduct \$1,534
2.	Add Electrical Disconnect	Deduct \$400
3.	Flash Window in lieu of replacement unit	<u>Add \$734</u>
	Total Remaining Contingency	\$1,800

Staff has reviewed the plans and construction documents and determined that the Contractor did indeed bear extra cost for added steel framing to build up slope over the FSA Offices. The Contractor bid the plans based on the note provided by the Engineer to attach purlins directly to the existing slope. However, the Contractor discovered an error in the plans and notified the Engineer that extra slope was needed to meet the minimum slope requirement of 3/8" per foot. This item was not brought to County Staff's attention until after the work had been done and the Change Order received in April. The other items in the Change Order were discussed by Staff and directives given to proceed with the work all in a timely manner. Please note the construction documents require the Contractor to notify the Engineer and County as well as apply for a Change Order prior to proceeding with the work. In this case the Engineer was notified, but the County remained uninformed regarding this issue until April.

Staff is very pleased with the Contractor's finished product. All that remains is final closeout documents which the Engineer has in hand and is in the process of reviewing.



105 Versailles Drive
 Cary, NC 27511
 919.465.1762 (o)
 919.882.1744 (f)

April 15, 2018

Mr. Robert Marsh
 Facilities Director
 Watauga County Maintenance
 969 West King St.
 Boone, NC 28607

RE: West Annex Retrofit Roof
 Change Order #1

Robert,

Please find attached the following information concerning proposed change order #1 as well as the contractor's invoice #4 for the referenced project:

1. Cover letter from Southern Metal Systems, signed by Roger Baker, Vice President
2. Breakdown of costs associated with CO #1:
 - a. Cost of adding additional slope to Building 4
 - b. Cost of adding required venting due to added slope
 - c. Added cost for Bldg. 3 additional disconnect for new HVAC system
 - d. Deduct for only spending \$16.00 out of the allowance of \$750 added to the contract in Addendum #1 for flashing around the large window in Building 3 where it intersected with the new metal roof on Building 2.
 - e. The net above cost adjustments to be credited to the \$3,000 general allowance in the base contract is \$1,200, leaving the remainder of the allowance (\$1,800) to adjust the base contract in Change Order #1.
3. Picture of additional framing and venting required for Building #4.
4. Copy of the invoice from SMS's mechanical contractor, Hickory Sheet Metal Co., Inc., listing the direct cost of the additional disconnect for the mini-split system on Building #3.
5. Copy of Change Order #1 signed by MRC and SMS. This requires the signature of Watauga County.
6. SMS's billing for application #4, dated 3/20/18, which includes 100% of all work items, less the \$3,000 allowance. The remaining balance on the contract, to be billed in the final application (#5), will show a revised contract of \$231,200, plus billing of the remaining retainage.

The additional disconnect required for the mini-split system that was relocated on Building #3 was required by the building department after the project was started. The cost for this work was approved to be taken from the contract allowance in the minutes of the October 3, 2017 job meeting, attended by Chuck Howard, MRC, Roger Baker, SMS, and Robert Marsh, Watauga County.

The original drawings for Building #4 was shown to have a 3/8" in 12" existing slope which only requires the new metal roof to follow the existing slope. After the project was started the

contractor realized this discrepancy and reported it to MRC. MRC instructed SMS to add posts to add enough pitch to yield a new slope of 3/8" in 12" slope for the new metal roof. When this was done, the insulation added to the surface of the existing roof did not completely fill the cavity and eave ventilation was required to move air through this created space. This air movement is required to avoid condensation forming in this cavity.

For both of these field changes, the contractor is only asking to have his direct costs covered and is not requesting any reimbursement for overhead and profit. The contractor proposed a simple method to divert water around the window in Building 3 and is only asking for \$16 of the \$750 allowance added to the contract in Addendum #1. In addition, there were several very complicated flashing conditions tying these four (4) roofs together, which the contractor developed, made and installed without any request for additional monies. All of these actions by the contractor are very generous and show a willingness to please the owner and the engineer.

MRC recommends that this change order and the contractor's application #4 be approved. After approval of the change order, the final billing plus all close out documents will be forwarded to the owner.

Please contact me with any questions.

Thank you,

Charles Howard
Charles Howard
President

Southern Metal Systems

6389 Applewhite Road
Wendell, NC 27591
Ph: 919 366-2023
Fax: 919 366-2364
Email: southernmetalsys@bellsouth.net

March 20, 2017

Metal Roof Consultants, Inc.
105 Versailles Drive
Cary, NC 27511

Re: Watauga County West Annex

Dear Chuck,

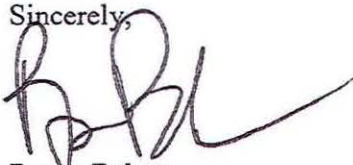
I would like for you to consider a Change Order Request for additional work performed that was not in the contract.

1. Adding Slope to Building #4: The contract drawings showed keeping the existing slope on this building. When we were setting the elevations, it was determined that the existing slope did not meet the minimum 3/8" in 12 slope required for the weathertightness and finish warranties. The remedy was to add post to create the necessary slope. By doing so, it also required us to vent the cavity of the uninsulated space. I have attached a list of the direct cost associated with the change along with a picture.
2. Added a Disconnect to Mini Split Unit: One roof top unit required the addition of a disconnect along with new breakers and fuses to be brought up to code.

The total amount of the extra work is \$1200. *(There were "adds" and "deducts" that brought us to that amount. The breakdown is shown on the following page.)*

Since there was a \$3000 contingency, the original contract amount will be reduced by \$1800. If you have any questions, feel free to give me a call.

Sincerely,



Roger Baker
Vice President

Building # 4: Additional work created by increasing the roof slope to 3/8" in 12.

4C16 Post Material	113' @ \$1.28 /ft.	\$144.64
4C16 Post labor	121 ea. 10 hours @ \$24.40 /hr.	\$244.00
Eave Vent Material	40' @ \$1.00 /ft.	\$40.00
Eave Vent Labor	40' 1 hour @ \$24.40 /hr.	\$24.40
Gravity Vent	3 ea. @ \$74.92 ea.	\$224.76
Gravity Vent Labor	3 ea. 3 hours @ \$24.40 /hr.	\$73.20
Purlin Vent Material	360' @ \$1.04 /ft.	\$374.40
Purlin Vent Labor	360' 9 hours @ \$24.40 /hr.	\$219.60
Motel & Per diem	3 days @ \$63.00 /day	\$189.00

Additional Slope	\$1534.00
------------------	-----------

<u>Added Disconnect</u>	<u>\$400.00</u>
-------------------------	-----------------

Total	\$1934.00
--------------	------------------

<u>(Deduct) Window</u>	<u>(\$734.00)</u>
------------------------	-------------------

Revised Total	\$1200.00
----------------------	------------------

Contingency	\$3000.00
-------------	-----------

<u>Extra Work</u>	<u>(\$1200.00)</u>
-------------------	--------------------

Unused Contingency	\$1800.00
---------------------------	------------------

Original Contract	\$233,000.00
-------------------	--------------

<u>Change Order # 1</u>	<u>(\$1800.00)</u>
-------------------------	--------------------

Revised Contract Amount	\$231,200
--------------------------------	------------------

Hickory Sheet Metal Co., Inc.
 Post Office Box 2049
 Hickory, NC 28603
 (828) 322-3720

INVOICE

DATE	INVOICE #	CUST #
11/16/2017	0000057505	0011209

BILL TO:

Southern Metal Systems
 6389 Applewhite Road
 Wendell NC 27591

SHIP TO:

Southern Metal Systems
 6389 Applewhite Road
 Wendell NC 27591

P.O. NUMBER	TERMS	SALES PERSON	
	NET 10TH OF MONTH		
DESCRIPTION		UNIT PRICE	AMOUNT

WATAUGA COUNTY GOVERNMENT WEST ANNEX REPLACE 5 PACKAGED ROOFTOP UNITS - PER CONTRACT NOT IN CONTRACT: NEW DISCONNECT FOR MINI SPLIT INSTALL NEW BREAKERS AND FUSES WE VALUE YOU AS A CUSTOMER NET DUE DECEMBER 10, 2017	46,550.00 150.00 250.00	46,550.00 150.00 250.00
---	-----------------------------------	-----------------------------------

↑
 \$400.00 add approved during 10/3/17 job meeting.

PD 12/6 ✓

TOTAL

\$46,950.00





APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER:

Watauga County Maintenance
969 West King Street
Boone, NC 28607

FROM CONTRACTOR:

Southern Metal Systems, Inc.
6389 Applewhite Road
Wendell, NC 27591

PROJECT:

West Annex Retrofit Roof
969 West King Street
Boone, NC 28607

VIA ARCHITECT:

Metal Roof Consultants, Inc.
105 Versailles Drive
Cary, NC 27511

APPLICATION #: 4
PERIOD TO: 03/20/18
PROJECT NOS:

CONTRACT DATE: 06/15/17

Distribution to:

<input type="checkbox"/>	Owner
<input type="checkbox"/>	Const. Mgr
<input type="checkbox"/>	Architect
<input type="checkbox"/>	Contractor

CONTRACT FOR: Roof & HVAC Replacement

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM-----	\$	233,000.00
2. Net change by Change Orders-----	\$	
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	233,000.00
4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet)		230,000.00
5. RETAINAGE:		
a. 5.0% of Completed Work (Column D+E on Continuation Sheet)	\$	11,500.00
b. _____ of Stored Material (Column F on Continuation Sheet)	\$	
Total Retainage (Line 5a + 5b or Total in Column 1 of Continuation Sheet-----	\$	11,500.00
6. TOTAL EARNED LESS RETAINAGE----- (Line 4 less Line 5 Total)	\$	218,500.00
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)-----	\$	202,920.00
8. CURRENT PAYMENT DUE-----	\$	15,580.00
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	14,500.00

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

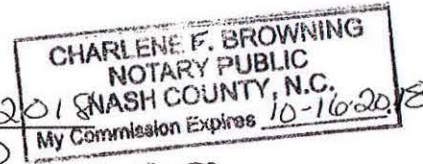
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR: Southern Metal Systems, Inc.

By: [Signature] Date: 4/3/18

State of: North Carolina
County of: Wake

Subscribed and sworn to before me this 3rd day of April 2018
Notary Public: Charlene F. Browning
My Commission expires: 10-16-2018



CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$ 27,080.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

Engineer:

By: Charles Howard Date: 4/15/17

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CONTINUATION SHEET

Page 2 of 2 Pages

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: 4

PROJECT:

APPLICATION DATE: 03/20/18

West Annex Retrofit Roof

PERIOD TO: 20-Mar-18

969 West King Street

ARCHITECT'S PROJECT NO:

Boone, NC 28607

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage 5%
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
1									
2	Bonds, Engineering & Shop Drawings	\$8,000	8,000.00			8,000.00	100%		400.00
3									
4	MATERIALS								
5	Framing	\$27,000	27,000.00			27,000.00	100%		1,350.00
6									
7	Roofing & Insulation	\$40,000	40,000.00			40,000.00	100%		2,000.00
8									
9	Roof Curbs, Roof Vents, VTR's	\$7,000	6,000.00	1,000.00		7,000.00	100%		350.00
10									
11	Fascia, Gutters, Downspouts, Trim, etc.	\$8,000	4,800.00	3,200.00		8,000.00	100%		400.00
12									
13									
14	LABOR								
15	Framing	\$31,000	31,000.00			31,000.00	100%		1,550.00
16									
17	Roofing & Insulation	\$16,000	16,000.00			16,000.00	100%		800.00
18									
19	Roof Curbs, Roof Vents, VTR's	\$7,000	6,000.00	1,000.00		7,000.00	100%		350.00
20									
21	Fascia, Gutters, Downspouts, Trim, etc.	\$26,000	15,600.00	10,400.00		26,000.00	100%		1,300.00
22									
23									
24	HVAC	\$60,000	58,000.00	2,000.00		60,000.00	100%		3,000.00
25									
26	ALLOWANCE	\$3,000						3,000.00	
27									
28									
	SUBTOTALS PAGE 2	233,000.00	212,400.00	17,600.00		230,000.00	99 %	3,000.00	11,500.00

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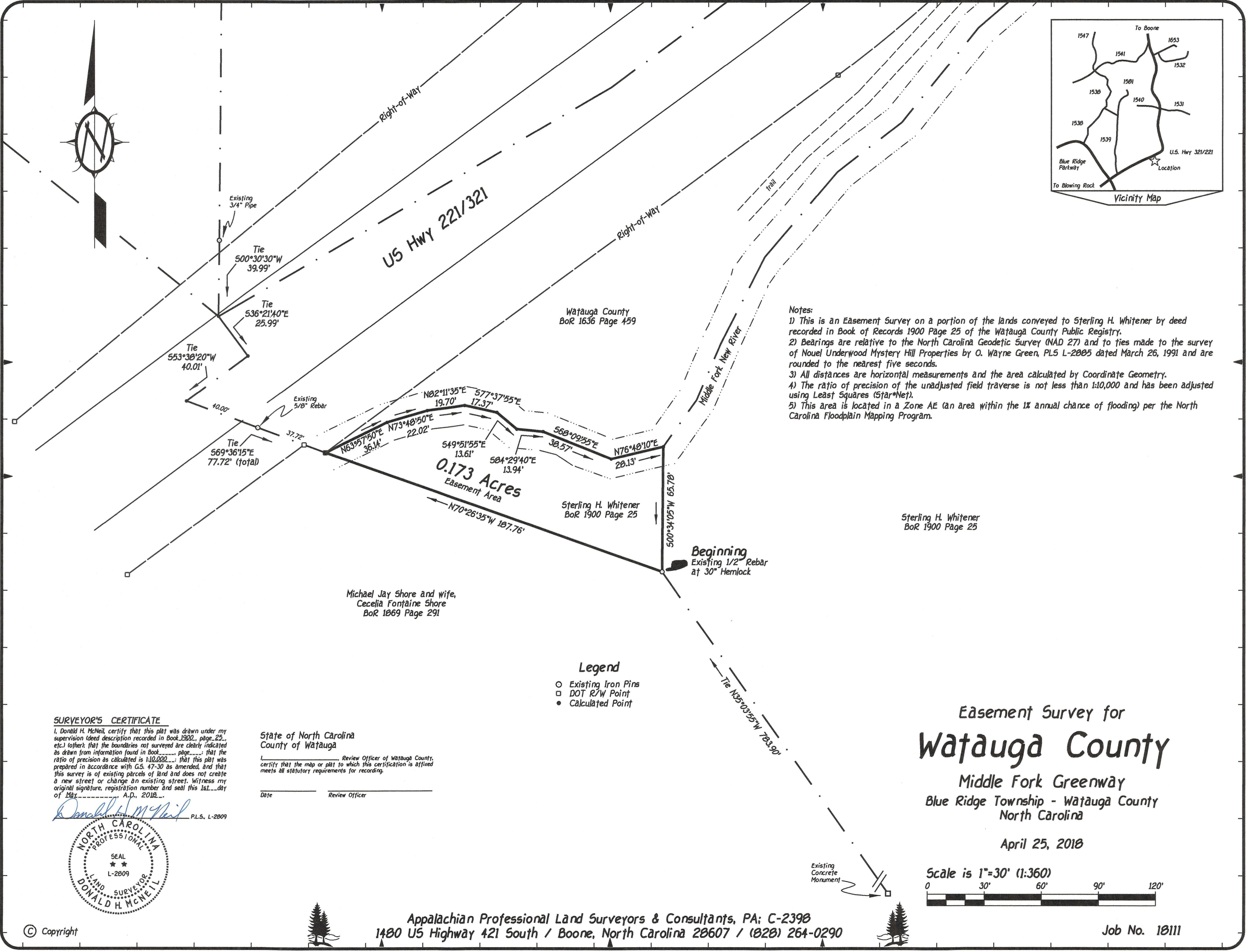
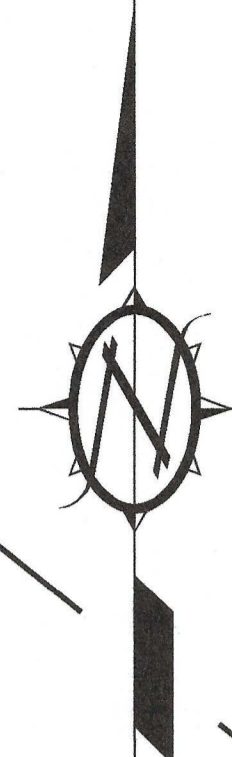
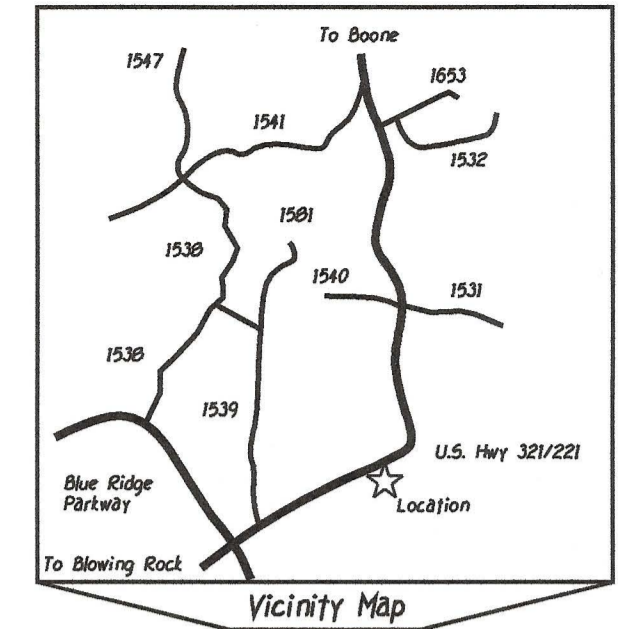
AGENDA ITEM 7:

REQUEST TO ACCEPT EASEMENT FOR MIDDLE FORK GREENWAY

MANAGER'S COMMENTS:

Mr. Joe Furman, Planning and Inspections Director, will seek to have the Commissioners accept an easement for a piece of land connecting to the southern end of the existing greenway Section 4 and direct the County Attorney to prepare the easement. The easement joins the County-owned property that contains Sterling Creek Park. It will connect the County-owned land to a tract the Blue Ridge Conservancy is attempting to acquire. The Blue Ridge Conservancy grant application will be enhanced by accepting and recording the easement as soon as possible.

Board action is requested.

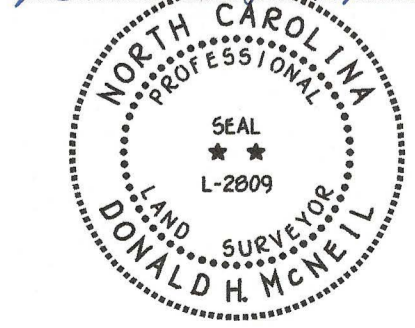


- Notes:
- 1) This is an Easement Survey on a portion of the lands conveyed to Sterling H. Whitener by deed recorded in Book of Records 1900 Page 25 of the Watauga County Public Registry.
 - 2) Bearings are relative to the North Carolina Geodetic Survey (NAD 27) and to ties made to the survey of Nouel Underwood Mystery Hill Properties by O. Wayne Green, PLS L-2885 dated March 26, 1991 and are rounded to the nearest five seconds.
 - 3) All distances are horizontal measurements and the area calculated by Coordinate Geometry.
 - 4) The ratio of precision of the unadjusted field traverse is not less than 1:10,000 and has been adjusted using Least Squares (5jar*Net).
 - 5) This area is located in a Zone AE (an area within the 1% annual chance of flooding) per the North Carolina Floodplain Mapping Program.

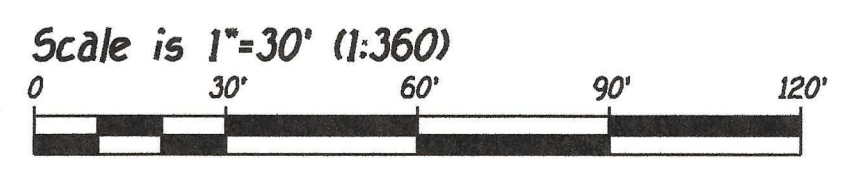
- Legend
- Existing Iron Pins
 - DOT R/W Point
 - Calculated Point

SURVEYOR'S CERTIFICATE
 I, Donald H. McNeil, certify that this plat was drawn under my supervision (deed description recorded in Book 1900, page 25, etc.) to that the boundaries not surveyed are clearly indicated as drawn from information found in Book _____, page _____ that the ratio of precision as calculated is 1:10,000; that this plat was prepared in accordance with G.S. 47-30 as amended, and that this survey is of existing parcels of land and does not create a new street or change an existing street. Witness my original signature, registration number and seal this 1st day of May _____, A.D., 2018.

State of North Carolina
 County of Watauga
 _____ Review Officer of Watauga County,
 certify that the map or plat to which this certification is affixed
 meets all statutory requirements for recording.
 Date _____ Review Officer _____



Easement Survey for
Watauga County
 Middle Fork Greenway
 Blue Ridge Township - Watauga County
 North Carolina
 April 25, 2018



Appalachian Professional Land Surveyors & Consultants, PA; C-2398
 1480 US Highway 421 South / Boone, North Carolina 28607 / (828) 264-0290

Job No. 18111



Appalachian Professional Land Surveyors & Consultants, PA



1480 US Highway 421 South - Boone, NC 28607
(828) 264-0290 - www.aplsc.net

April 26, 2018

Job No. 18111

Blue Ridge Township,
Watauga County, North Carolina

DEED DESCRIPTION FOR WATAUGA COUNTY; MIDDLE FOR GREENWAY

Re: Easement on portion of Sterling H. Whitener lands
more particularly described as follows:

A portion of the lands conveyed to Sterling H. Whitener by deed recorded in Book of Records 1900 at page 25 of the Watauga County Public Register being bounded on the south by Michael Jay Shore and wife Cecelia Fontaine Shore and on the north Watauga County and Middle Fork New River and surveyed by Donald H. McNeil, P.L.S., L-2809, survey no. 18111, dated April 25, 2018, from surveys made September 15, 2003 as BEGINNING on an existing 1/2 inch rebar found at a 30 inch Hemlock in the common line of the lands of Whitener and the lands conveyed to Michael Jay Shore by deed recorded in Book of Records 1869 at page 291, said rebar being located North 35 degrees 03 minutes 55 seconds West 783.90 feet from an existing concrete monument; thence from the beginning and with the line of Shore, North 70 degrees 26 minutes 35 seconds West 187.76 feet to a point in the center of Middle Fork New River, said point being a corner to the lands conveyed to Watauga County by deed recorded in Book of Records 1636 at page 459 and is located South 69 degrees 36 minutes 15 seconds East 37.72 feet from an existing 5/8 inch rebar on the southeast side of U.S. Highway No. 221/321; thence with the center line of Middle Fork New River and the southern line of the lands of Watauga County the following eight (8) courses and distances: (1) North 63 degrees 57 minutes 50 seconds East 36.14 feet to a point; (2) North 73 degrees 48 minutes 50 seconds East 22.02 feet to a point; (3) North 82 degrees 11 minutes 35 seconds East 19.70 feet to a point; (4) South 77 degrees 37 minutes 55 seconds East 17.37 feet to a point; (5) South 49 degrees 51 minutes 55 seconds East 13.61 feet to a point; (6) South 84 degrees 29 minutes 40 seconds East 13.94 feet to a point; (7) South 68 degrees 09 minutes 55 seconds East 38.57 feet to a point; (8) North 76 degrees 48 minutes 10 seconds East 28.13 feet to a point in the center of Middle Fork New River; thence leaving the river and with a line across the lands of Whitener, South 00 degrees 34 minutes 05 seconds West 65.78 feet to the BEGINNING and covering an area of 0.173 acres as calculated by the coordinate geometry method and having bearings relative to the North Carolina Geodetic Survey (NAD'27) and all distances being horizontal measurements.


Donald H. McNeil, P.L.S. L-2809 Date: 5-8-18



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AGENDA ITEM 8:

TAX MATTERS

A. Monthly Collections Report

MANAGER'S COMMENTS:

Mr. Larry Warren, Tax Administrator, will present the Monthly Collections Report and be available for questions and discussion.

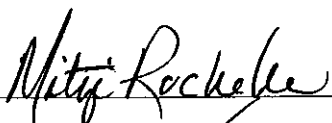
The reports are for information only; therefore, no action is required.

Monthly Collections Report**Watauga County**

Bank deposits of the following amounts have been made and credited to the account of Watauga County. The reported totals do not include small shortages and overages reported to the Watauga County Finance Officer

Monthly Report April 2018

	<u>Current Month</u> <u>Collections</u>	<u>Current Month</u> <u>Percentage</u>	<u>Current FY</u> <u>Collections</u>	<u>Current FY</u> <u>Percentage</u>	<u>Previous FY</u> <u>Percentage</u>
<u>General County</u>					
Taxes 2017	290,417.47	34.80%	30,331,630.43	98.31%	98.10%
Prior Year Taxes	41,748.34		372,125.08		
Solid Waste User Fees	32,646.24	11.85%	2,507,876.58	97.24%	96.85%
Green Box Fees	629.80	NA	6,206.67	NA	NA
Total County Funds	\$365,441.85		\$33,217,838.76		
<u>Fire Districts</u>					
Foscoe Fire	3,367.50	31.04%	452,086.20	98.59%	98.39%
Boone Fire	6,910.50	28.87%	872,469.04	98.30%	98.15%
Fall Creek Service Dist.	93.00	39.58%	9,591.14	98.75%	97.55%
Beaver Dam Fire	3,920.00	59.04%	101,427.00	97.72%	97.00%
Stewart Simmons Fire	2,630.34	41.33%	216,742.78	98.80%	98.34%
Zionville Fire	2,715.54	28.08%	111,574.57	96.78%	96.43%
Cove Creek Fire	3,113.65	30.82%	231,356.06	97.57%	97.11%
Shawneehaw Fire	659.28	24.00%	93,517.21	98.01%	98.74%
Meat Camp Fire	3,709.45	30.25%	205,902.00	96.61%	95.40%
Deep Gap Fire	1,326.26	16.51%	179,951.93	96.98%	97.19%
Todd Fire	844.75	40.17%	60,725.55	98.05%	98.02%
Blowing Rock Fire	5,354.93	39.08%	465,254.30	98.43%	98.27%
M.C. Creston Fire	125.72	22.45%	6,385.41	95.99%	91.20%
Foscoe Service District	490.08	24.34%	71,366.00	98.55%	98.98%
Beech Mtn. Service Dist.	1.10	2.67%	1,651.66	99.45%	98.15%
Cove Creek Service Dist.	0.00	0.00%	324.15	100.00%	100.00%
Shawneehaw Service Dist	194.40	38.28%	6,350.50	95.48%	90.33%
	\$35,363.50		\$3,077,084.36		
<u>Towns</u>					
Boone	31,948.27	30.09%	5,875,514.76	98.90%	98.97%
Municipal Services	0.00	0.00%	126,953.07	93.46%	97.72%
Boone MV Fee	NA	NA	NA	NA	NA
Blowing Rock	NA	NA	NA	NA	NA
Seven Devils	NA	NA	NA	NA	NA
Beech Mountain	NA	NA	NA	NA	NA
Total Town Taxes	\$31,948.27		\$6,002,467.83		
Total Amount Collected	\$432,753.62		\$42,297,390.95		

 Tax Collections Director

 Tax Administrator

AGENDA ITEM 8:

TAX MATTERS

B. Refunds and Releases

MANAGER'S COMMENTS:

Mr. Warren will present the Refunds and Releases Reports. Board action is required to accept the Refunds and Releases Reports.

04/30/2018 16:58
Larry.Warren

WATAUGA COUNTY
RELEASES - 04/01/2018 TO 04/30/2018

P 1
tncrapt

OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE	CHARGE	AMOUNT
1586466 GARCIA, LUIS 127 BECK CT BOONE, NC 28607	PP 2013	1433	04/30/2018			0	SWF	62.00
	586466999			F02			GB	25.00
	TAX RELEASES				6428		G01	11.30
	taxed under #1737644						F02	1.81
							G01L	1.13
							F02L	.18
								101.42
1586466 GARCIA, LUIS 127 BECK CT BOONE, NC 28607	PP 2014	2922	04/30/2018			0	SWF	80.00
	586466999			F02			G01	11.30
	TAX RELEASES				6429		F02	1.81
	taxed under 1737644						G01L	1.13
							F02L	.18
								94.42
1586466 GARCIA, LUIS 127 BECK CT BOONE, NC 28607	PP 2015	2872	04/30/2018			0	SWF	80.00
	586466999			F02			G01	11.30
	TAX RELEASES				6430		F02	1.81
	taxed under 1737644						G01L	1.13
							F02L	.18
								94.42
1586466 GARCIA, LUIS 127 BECK CT BOONE, NC 28607	PP 2016	3003	04/30/2018			0	SWF	80.00
	586466999			F02			G01	11.30
	TAX RELEASES				6431		F02	2.17
	taxed under 1737644						G01L	1.13
							F02L	.22
								94.82
1586466 GARCIA, LUIS 127 BECK CT BOONE, NC 28607	PP 2017	3090	04/30/2018			0	SWF	80.00
	586466999			F02			G01	12.74
	TAX RELEASES				6432		F02	2.17
	taxed under #1737644						G01L	1.27
							F02L	.22
								96.40
1768667 GUITON, JUSTIN DEAN 236 BIRCHWOOD LANE BEECH MOUNTAIN, NC 28604	PP 2017	1000271	04/30/2018			0	G01	4.88
	2461			C05				
	TAX RELEASES				6417			
								ATTEMPTED TO RENEW TAG BUT IMMEDIATELY TURNED TAG IN BECAUSE NAMES DIDN'T MATCH

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1519945 HAINES, DONALD D HAINES, RUTH 154 SMOKEY BEAR LANE DEEP GAP, NC 28618	RE 2016	47028	04/30/2018			0 F10	4.75
	2950-29-4714-000			F10		G01	29.74
	TAX RELEASES				6434		
	PROPERTY WAS MERGED AND BILLED TO STERLING CARROLL						34.49
1519945 HAINES, DONALD D HAINES, RUTH 154 SMOKEY BEAR LANE DEEP GAP, NC 28618	RE 2017	47585	04/30/2018			0 F10	4.75
	2950-29-4714-000			F10		G01	33.54
	TAX RELEASES				6433		
	PROPERTY WAS MERGED AND BILLED TO STERLING CARROLL						38.29
1575602 KAPLAN HOLDINGS LLC 26500 W OGOUARA RD SUITE 102-473 CALABASAS, CA 91302	RE 2017	31834	04/30/2018			0 F02	323.46
	2839-74-3884-000			F02		G01	1,903.02
	TAX RELEASES				6426	SWF	160.00
	PROPERTY SPLIT AND WAS BILLED UNDER 2839-74-5897-000						2,386.48
1575602 KAPLAN HOLDINGS LLC 26500 W OGOUARA RD SUITE 102-473 CALABASAS, CA 91302	RE 2017	31835	04/30/2018			0 F02	258.48
	2839-74-5887-000			F02		G01	1,520.72
	TAX RELEASES				6427		
	PROPERTY SPLIT AND WAS BILLED UNDER 2839-74-5897-000						1,779.20
1500026 POWELL, JOSEPH L (TRUSTEE) 1711 ADAMS ST LONGWOOD, FL 32750	RE 2011	824	04/30/2018			0 G01	102.66
	1878-15-1431-000			C04			
	TAX RELEASES				6419		
	PROPERTY IS SEPTIC EASEMENT & EXEMPT PER PLAT 020/187						
1500026 POWELL, JOSEPH L (TRUSTEE) 1711 ADAMS ST LONGWOOD, FL 32750	RE 2012	793	04/30/2018			0 G01	102.66
	1878-15-1431-000			C04			
	TAX RELEASES				6420		
	PROPERTY IS SEPTIC EASEMENT & EXEMPT PER PLAT 020/187						
1500026 POWELL, JOSEPH L (TRUSTEE) 1711 ADAMS ST LONGWOOD, FL 32750	RE 2013	34171	04/30/2018			0 G01	102.66
	1878-15-1431-000			C04			
	TAX RELEASES				6421		
	PROPERTY IS SEPTIC EASEMENT & EXEMPT PER PLAT 020/187						
1500026 POWELL, JOSEPH L (TRUSTEE) 1711 ADAMS ST LONGWOOD, FL 32750	RE 2014	787	04/30/2018			0 G01	102.66
	1878-15-1431-000			C04			
	TAX RELEASES				6422		
	PROPERTY IS SEPTIC EASEMENT & EXEMPT PER PLAT 020/187						

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RELEASES - 04/01/2018 TO 04/30/2018

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1500026 POWELL, JOSEPH L (TRUSTEE) 1711 ADAMS ST LONGWOOD, FL 32750	RE 2015 1878-15-1431-000 TAX RELEASES PROPERTY IS SEPTIC EASEMENT & PER PLAT 020/187	780	04/30/2018	C04	6423	0 G01	102.66
1500026 POWELL, JOSEPH L (TRUSTEE) 1711 ADAMS ST LONGWOOD, FL 32750	RE 2016 1878-15-1431-000 TAX RELEASES PROPERTY IS SEPTIC EASEMENT & PER PLAT 020/187	780	04/30/2018	C04	6424	0 G01	102.66
1500026 POWELL, JOSEPH L (TRUSTEE) 1711 ADAMS ST LONGWOOD, FL 32750	RE 2017 1878-15-1431-000 TAX RELEASES PROPERTY IS SEPTIC EASEMENT & PER PLAT 020/187	784	04/30/2018	C04	6425	0 G01	115.78
1609702 SEVEN DEVILS VENTURES LLC C/O JOHN PARTRIDGE PO BOX 34 VIENNA, VA 22183	RE 2007 1292029 1878-15-3193-000 TAX RELEASES SPLIT AND MERGED PROPERTY THIS SHOULD NOT HAVE BEEN BILLED		04/30/2018	G01	6438	0 G01	108.61
1609702 SEVEN DEVILS VENTURES LLC C/O JOHN PARTRIDGE PO BOX 34 VIENNA, VA 22183	RE 2007 1292033 1878-15-4169-000 TAX RELEASES SPLIT AND MERGED PROPERTY THIS SHOULD NOT HAVE BEEN BILLED		04/30/2018	G01	6437	0 G01	107.36
1609702 SEVEN DEVILS VENTURES LLC C/O JOHN PARTRIDGE PO BOX 34 VIENNA, VA 22183	RE 2007 1292037 1878-15-5243-000 TAX RELEASES SPLIT AND MERGED PROPERTY THIS SHOULD NOT HAVE BEEN BILLED		04/30/2018	G01	6436	0 G01	112.05
1609702 SEVEN DEVILS VENTURES LLC C/O JOHN PARTRIDGE PO BOX 34 VIENNA, VA 22183	RE 2007 1292038 1878-15-5371-000 TAX RELEASES SPLIT AND MERGED PROPERTY THIS SHOULD NOT HAVE BEEN BILLED		04/30/2018	G01	6435	0 G01	115.81
1609702 SEVEN DEVILS VENTURES LLC C/O JOHN PARTRIDGE PO BOX 34 VIENNA, VA 22183	RE 2008 1336527 1878-15-3193-000 TAX RELEASES SPLIT AND MERGED PROPERTY		04/30/2018	G01	6439	0 G01	108.61

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RELEASES - 04/01/2018 TO 04/30/2018

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OWNER NAME AND ADDRESS	CAT YEAR PROPERTY REASON	BILL	EFF DATE	JUR	REF NO	VALUE CHARGE	AMOUNT
1609702 SEVEN DEVILS VENTURES LLC C/O JOHN PARTRIDGE PO BOX 34 VIENNA, VA 22183	RE 2008 1878-15-4169-000 TAX RELEASES SPLIT AND MERGED PROPERTY	1336531	04/30/2018	G01	6440	0 G01	107.36
1609702 SEVEN DEVILS VENTURES LLC C/O JOHN PARTRIDGE PO BOX 34 VIENNA, VA 22183	RE 2008 1878-15-5243-000 TAX RELEASES SPLIT AND MERGED PROPERTY	1336535	04/30/2018	G01	6441	0 G01	112.05
1609702 SEVEN DEVILS VENTURES LLC C/O JOHN PARTRIDGE PO BOX 34 VIENNA, VA 22183	RE 2008 1878-15-5371-000 TAX RELEASES SPLIT AND MERGED PROPERTY	1336536	04/30/2018	G01	6442	0 G01	115.81
1731121 TREADWAY, SHARI 210 EDEN CLOSE BOONE, NC 28607	RE 2017 2910-41-3498-000 REFUND RELEASE HOUSE BURNED REFUND TO NOCHE LLC	39157	04/30/2018	C02	6418	17,400 C02 G01 SWF	71.34 61.42 80.00 <hr/> 212.76
DETAIL SUMMARY	COUNT: 26	RELEASES - TOTAL				17,400	6,556.98

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RELEASES - 04/01/2018 TO 04/30/2018

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RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT
2007	RE	G01 WATAUGA COUNTY RE	443.83
		2007 TOTAL	443.83
2008	RE	G01 WATAUGA COUNTY RE	443.83
		2008 TOTAL	443.83
2011	RE	G01 WATAUGA COUNTY RE	102.66
		2011 TOTAL	102.66
2012	RE	G01 WATAUGA COUNTY RE	102.66
		2012 TOTAL	102.66
2013	RE	G01 WATAUGA COUNTY RE	102.66
2013	PP	F02 BOONE FIRE PP	1.81
2013	PP	F02L BOONE FIRE LATE LIST	.18
2013	PP	G01 WATAUGA COUNTY PP	11.30
2013	PP	G01L WATAUGA COUNTY LATE LIST	1.13
2013	PP	GB GREEN BOX PP	25.00
2013	PP	SWF SOLID WASTE PP	62.00
		2013 TOTAL	204.08
2014	RE	G01 WATAUGA COUNTY RE	102.66
2014	PP	F02 BOONE FIRE PP	1.81
2014	PP	F02L BOONE FIRE LATE LIST	.18
2014	PP	G01 WATAUGA COUNTY PP	11.30
2014	PP	G01L WATAUGA COUNTY LATE LIST	1.13
2014	PP	SWF SOLID WASTE USER FEE	80.00
		2014 TOTAL	197.08
2015	RE	G01 WATAUGA COUNTY RE	102.66
2015	PP	F02 BOONE FIRE PP	1.81
2015	PP	F02L BOONE FIRE LATE LIST	.18
2015	PP	G01 WATAUGA COUNTY PP	11.30
2015	PP	G01L WATAUGA COUNTY LATE LIST	1.13
2015	PP	SWF SANITATION USER FEE	80.00
		2015 TOTAL	197.08
2016	RE	F10 DEEP GAP FIRE RE	4.75
2016	RE	G01 WATAUGA COUNTY RE	132.40
2016	PP	F02 BOONE FIRE PP	2.17
2016	PP	F02L BOONE FIRE LATE LIST	.22
2016	PP	G01 WATAUGA COUNTY PP	11.30
2016	PP	G01L WATAUGA COUNTY LATE LIST	1.13
2016	PP	SWF SANITATION USER FEE	80.00
		2016 TOTAL	231.97
2017	RE	C02 BOONE RE	71.34
2017	RE	F02 BOONE FIRE RE	581.94

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RELEASES - CHARGE SUMMARY FOR ALL CLERKS

YEAR	CAT	CHARGE	AMOUNT
2017	RE	F10 DEEP GAP FIRE RE	4.75
2017	RE	G01 WATAUGA COUNTY RE	3,634.48
2017	RE	SWF SANITATION USER FEE	240.00
2017	PP	F02 BOONE FIRE PP	2.17
2017	PP	F02L BOONE FIRE LATE LIST	.22
2017	PP	G01 WATAUGA COUNTY PP	17.62
2017	PP	G01L WATAUGA COUNTY LATE LIST	1.27
2017	PP	SWF SANITATION USER FEE	80.00
2017 TOTAL			4,633.79
SUMMARY TOTAL			6,556.98

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RELEASES - 04/01/2018 TO 04/30/2018

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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT	
C02	2017	C02	BOONE RE	71.34
C02	2017	G01	WATAUGA COUNTY RE	61.42
C02	2017	SWF	SANITATION USER FEE	80.00
C02 TOTAL			212.76	
C04	2011	G01	WATAUGA COUNTY RE	102.66
C04	2012	G01	WATAUGA COUNTY RE	102.66
C04	2013	G01	WATAUGA COUNTY RE	102.66
C04	2014	G01	WATAUGA COUNTY RE	102.66
C04	2015	G01	WATAUGA COUNTY RE	102.66
C04	2016	G01	WATAUGA COUNTY RE	102.66
C04	2017	G01	WATAUGA COUNTY RE	115.78
C04 TOTAL			731.74	
C05	2017	G01	WATAUGA COUNTY PP	4.88
C05 TOTAL			4.88	
F02	2013	F02	BOONE FIRE PP	1.81
F02	2013	F02L	BOONE FIRE LATE LIST	.18
F02	2013	G01	WATAUGA COUNTY PP	11.30
F02	2013	G01L	WATAUGA COUNTY LATE LIST	1.13
F02	2013	GB	GREEN BOX PP	25.00
F02	2013	SWF	SOLID WASTE PP	62.00
F02	2014	F02	BOONE FIRE PP	1.81
F02	2014	F02L	BOONE FIRE LATE LIST	.18
F02	2014	G01	WATAUGA COUNTY PP	11.30
F02	2014	G01L	WATAUGA COUNTY LATE LIST	1.13
F02	2014	SWF	SOLID WASTE USER FEE	80.00
F02	2015	F02	BOONE FIRE PP	1.81
F02	2015	F02L	BOONE FIRE LATE LIST	.18
F02	2015	G01	WATAUGA COUNTY PP	11.30
F02	2015	G01L	WATAUGA COUNTY LATE LIST	1.13
F02	2015	SWF	SANITATION USER FEE	80.00
F02	2016	F02	BOONE FIRE PP	2.17
F02	2016	F02L	BOONE FIRE LATE LIST	.22
F02	2016	G01	WATAUGA COUNTY PP	11.30
F02	2016	G01L	WATAUGA COUNTY LATE LIST	1.13
F02	2016	SWF	SANITATION USER FEE	80.00
F02	2017	F02	BOONE FIRE RE	584.11
F02	2017	F02L	BOONE FIRE LATE LIST	.22
F02	2017	G01	WATAUGA COUNTY RE	3,436.48
F02	2017	G01L	WATAUGA COUNTY LATE LIST	1.27
F02	2017	SWF	SANITATION USER FEE	240.00
F02 TOTAL			4,647.16	
F10	2016	F10	DEEP GAP FIRE RE	4.75
F10	2016	G01	WATAUGA COUNTY RE	29.74
F10	2017	F10	DEEP GAP FIRE RE	4.75
F10	2017	G01	WATAUGA COUNTY RE	33.54
F10 TOTAL			72.78	

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RELEASES - JURISDICTION SUMMARY FOR ALL CLERKS

JUR	YEAR	CHARGE	AMOUNT
G01	2007	G01 WATAUGA COUNTY RE	443.83
G01	2008	G01 WATAUGA COUNTY RE	443.83
		G01 TOTAL	887.66
		SUMMARY TOTAL	6,556.98

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AGENDA ITEM 9:

VAYA HEALTH QUARTERLY REPORT

MANAGER'S COMMENTS:

Ms. Margaret Pierce, Finance Director, will present the Vaya Health Quarterly Financial Report as required by Statute.

No action is required.



WATAUGA COUNTY FINANCE OFFICE

814 West King St., Room 216 - Boone, NC 28607 - Phone (828) 265-8007 Fax (828) 265-8006

MEMORANDUM

TO: Deron Geouque, County Manager
FROM: Margaret Pierce, Finance Director
SUBJECT: Vaya Health Quarterly Reports
DATE: May 2, 2018

Attached is a copy of the quarterly fiscal monitoring report (FMR) from Vaya Health for the quarter ended March 31, 2018. This fiscal monitoring report was provided by Vaya Health to comply with the G.S. 122C-117(c).

excerpt from G.S. 122C-117(c)

(c) Within 30 days of the end of each quarter of the fiscal year, the area director and finance officer of the area authority shall provide the quarterly report of the area authority to the county finance officer. The county finance officer shall provide the quarterly report to the board of county commissioners at the next regularly scheduled meeting of the board. The clerk of the board of commissioners shall notify the area director and the county finance officer if the quarterly report required by this subsection has not been submitted within the required period of time. This information shall be presented in a format prescribed by the county. At least twice a year, this information shall be presented in person and shall be read into the minutes of the meeting at which it is presented. In addition, the area director or finance officer of the area authority shall provide to the board of county commissioners ad hoc reports as requested by the board of county commissioners.

LME / MCO NAME: VAYA HEALTH FOR THE PERIOD ENDING: March 31, 2018
 # of month in the fiscal year (July = 1, August = 2, . . . , June = 12) =====> 9

1. REPORT OF BUDGET VS. ACTUAL

ITEM	Basis of Accounting: (check one)	Modified Accrual Accrual	X	(1)		(2)	(3)	(4)		(5)	(6)
				PRIOR YEAR		CURRENT YEAR		BALANCE (Col. 3-4)	ANNUALIZED PERCENTAGE **		
				BUDGET	ACTUAL	BUDGET	ACTUAL YR-TO-DATE				
REVENUE											
Service Fees from LME-Delivered Services				359,750	459,403	5,000	18,659	(13,659)	497.57%		
Medicaid Pass Through Funds				80,000	42,164	-	-	-	-		
Interest Earned				221,000	254,285	200,558	235,974	(35,416)	156.88%		
Rental Income				53,772	53,772	53,772	40,329	13,443	100.00%		
Budgeted Fund Balance * (Detail in Item 4, below)				35,333,836	-	19,639,329	-	19,639,329	0.00%		
Other Local				2,364,751	2,158,015	1,557,937	1,076,220	481,717	92.11%		
Total Local Funds				38,413,109	2,967,639	21,456,596	1,371,182	20,085,414	8.52%		
County Appropriations (by county, includes ABC Funds):											
Alexander County				50,000	50,000	50,000	37,500	12,500	100.00%		
Alleghany County				115,483	115,483	115,483	86,612	28,871	100.00%		
Ashe County				189,566	189,566	189,566	142,175	47,392	100.00%		
Avery County				89,600	89,600	89,600	67,200	22,400	100.00%		
Buncombe County				600,000	600,000	600,000	450,000	150,000	100.00%		
Caldwell County				119,628	119,638	119,628	90,234	29,394	100.57%		
Cherokee County				75,000	75,000	75,000	56,250	18,750	100.00%		
Clay County				15,000	15,000	15,000	11,250	3,750	100.00%		
Graham County				6,000	6,000	6,000	4,500	1,500	100.00%		
Haywood County				101,900	100,387	101,900	74,377	27,523	97.32%		
Henderson County				528,612	528,612	528,612	396,459	132,153	100.00%		
Jackson County				123,081	123,081	123,081	92,311	30,770	100.00%		
Macon County				106,623	106,623	106,623	79,967	26,656	100.00%		
Madison County				30,000	30,000	30,000	22,500	7,500	100.00%		
McDowell County				67,856	67,856	67,856	50,892	16,964	100.00%		
Mitchell County				18,000	18,000	18,000	13,500	4,500	100.00%		
Polk County				77,991	78,510	78,491	58,947	19,544	100.13%		
Rutherford County				102,168	102,168	102,168	76,626	25,542	100.00%		
Swain County				32,260	26,025	24,091	19,836	4,255	109.79%		
Transylvania County				99,261	99,261	99,261	74,446	24,815	100.00%		
Watauga County				171,194	171,194	171,194	128,396	42,799	100.00%		
Wilkes County				266,810	266,327	267,354	200,969	66,385	100.23%		
Yancey County				26,000	26,000	26,000	19,500	6,500	100.00%		
Total County Funds				3,012,033	3,004,331	3,004,908	2,254,446	750,462	100.03%		
LME Systems Admin. Funds (Cost Model)											
DMH/DD/SAS Administrative Funds (% basis)				138,494	138,494	-	-	-	-		
DMH/DD/SAS Services Funding				62,146,875	59,900,993	78,971,472	56,142,588	22,828,884	94.79%		
DMA Capitation Funding				317,256,174	320,350,760	329,980,399	241,913,872	88,066,527	97.75%		
DMA Risk Reserve Funding				6,474,616	6,467,872	6,734,294	4,950,224	1,784,070	98.01%		
All Other State/Federal Funds				17,000	19,960	254,400	192,829	61,571	101.06%		
Total State and Federal Funds				386,033,159	386,878,079	415,940,565	303,199,513	112,741,052	102.66%		
TOTAL REVENUE				427,458,301	392,850,049	440,402,069	306,825,141	133,576,928	92.89%		
EXPENDITURES:											
System Management/Administration/Care Coordination				61,766,160	49,073,166	61,115,166	35,158,055	25,957,111	76.70%		
LME Provided Services				2,859,229	3,275,392	1,653,575	1,082,721	570,854	87.30%		
Provider Payments (State Funds)				347,856,105	340,101,325	360,516,281	259,400,319	101,115,962	95.94%		
Provider Payments (Federal Funds)				9,982,671	8,858,430	13,340,074	11,027,896	2,312,178	110.22%		
Provider Payments (County/Local)				3,284,486	3,204,924	3,029,656	2,098,015	931,641	92.33%		
All Other				1,709,650	1,526,012	747,317	579,082	168,235	103.32%		
TOTAL EXPENDITURES				427,458,301	406,039,249	440,402,069	309,346,089	131,055,981	93.66%		
Net Income (from Operations and Risk Reserve)					(13,189,198)		(2,520,948)				
Beginning Unrestricted/Unassigned Fund Balance					8,031,041		11,636,026				
Balance in Restricted DMA Risk Reserve					31,345,510		36,295,734				
Current Estimated Unrestricted/Unassigned Fund Balance and percent of budgeted expenditures				2.72%	11,636,026	-1.82%	(8,009,420)				
2. CURRENT CASH POSITION											
Current Cash in Bank (Including Risk Reserve)					95,861,445						
3. SERVICE EXCEPTIONS (Provided Based on System Capability)											
Services authorized but not billed (IBNR)					16,745,088						

LME / MCO NAME: VAYA HEALTH FOR THE PERIOD ENDING: March 31, 2018
 # of month in the fiscal year (July = 1, August = 2, . . . , June = 12) =====> 9

		Budgeted	Utilized to-Date	Year-Remaining Balance	% Utilized
4. DETAIL ON BUDGETED FUND BALANCE					
Payments to Providers	FY1617 MOE unspent-alloc to FY1718	24,748	18,561	6,187	75.00%
Pynt to Providers/Admin	Single Stream Replacement Funding	7,449,987	5,587,490	1,862,497	75.00%
Payments to DMA	Risk Reserve Match Contribution	2,315,471	2,315,471	-	100.00%
Other Initiatives	Admin Replacement Funding	3,480,274	0	3,480,274	0.00%
Other Initiatives	Integrated Collab Care Svc Initiatives	4,068,849	2,527,267	1,541,582	62.11%
Other Initiatives	Admin Office - Expansion Project	2,300,000	1,100,134	1,199,866	47.83%
Total Fund Balance Appropriated/Utilized to Date		19,639,329	11,548,923	8,090,406	58.81%

* We certify (a) this report to contain accurate and complete information, (b) explanations are provided for any expenditure item with an annualized expenditure rate greater then 110% and for any revenue item with an annualized receipt rate of less than 90%, and (c) a copy of this report has been provided to each county manager in the catchment area*.

LME / MCO Director _____ Date _____ LME/MCO Finance Officer _____ Date 4/30/2018 Area Board Chair _____ Date _____

Quarterly Fiscal Monitoring Report - Explanation of Revenue and Expenditure Variances

VAYA HEALTH

For the period ending: March 31, 2018

ITEM	Explanation
Revenues Less than 90% Fund Balance Appropriated (0.00%)	Fund Balance Appropriation is budgeted - but no actual will be recorded on the financial statements.
Expenditures Exceeding 110% Provider Payments (110.2%)	In the GERO and Housing programs, the Federal portion was utilized in the first quarter causing overutilization. Additionally, as of 3/31/2018, the TASC program (\$3.3M) utilized 99% of that federal funding and the SABG Naloxone program (\$3.3M) utilized 100% of that federal funding . (This variance will decrease as the year continues)

Other Notes

ABC funds collected will be shown in the same line as MOE funds for that county. ABC Funds are recorded on a Cash Basis.

County MOE funds are recorded on an accrual basis, therefore the amount shown in the report above may not reflect the actual amount of funds received from each county.

If County Funds of less than 75% of the Annual Budgeted amount have been received, the remaining has been accrued and is considered a receivable at 3/31/2018.

If County MOE funds in excess of 75% of the Annual Budgeted amount have been received, the excess has been deferred and not reflected as income as of 3/31/2018.

Unrestricted/Unassigned Fund Balance for current year is a negative amount due to all of the Fund Balance that has been appropriated due to Single Stream Cuts and as a result of Fund Balance appropriated for General Operations during the current fiscal year.

AGENDA ITEM 10:

MISCELLANEOUS ADMINISTRATIVE MATTERS

A. Humane Society Matters

MANAGER'S COMMENTS:

During the annual budget retreat the Board agreed to waive the \$63,068.00 loan to the Watauga Humane Society that was used for paving. The purpose of the waiver was to assist in the bottom line of the Humane Society's financial status. In addition, the Board agreed August 1, 2018 to have the county sanitation department begin pick up of the garbage and recyclables at the Humane Society Facility.

In order to formalize this agreement, staff is requesting the Board make a motion to officially forgive the \$63,068 loan to the Watauga Humane Society.

Board action is required.

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AGENDA ITEM 10:

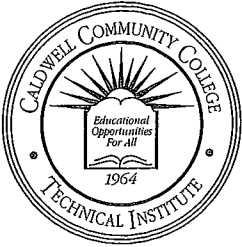
MISCELLANEOUS ADMINISTRATIVE MATTERS

B. Announcements

MANAGER'S COMMENTS:

The Trustees of Caldwell Community College & Technical Institute invites the Board of Commissioners to a meeting on Wednesday, May 16, 2018, at 6:00 P.M. at the Watauga Instructional Facility on Hwy 105 Bypass, Boone NC, in Room 112.

The Military Officers Association of America's 12th Annual Memorial Day Program will be held at Boone Mall on Monday, May 28, 2018, with the ceremony commencing at 10:30 A.M.



Caldwell Community College
and Technical Institute
Office of the President

APR 27 2018

April 25, 2018

Mr. Deron Geouque
Watauga County Manager
814 West King Street, Suite 205
Boone, NC 28607

Dear Mr. Geouque:

The Trustees of Caldwell Community College and Technical Institute would like to schedule a joint meeting of the College Board of Trustees, the Watauga County Commissioners, and the Watauga County Board of Education. The meeting is scheduled for Wednesday, May 16, 2018 at 6:00 p.m. at the Watauga Instructional Facility on Hwy 105 By-pass, Room 112.

Please check the date and time with the Commissioners and let my assistant, Donna Church, know either by e-mail: dchurch@cccti.edu or phone: 828-726-2210, if May 16, 2018 at 6:00 p.m. will accommodate the Watauga County Commissioners schedule. Since a meal will be provided, please let us know who will be attending by Thursday, May 10, 2018.

Sincerely,

Mark J. Poarch, Ed.D.
President

Cc: John Welch, Chairman
Watauga County Commissioners

2855 Hickory Blvd., Hudson, NC 28638 • 828.726.2210
Email: mpoarch@cccti.edu • Fax: 828.726.2300 • www.cccti.edu



High Country Chapter
P.O. Box 3312
Boone, NC 28607
May 7, 2018



On behalf of the High Country Chapter of the Military Officers Association of America (MOAA), I am delighted to extend an invitation to you, or a representative of your organization, to attend the 12th annual Memorial Day Ceremony at the Boone Mall on Monday, May 28, 2018 as an honored guest. The Watauga Community Band will play a medley of patriotic music starting at 10:30 AM and the program will begin at 11:00 AM. We will seat our elected officials, dignitaries and representatives from local military organizations at 10:45 AM in a VIP section. The Colors will be posted by the Watauga High School Marine Corps JROTC followed by the Pledge of Allegiance, National Anthem and a special program honoring those who gave their lives in the defense of our Nation.

There will be tables for military veterans' organizations to display information and answer questions for the 350 plus people we expect to attend, many of whom have served our country in uniform dating back to WWII. This event is the opportunity to honor our servicemen and women for what they have done for this great nation in protecting our freedoms and to recognize the families of our military personnel who have also sacrificed over the years.

Please plan to attend and encourage your associates, friends and families to join us. Wearing of appropriate uniforms by veterans and military organizations is encouraged. We appreciate your support and look forward to your participation on May 28th.

Sincerely,

Fred Schmitt, CAPT, USCG (Ret)
President, High Country Chapter MOAA
FredsSchmitt5@gmail.com
828-260-0008



AGENDA ITEM 11:

PUBLIC COMMENT

AGENDA ITEM 12:

BREAK

AGENDA ITEM 13:

CLOSED SESSION

Attorney/Client Matters – G. S. 143-318.11(a)(3)